

PARKS, RECREATION AND OUTDOOR COMMITTEE

Wed, Sept 25, 2024, 5:30 pm at the Walworth Village Hall

MEETING MINUTES

1. **CALL TO ORDER** by Arlene Vorpapel at 5:30 pm.
2. **ROLL CALL** - Attendance: Arlene Vorpapel, Perry Weborg, Cara Pfeiffer, Dana Goheen, Public Works Committee rep Bob Ball, BF Rec District Rep Dean Connley, and Village Board President Louise Czaja
3. **APPROVAL of SEPTEMBER 4, 2024 PARK COMMITTEE MEETING MINUTES** – Motion by C Pfeiffer, 2nd D Goheen, meeting minutes unanimously approved.
4. **CITIZEN COMMENTS WELCOMED** N/A

DISCUSSION, CONSIDERATION AND RECOMMENDATIONS

5. **VILLAGE BOARD, CLERKS OFFICE, PUBLIC WORKS DEPT REPORTS** (all Village news pertaining to parks)
 - a) **Village News - Village Pres L Czaja**
 - i) Village Board Mtg Sept 9, 2024 - Park Mission statement was approved by the Village Board
 - ii) Impact Fees, TIF Funds Update, Expiration Dates
 - Impact Fees - Term for available funds has been twenty years changed to six years, possibly eight years. no clarification of what the term is now. Can previously collected impact fees be grandfathered in at previous length of terms. Village Clerk reports that \$23,614 has expired. Pres Czaja disagrees with this amount, stating that funds were spent that are not indicated on the Clerk's report.
 - Up-to-date accounting is needed with entries flagged for funds about to expire. There are multiple questions regarding expiration of funds. League of Municipalities may be able to answer these questions. Pres Czaja will contact them as well other neighboring municipalities.
 - iii) Grazing Goats Latest News
 - Bo Kliez with Grazing Goats looked at little woods 1 ½ acres \$1,000/acre – summary on file. Two retention ponds added to quote request: one parcel is 1 ½ acres and one parcel is less than an acre
 - Motion by D Goheen, 2nd by C Pfeiffer, to request a quote from Grazing Goats, not-to-exceed \$2,000, motion unanimously approved. Proposal with quote to be submitted to the Finance committee.
 - Flyer needed to notify residents in the area
 - Contact Grazing Goats for signs in English and Spanish. Do we add additional fencing for safety?
 - Poisonous plant with berries that will need to be pulled/eradicated prior to the goats being placed.
 - iv) Village Property at 301 N Main Street – No Action at this time.
 - v) Quartz Health Grant Info - No Action at this time
 - b) **Clerk's Office Community Calendar**

Follow-up report from Rec Dept calendar features – D Connley reported a QR code may be an option but otherwise, did not have any additional info.
 - c) **Public Works Dept** (M Nickels absent)

- i) PW Aug 26, 2024 Meeting Report by Bob Ball – No Report at this time
- ii) Park Regulatory Signs – PW received, will be installed when time permits.
- iii) Heyer Park Lights Update – no news other than the assumption that the Village owns the lights
- iv) Toynton Park Softball – still practicing and playing tournaments. (last known tournament 9/12/24)

6. PARK AND PLAYGROUND ASSESSMENTS

- Toynton Park playground equipment has been power washed. Growing algae has been eliminated.
- Updated Top Ten List

7. REC DEPT NEWS - D Connley

- Touch a Truck Sept 21, 2024 - Forty car seat checks, 200 people attended and 22 trucks including Whitewater Search and Rescue (horses) tow trucks, Fire and Rescue, Construction truck, Swat vehicle and book mobile
- Blooze Brothers at BFHS Fine Arts Program Oct 5, 2024
- Pumpkin Carving at Pearce's Farm Stand Oct 19, 2024
- Trunk or Treat at BFHS parking lot Oct 26, 2024

8. UW-MADISON CAPSTONE PROJECT FINAL REPORT - A Vorpagel

- Walworth Park application was not chosen this year. A Vorpagel will reach out to UW for feedback.
- Committee will focus on priority list and do what we can. Next Spring will check with some of the communities that were chosen by Capstone and see what information they will share to enhance our next application and to see the results of their project.
- P Weborg – it was a lengthy process and a well thought out application, so this is disappointing.

9. PARK COMMITTEE MISSION STATEMENT

Village Board Action, Mon, Sept 9, 2024, Pres L Czaja; the proposed mission statement was approved.

10. PROJECT UPDATES (Ongoing projects will remain on agenda until they reach completion)

- a) Volleyball Pits – In the 2025 Budget
- b) Rotary Park Sledding Hill – Winter Observations
 - If we get snow this winter, we will check out the small hill to see what the area is like.
 - Idea to host a toddler sledding day may be considered this winter.
- c) Badger Park - Little woods
 - Grazing Goats proposal requested for Board consideration
 - Confirm property boundary lines for wooded area
 - Multi-use field potential – current area is being used as a soccer field now.
 - Reviewed map of area - possible Disc Golf along walking path
- d) Project Daffodils - Richard Rasmussen will be invited to the January Park Committee Meeting to discuss daffodil project for the spring. The Jan meeting date will be set at the Oct Park Committee meeting.

11. PARK EVENT REPORTS

- a) Park Use Evaluation Form
 - Form sent to Rotary Club after Corn and Brat was returned with good feedback and suggestions for improvement to prepare the park for next year's event.
 - Will send evaluation form to the BF Wolves to evaluate their fund raiser that was held at Devils Lane Park.
 - Add to eval form: Is the Calendar process useful?
 - P Weborg – We need to focus on amenities and pavilions, parking, restrooms, and lighting in the parks.
- b) City-Wide Rummage Sales Sat, Aug 2, 2025 Committee – no action at this time. Committee needed in 2025.
- c) Christmas Committee - C Pfeiffer, D Connley, A Vorpagel

- Volunteers - Cassandra Layton, Melissa McDaniel
- Walworth’s Community Christmas Event – Date set for Sat, Nov 30, 2024, motion by C Pfeiffer, 2nd by P Weborg, motion unanimously approved.
- C Pfeiffer: Planning meeting Sept 27 at 11:30 am at BFHS Rec Dept office
- Emily Adams will join – Promotions and social media expert
- Community Christmas tree; P Weborg looking into donation of Christmas tree(s).

d) **Park Brochure** – Winter project by A Vorpapel, D Connley, D Goheen

12. OTHER NEWS – A Vorpapel

- a) **Geneva Lake West Chamber of Commerce** – Chase Kruzer, Pres of GLWCC met with A Vorpapel
- b) **Walworth Times newspaper** - Susan Steele met with A Vorpapel for Little Library at Badger Park. Published in Walworth Times newspaper in Sept.

13. NEXT MEETING - Wed, Oct 23, 2024 Due to conflicting meetings and availability of meeting rooms, we will meet at 6:30 at the Walworth Memorial Library Community Room.

14. BUDGET PLANNING

- a) **2024 Public Works Budget** A Vorpapel met with M Nickels.
- b) **Park priorities** drawn from Top Ten list, playground priorities, Capstone priorities were reviewed. P Weborg asked that Park ID/directional signs be added to the Budget.

WALWORTH PARKS BUDGET PROPOSAL 2025					
Priority	Park Needs	Park	Qty	Unit Price	Budget Needed
1	Wood Chips: double-ground chips for safety	Devils Lane Toynton Badger	3		\$4,000
2	Wall Pack Lights (Illumination needed for safety for group events in parks)	2 Devils Lane 2 Toynton	4	\$300 ea	\$1,200
3	Benches - repair/replace	Toynton			\$1,000
4	Sidewalk (Parking area to Pavilion)	Toynton			\$1,400
5	Paint	Badger, Toynton Pavilions			\$2,000
6	Dog Waste Stations	Badger (only park allowing dogs)	3	\$200 ea	\$600
7	Volleyball (beach) Sand	Toynton - requested by residents 2 consecutive years			\$2,500
8	Stump grinding, remove bushes in berm	Toynton			\$1,000
9	Skate rink surface sealant	Rotary			\$2,000
	Estimated to Cover All				\$15,700

- c) **Park Committee Action** for parks portion of PW Budget Request for 2025 - Motion by A Vorpapel, 2nd by C Pfeiffer, motion unanimously approved.

15. ADJOURNMENT – Motion by D Goheen, 2nd C Pfeiffer, unanimously approved. Meeting adjourned at 7:35 pm.

Meeting minute submitted by Dana Goheen, 10/23/2024