

**VILLAGE OF WALWORTH**  
**PUBLIC WORKS REGULAR COMMITTEE MINUTES**

**Monday July 29, 2024, 4:00 pm**

227 N. Main St., Walworth WI 53184

1. Call to Order: Chairman Tanner called the meeting to order at 4:01 PM.
2. Roll Call: PRESENT: Members Merik Fell and Bob Ball.  
Also Present: PW Manager, Mat Nickels, Village President, Louise Czaja, Trustee, Kristi Reiersen, Geneva Lake West Chamber intern, Lauren Schnabel.
3. Approval of Minutes: Regular Meeting 06/24/24: A Tanner/Ball motion approved the 6/24/24 minutes as presented. Motion carried.
4. Review of Village & Utility Budgets 05/31/24: Not available.
5. Comments from Citizens Present: Any item presented to the Public Works Committee by a citizen will be heard and may be placed on the next regular meeting's agenda. No comments presented.

**DISCUSSION, CONSIDERATION AND RECOMMENDATIONS ON THE FOLLOWING:**

1. Review 2024 Water & Sewer Utility Budget: No updated report.
2. Referendum & Public Meetings scheduled. Report of information meeting held at Walworth Memorial Library, July 17, 2024, 6:00 PM. Next meeting 08/01/24: Five people attended on the 17<sup>th</sup>, one person from the Town of Walworth.
3. Operation Manager & Weed Commissioner's Report: Mat Nickels:
  - a. Status of Equipment: ACTION: Recommendation regarding park trailer. Mr. Nickels advised that \$12,000 is included in the budget for a larger utility trailer unit that could hold two mowers. PW would keep the present trailer. Manager Nickels will solicit quotes.
  - b. Trash on curbs: Phillips St. was mentioned.
  - c. Weed Notices. 219 Howard St. has been notified and has complied by mowing.
  - d. Reports required re: Dupont & 3M: Mr. Nickels reported, after conferring with Engineer Hartay, that the Village undoubtedly, would not be eligible to post expenses ie. well testing, for reimbursement from the special needs fund as proposed by the legal counsel.
4. Streets & Sidewalks:
  - a. Wisconsin Street Reconstruction Project 2023/2026: total exclusive of grant, \$133,100. Plans are 90% complete.
  - b. Randolph St Project 2024: Budget estimate exclusive of grants, \$1,387,050.
    - i. Construction timeline. A preconstruction meeting has been held. A proposed start date is August 9<sup>th</sup> with completion by October 1<sup>st</sup>.
    - ii. 3 Private Line replacements, special assessments. All 29-line replacements in the Village will be scheduled with the 3 Randolph St. private line installations since the Village side has to be completed within a 45-day window, advised Mr. Nickels.
  - c. Highway #14 reconstruction Project: County K to State Line.
    - i. Letter of agreement with DOT re: Temporary Occupancy Exception. Mrs. Czaja made note of the letter of agreement as required. The agreement allows DOT employees entrance to the Village Square, (Heyer Park).
  - d. Highway #67 reconstruction Project: Kenosha St.

- i. Report on Zoom meeting held 7/22/24.
- ii. ACTION: re: State/Municipal Financial Agreement for State Let Highway Project. Total cost proposed to the Village, \$3,037,500.
- iii. ACTION: re: State/Municipal Maintenance Agreement: Sections of the agreements were read. Contrary to past practice, Mrs. Czaja notes the inclusion of the storm sewer system as Village responsibility under both agreements. Mr. Nickels noted that snow plowing is directed to the Village. Also, the dimensions of the Highway shoulder for the bike lane were discussed. These items propose a new direction taken by the DOT. A motion by Tanner with a second from Ball recommends that the Village Engineer review both agreements. Motion carried.
- e. 425 Randolph St./Standing water concerns: The Engineers propose that a drainpipe be installed to drain storm water to the Big Foot High easement to the south.
- f. Big Foot Ridge East, engineer's report: Pavement width has been resolved.
- g. ACTION: Merit Paving quotes. Mr. Nickels referred to two quotes, Franklin St., \$12,000 and High St., \$9,000. The High St. patch is expanded beyond the excavation for the water main leak. A Tanner/Ball motion recommends approval of the Franklin St, \$12,000 bid, and the High St. patch bid, \$9,000. Motion carried.
- h. Proposal re: Crosswalk sign, rapid Flasher. Mr. Nickels presented a proposal for a rapid flasher crosswalk sign submitted by Lange Enterprises, Oconomowoc, Wi., \$7,800. A Tanner/Ball motion recommends the purchase of the rapid flasher crosswalk sign as proposed. Motion carried.
- 5. Water Utility:
  - a. Private side Lead & Galvanized Service Line Replacements/mtg. with contractor/timeline.
    - i. Application for funding filed. Engineer, Scott Hartay was thanked for the prompt filing.
  - b. ACTION: Hydro Corp Proposal for Cross Connection Control Service. The contract renewal proposes initial inspections of 72 non-residential service connections and an overall total of up to 90 inspections including follow-up compliance inspections, \$14,472.00, (an increase from prior contract). Mr. Nickels recommends acceptance of the proposal. Outsourcing this DNR requirement's cost effectiveness was discussed. A Tanner/Ball motion recommends that the Village accept the proposal submitted by Hydro/Corp, Troy MI, 48098 in the amount of \$14,472.00. Motion carried.
  - c. Terms of Agreement with EPA regarding lead service lines inventory. DNR personnel are completing the project.
  - d. Well #4 Testing Results: The well continues to operate.
- 6. Sewer: FWWPCC Meeting held 07/09/24. Approved minutes will be placed on the web site.
  - a. Grease trap inspections. The Building/Zoning Inspector will be asked to report.
- 7. Storm Water: Storm Drains/ Kenosha St. Agreement. (See discussion under Streets.)
  - a. Plafield Ct. storm water/Big Foot High School Easement. (See discussion under Streets.)
  - b. Retention Ponds. Mr. Nickels has been approached by "Goats to Go". Grazing Goats is scheduled.
- 8. Parks: Next PROS Committee meeting Minutes filed. (Corn/Brat Event, 08/03/24): Mr. Nickels advised that the PW crew has painted the swing set at Devil's Lane Park.
- 9. Buildings: The summer hire has weeded the Flagpole Memorial area at the Municipal Building site.
- 10. Compost Site and Grounds: Compliance Issues, disposal of excess. Nothing further.
- 11. Five-Year Capital Improvement
  - a. Wisconsin Street 2025
  - b. Fire Rescue Building: Ad Hoc Building Committee.
  - c. Kenosha St. 2029-2030

d. Hwy.#14 2027-2028

e. Randolph St. 2024

12. Schedule Next Meeting. Monday, August 26, 2024, 4:00 pm.

13. Adjourn, A Tanner/Ball motion adjourned the meeting at approximately 5:00 PM. Motion carried.

Cc: Village Board,

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