

**VILLAGE TRUSTEE NOTICE TO VILLAGE CLERK  
OF DFPROPOSED COMMITTEE MEETING  
VILLAGE OF WALWORTH, WALWORTH COUTNY, WI.**

PLEASE TAKE NOTICE THAT THE PLAN COMMISSION AD HOC POLICIES & PROCEDURES COMMITTEE IS MEETING ON Tuesday, July 16, 2024, 6:00 PM. A MAJORITY OF THE VILLAGE BOARD MAY BE PRESENT AT THE MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY. This constitutes a meeting of the Village Board pursuant to “State ex rel. Badke v. Greendale Village Board, “173 Wis.3d 553,494 N.W. 2<sup>nd</sup> 408 (1993) and must be noticed as such although the board will NOT take any formal action at this meeting. Therefore, proper notice must be given to the press and public. One week is preferred, 24 hours should be the minimum, to post the proper notices. Please submit the following Notice to the Village Clerk for all committee meetings.

Prepared by: Louise Czaja/Annie Zambito

Date: July 12, 2024

**AD HOC POLICIES & PROCEDURES COMMITTEE  
AGENDA**

**Tuesday, July 16, 2024, 6:00 pm**

**The public may attend this meeting at Village Hall, 227 N. Main St., Walworth, Wi. 53184**

1. Call to Order
2. Roll Call
3. Approval of minutes from 6/25/24.

**DISCUSSION, CONSIDERATION AND ACTION ON THE FOLLOWING:**

1. Review Village of Walworth Ordinances (as needed).
2. Draft of Special Event Ordinance and Permit Form (Mary Ann Kahl).
3. Draft of ‘What is Needed’ form (Lawrence Gums).
4. Plan Commission Manual and Information Material Available to Plan Members.
  - A. Application & job description.
5. Items for next agenda
6. Schedule the next meeting.
7. ADJOURNMENT

cc: Village Board, Plan Commission, Building/Zoning Inspector, Planner

Posting: July 12, 2024, Village Hall, Library, Post Office & online at [w22.villageofwalworth.govoffice2.com](http://w22.villageofwalworth.govoffice2.com)

*Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Clerk/Treasurer’s office in advance so appropriate accommodations can be made.*