

**VILLAGE OF WALWORTH MEETING OF THE PARKS, RECREATION AND OUTDOOR COMMITTEE**  
**Thursday, June 26, 2024, 5:30 PM at the Walworth Village Hall, 227 N. Main St., Walworth, WI 53184**

**MEETING MINUTES**

1. **CALL TO ORDER** Arlene Vorpapel called the meeting to order at 5:30 pm.
2. **ROLL CALL** Attending: Perry Weborg, Dana Goheen, Cara Pfeiffer and Arlene Vorpapel. Also, Dean Connley from BF Recreation District, Village President Louise Czaja and Public Works Ops Mgr Mat Nickels. Citizens: Holly & Avery – Interns Williams Bay Chamber of Commerce
3. **APPROVAL of May 29, 2024 PARK COMMITTEE MEETING MINUTES** - P Weborg motion to approve, C Pfeiffer second. Motion unanimously carried.
4. **CITIZEN COMMENTS** – No citizens present. No comments.

**DISCUSSION, CONSIDERATION AND RECOMMENDATIONS**

5. **VILLAGE BOARD, CLERKS OFFICE, PUBLIC WORK DEPT REPORTS**
  - a) Village Board June 10, 2024 Meeting News
    - President Czaja shared the DOT Hwy 14 project update; sidewalks around square will be kept at 4 ft wide.
    - Lighting in Square – contract is with Alliant Energy so lighting at 4 corners of Heyer Park and lighting on the corridors such as Madison Street and South Main Street will be considered by the Village.
    - During the highway 14 project, some of the water main and the storm water drain will be replaced in 2028. The DOT is reaching out to the community.
    - August 13, 2024 will be the Village Referendum for Fire & Rescue, the Clerk’s Office, Public Works, and Walworth Library.
  - b) Village Clerks Office
    - Park Reservations are included on village calendar of website now. Stars are used for meetings and park reservations. These events need different symbols.
    - Available funds from TIF district and Impact fees. Reported at Jan 8, 2024 Board Meeting: TIF district: 2021 estimated balance, \$101,185 and park impact fee balance reported to be \$47,619.80. Deputy Clerk K Thelen has since said these numbers are wrong. Pres. Czaja will get final numbers for the next Park Committee meeting.
  - c) Public Works Dept report provided by M Nickels.
    - Regulatory signs ordered: Version 1 - PARK RULES OPEN: SUNRISE TO SUNSET, NO OPEN INTOXICANTS WITHOUT PERMIT, NO LITTERING, PETS MUST BE LEASHED – Ordered. Version 2: PARK RULES OPEN: SUNRISE TO SUNSET, NO OPEN INTOXICANTS WITHOUT PERMIT, NO LITTERING, NO PETS ALLOWED – Ordered
    - Rotary Park sign installed
    - Benches at Toynton Park - painted
    - Devil’s Lane signs will be installed after brush pick up but before Corn & Brat Fest
    - Little Library at Badger Park vandalized; books damaged so replacements are encouraged.
    - A Vorpapel reported that information about Agape House’ Little Library donation to the Village was shared on Facebook; good feedback.
    - M Nickels and P Weborg reported an overall uptick in vandalism at most parks. The vandalism was reported to the Walworth Police Dept.
6. **PARK PLAYGROUND ASSESSMENTS** – reports provided following playground assessments. Copies of the reports were provided to M Nickels.
  - Devils Lane Park benches could be stained or replace the boards recommended by D Goheen.

- Toynton Park benches and playground equipment needs to be pressure washed; mold present in areas. Safety concerns with the mulch (too big), broken structure as pictured on climbing equipment, separation of structure pipe near top of equipment. Photos provided. Report by D Connley and A Vorpapel.
- Climbing playground at Badger Park is loose, it shook when pushed on/unstable. The plastic frame holding the bolts was broken as reported by C Pfeiffer.
- Devils Lane – New Spirea bush added to the Kinney Memorial by Taylor Weborg whose family will continue to maintain this area of the park. Thank you to Taylor!

#### **7. REC DEPT NEWS REPORT BY D CONNLEY**

- Yard game Olympics were cancelled
- Kite flying is planned for July 5
- Cicada scavenger hunt & hike the lake to earn patches
- Nature Hike at Kishwaukeeeetoe on July 17, 2024 was cancelled.

#### **8. UW-MADISON CAPSTONE PROJECT REPORT**

- Report by subcommittee: A Vorpapel, D. Goheen, and C Pfeiffer
- Application: reviewed the 6-point priority scope of project
- Application will be submitted to local leaders to review and proofread: Louise Czaja, Mary Heyer, Fred Noer, and Amanda Bender third year UW-Madison student in Plant Pathology. The Park Committee and Village Board will receive a copy to review as well.
- Application will be submitted to UW-M Program on August 1, 2024. (The deadline is August 9, 2024.)

#### **9. PARK COMMITTEE MISSION STATEMENT**

D Connley reported that he has accumulated the following points to be included in the mission statement:

- to be advocates for the Village of Walworth Parks and the people who utilize them. Including programs, facilities, resources, and natural areas,
- to advise and work collaboratively with Public Works Department and the Village of Walworth on park improvements, safety, and other issues,
- to encourage long-term planning for an integrated park system,
- to seek alternative funding sources for park enhancements and
- be a communication channel between the residents, village board and public works department and committee.

#### **10. QUICK TURNAROUND PROJECTS**

- P Weborg has information on Pet Waste Disposal stations; he will give that to M Nickels.
- The Park Committee all agreed that the disc golf course, concrete bag boards and other park additions will wait until we know the outcome of the Capstone application.
- Existing volleyball courts need replacement sand. Village residents have requested attention to these courts last year and again this year. M Nickels will get estimates for both replacement sand and a finer mulch for playgrounds. These things may need to be budgeted for 2025.
- D Connley discussed the sand used by Fontana for their volleyball courts. He will research further with them as well as the possible cost for something similar.
- D Goheen asked about purchasing the concrete bag boards. It was suggested holding off on these until the after we know the outcome of the Capstone application. They may be difficult to move them once they are in place. Wwe should know more before next spring.

11. **UP-COMING PROJECTS/EVENTS**

- Facebook posts for Village-wide rummage sales held in conjunction with the Rotary Club corn and brat festival on August 3, 2024 – Please [Share](#) and Like to draw attention to this information.
- Christmas Committee needed for Heyer Park Tree Lighting and event for the community: C Pfeiffer and D Connley volunteered.

12. **NEXT MEETING** 5:30 pm, Wednesday, July 31, 2024 at the Village Hall.

13. **ADJOURNMENT**

C Pfeiffer motion to adjourn, P Weborg second, unanimously agreed, meeting adjourned at 6:38 pm.