

VILLAGE OF WALWORTH
PUBLIC WORKS REGULAR COMMITTEE MINUTES

Monday June 24, 2024, 4:00 pm

227 N. Main St., Walworth WI 5318

1. Call to Order: Chairman Tanner brought the meeting to order at 4:00 PM.
2. Roll Call: PRESENT: Trustee Ball.
ABSENT: Trustee Fell, excused
ALSO PRESENT: Louise Czaja, Village President, Mat Nickels, PW Manager
Avery Kimmerly & Holly Jelinek, Chamber of Commerce, West interns
3. Approval of Minutes: Regular Meeting 05/28/24. A Ball/Tanner motion approved the minutes as presented. Motion carried.
4. Review of Village & Utility Budgets 05/31/24. Not available.
5. Comments from Citizens Present: Any item presented to the Public Works Committee by a citizen will be heard and may be placed on the next regular meeting's agenda. No comments.

DISCUSSION, CONSIDERATION AND RECOMMENDATIONS ON THE FOLLOWING:

1. Review 2024 Water & Sewer Utility Budget: Not available.
2. Referendum & Public Meetings scheduled: Mrs. Czaja advised that according to the Clerk/Treas., the referendum question was submitted to the County and that the Dept. of Revenue had reviewed the question. Also, the Dept. Heads, Fire/Rescue, Clerk/Treas. Office, and PW, have scheduled "Village Hall" meetings to inform the public. The dates of the meetings are to be determined, according to Mr. Nickels.
3. Operation Manager & Weed Commissioner's Report: Mat Nickels
 - a. Status of Equipment: The 15/11 mower is back in operation. The Kubota dealer covered the exhaust parts though labor and belts were charged.
ACTION: Recommendation regarding quote from Subsurface Solutions for a new locator, \$12,792.50. Presently, the utility is in violation without a working locator, advised Mr. Nickels. The proposed purchase has a mapping locator, Subsurface provides one day of training, a 10% trade in allowance for the 20 yr. old locator, and a 3 yr. warranty. Mr. Nickels will donate the required phone. *A Tanner/Ball motion recommends that the Board authorize the purchase from Subsurface Solutions of a locator in the amount of \$12,792.50.* Motion carried.
 - b. Trash on curbs: PW follows up on police reports.
 - c. Weed Notices: Cutting has occurred following notification.
 - d. Report required re: Dupont & 3M. The preliminary closing is July 12th. Mr. Nickels has responded to all requests.
4. Streets & Sidewalks
 - a. Wisconsin Street Reconstruction Project 2023/2026: total exclusive of grant, \$133,100. The planning phase is 90% complete. Bids are projected to go out in November for construction in 2025.
 - b. Randolph St Project 2024: Budget estimate exclusive of grants, \$1,387.050.
 - i. Construction timeline. Construction will begin in August.
 - ii. Private side Lead Service Line Replacements. Two are included in the project.
 - iii. Special assessment process for sidewalk. Nothing further following the hearing.

- iv. Special assessments. Letters had gone out, and the hearing was held on June 10.
 - c. Standing water 425 Randolph St./drainage concerns: Mr. Nickels reported that the PW crew have pumped the standing water into the ditch.
 - d. Highway #14 reconstruction Project 2028: County Rd. K to State Line: proposed improvements. Communication with DOT re: ADA parking & sidewalk around the square, and water line replacements: All subjects have been conveyed to the DOT project manager, Steve Hoff, following discussion and review.
 - e. Bigfoot Ridge East, road width: Mr. Nickels explained the problem with the subcontractor setting up the curb. The road construction company, Odling was informed.
5. Water Utility:
- a. Private side Lead & Galvanized Service Line Replacements, (see Map).
 - i. Construction timeline.
 - ii. ACTION: Engineer's Work Order, \$22,500. *A Tanner/Ball motion recommends that the Village Board approve the work order Project #2326111.05, 2024 Lead and Galvanized Water Service Replacement Project Construction Engineering. Motion carried.*
 - iii. Special Assessment procedure.
 - b. Terms of Agreement with EPA Regarding Violations and Schedules
 - i. Progress Report re: Lead Service Lines Inventory 6/30/2024: The DNR has contracted to complete the balance of the report.
 - c. ACTION: Well #4 testing results. Letter dated 06/13/24 Re: Public Notification Due to Detection of Per-and Polyfluoroalkyl Substances (PFAS) in Excess Wi. Dept. of Health Services Recommended Groundwater Standards – Tier 2 Public Notification. *A Tanner/Ball motion provides that the notification required, 30 days from date of letter, is to be sent out with the water/sewer bills.* Motion carried. The Committee discussed the test result, 1.0265. versus the requirement of below 1 and the expenditures the State has authorized to remediate PFEAS's.
 - d. Desktop Study on Lead Service Line Replacements: Noted. Regarding the collection of meter readings for billing, Mrs. Czaja asked about a technical problem with the remote meter reading device. Mr. Nickels advised that a broken screen may have caused an inaccuracy with the first download causing a delay and requiring reentry. Ms. Rogers will school Ms. Thelen in the download process to expedite the procedure in the future.
 - e. Environmental Health & Engineering re: submittal of tests. Current report. Mr. Nickels has submitted all information required to comply with Attorney Sansome's requests regarding the 3M and Dupont suits prior to the first closing date of July 12.
6. Sewer Utility
- a. Sewer Lift Stations: All operating.
 - b. FWWPCC-Report of Meeting 06/11/24: Hiring Lead Operator. Mrs. Czaja reported that Walworth's appointed member, Pat McMahon, serves on the personnel committee. Job descriptions will be reviewed with the hiring of another employee.
 - c. Grease trap inspections: No report. Jerry Anderson, Building/Zoning Inspector, is currently busy with new permits.
 - d. Notice of non-compliance, 06/20/24, re: 2020 Consumer Confidence Report due 07/01/21 rec'd 07/19/21. Though filed late, no further action required. Noted.
7. Storm Water:

- a. Storm Drains & Intersections, Plafield Court storm water issue. See Randolph St.
 - b. Retention Ponds: Oak Knolls: Dredge Pond & Raise Berm: Grazing Goats e-mail. Scheduled for summer clean-out.
8. Parks: Next PROS Committee meeting Minutes filed
- a. Devil's Lane: (2) New sign installation: Delayed due to recent windstorm and collection of debris.
 - c. Heyer: No new signs.
 - c. Rotary: Maintenance. New sign location noted.
9. Buildings.
- a. ACTION: Village Hall: New Toilets for restrooms (recommended by Village Hall staff). Mr. Nickels perceives it may be a water pressure issue or a water softener may mitigate the calcification of the pipes. Further consideration will be given to remediate the concern.
 - b. Fire Rescue Building-Building Fund report.
 - c. Library: Request to meet regarding capital improvements. Mrs. Czaja advised that the Library Board has a new member, and the Treasurer has retired. An appointment to the condo Board is appropriate due to the vacation of the seat.
10. Compost Site and Grounds
- a. Compliance Issues and Disposal of Excess: Problematic.
11. Five-Year Capital Improvement
- a. Wisconsin Street 2025
 - b. Fire Rescue Building: Ad Hoc Building Committee is to meet, Wednesday, 06/26/24, 9:30 AM.
 - c. Kenosha St. 2028-2029
 - d. Hwy.#14 2027-2028
 - e. Randolph St. 2024
12. Schedule Next Meeting: The next meeting is to be held Monday, July 29, 2024.
13. Adjourn: A Tanner/Ball motion adjourned the meeting at approximately 5:10 pm.

Respectfully submitted June 25, 2024

Louise Czaja, Village President

Cc: Village Board, Lisa Rogers Clerk/Treas., Kellie Thelen, Deputy Clerk/Treas., Manager Mat Nickels