

**VILLAGE TRUSTEE NOTICE TO VILLAGE CLERK  
OF PROPOSED REGULAR VILLAGE BOARD OF TRUSTEES MEETING VILLAGE OF  
WALWORTH, WALWORTH COUNTY, WI**

PLEASE TAKE NOTICE THAT THE **BOARD OF TRUSTEES IS MEETING ON Monday, June 10, 2024, 6:00 PM Pursuant to Village Ordinance 2-2-14 Regular Meeting.**

Prepared by: Louise Czaja, Village President

Date: June 3, 2024

**VILLAGE OF WALWORTH  
Amended VILLAGE BOARD MEETING AGENDA**

**Monday, June 10, 2024, 6:00 pm**

**The public may attend this meeting at Village Hall, 227 N. Main Street, Walworth, WI 53184**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: 04/16/24, 05/13/24, 06/04/24
5. PUBLIC HEARING: In accordance with Village Ordinance 3-2-1 through 3-2-5, as per due notice dated 5/24/2024 and published and mailed, Randolph St. sidewalk special assessments: All persons will be heard.
6. August Referendum Question Update
7. Agreement for Part-Time Building Inspection Services with Municipal Services, LLC a/k/a James DeLuca for commercial inspections.
8. Application submitted by Phil Klamm, Geneva Lake West Rotary, for a street use permit, Sat., Aug.3, 2024 from 6:00 am to 11:00 pm to allow blocking off Devils Lane St. in front of Devils Lane Park.
9. **Jackie Chanson's Request for Extension of Water & Sewer Service to Township Lots.**
10. Comments or suggestions from citizens present. Any item presented to the Village Board by a citizen will be heard and may be placed on the next regular meeting agenda.

**DISCUSSION, CONSIDERATION & ACTION ON THE FOLLOWING:**

**11. FINANCE COMMITTEE:**

**A. FINANCIALS:**

- a. ACTION: Approve General Fund & Utility Payables
- b. General Fund & Utility Budget v Actual as of 05/31/24
  - i. ACTION: Resolution 2024-6 State Trust Fund Loan, Police/Fire/Rescue Radios & Squad
- c. Progress report, bank reconciliation assistance, CliftonLarsonAllen, LLP
- d. Audit proposals: Lauterbach & Amen, LLC, Lucida, Sikich

**B. STATE FUNDING & REPORTS: Wi. DNR Safe Drinking Water Loan Program:**

- a. Randolph St. Interim financing resolutions as required by State Trust Fund:
  - i. ACTION: Resolution 2024-7 State Trust Fund Loan, Reconstruction of Randolph St.
- b. Lead & Galvanized water line replacements, (approximately 30) throughout the Village:
  - i. ACTION: Resolution 2024-8 State Trust Fund Loan to Provide Interim Financing for Lead & Galvanized Water Line Replacements.
  - ii. ACTION: Resolution 2024-9 Declaring Intent to Reimburse Expenditures from Proceeds of Borrowing From the Safe Drinking Water Loan Program
  - iii. ACTION: Resolution 2024-10 Preliminary Resolution Declaring Intent to exercise Special Assessment Powers Under Wisconsin Statute 66.0703 for Private Water Service

Improvements in Conjunction with the 2024 Lead and Galvanized Service Replacement Project.

- C. FEDERAL FUNDING & REPORT: Bipartisan Infrastructure Bill (BIL) Wisconsin St.
    - a. Report on planning phase
  - D. CLERK/TREAS. REPORT:
    - a. Annual State Reports: Dept. of Revenue, PSC, Maintenance of Effort
    - b. ACTION: Resolution 2024-11 Approving and Submitting CMAR Report
  - E. DEPUTY CLERK/TREAS. REPORT: Permit, License, & Offense Fee report
  - F. CONTRACTS:
    - a. ACTION: Verizon Wireless Lease Renewal
    - b. ACTION: Catalis Website Renewal
    - c. Fire/Rescue Service to Town of Walworth. Next meeting
  - G. ORDINANCES:
    - a. ACTION: Ordinance 2024-2 An Ordinance Amending Section 6-2-5(b), Exceptions of the Village of Walworth Code of Ordinances Providing for Sidewalk Cafes.
    - b. ACTION: Ordinance 2024-3 Amending Ordinance 2022-3 an Ordinance Adopting Section 9-2-37, Lead Water Lateral Service Replacement of the Code of Ordinances for the Village of Walworth, to include the replacement of galvanized service lines and amend item 1 (c)(3) to provide a 30 day notice that their private lead or galvanized water service lateral must be replaced.
12. **PUBLIC WORKS COMMITTEE:** Report of meeting held 05/28/24.
- A. Operation Manager/Weed Commissioner's Report: Kubota Mower
  - B. Streets & Sidewalk:
    - a. Wisconsin St. project: Design phase 90% complete, zoom meeting
    - b. Randolph St.: Construction timeline & update on Safe Drinking Loan Status
    - c. Standing water issue, 405 Randolph St.
    - d. ACTION: Highway #14 reconstruction: Inclusion of ADA parking on north side of square adjacent to east corner bump-out.
  - C. Water Utility: Update on Lead Service Lines Inventory due to DNR on 6/30/2024, Jacobs Engineering, hired by DNR, is to complete the project
  - D. Parks:
    - a. Heyer Park-ACTION: Recommendation to notify DOT to maintain 4 ft. sidewalk around park
    - b. Badger Park-Landscaping for Sign
    - c. Rotary Park-Maintenance & Placement of Signs
    - d. Toynton Park-New Sign Installed
13. **GENERAL SERVICES COMMITTEE:** Report of meeting held 05/6/24, 05/09/24, 06/03/24
- A. Recommendation to hire Samantha Rahe for full-time position as EMT pending a physical check
  - B. Recommendations regarding Licenses:
    - a. ACTION: Renewals of Liquor and Beer Licenses as posted in official publication, 05/23/24
    - b. ACTION: Renewals of Operator's Licenses
    - c. ACTION: Temporary Operator's License Applications:
      - i. Collin Frederick, Big Foot Wolves
      - ii. Tyler Heck, Big Foot Wolves
      - iii. Charles Palma, Rotary Corn and Brat
    - d. ACTION: New application: "Class A" Intoxicating Liquor submitted by Akash Enterprise LLC d/b/a BP Gas and Grocery, 112 S. Main St., Walworth, WI 53184.
    - e. ACTION: Recommendation to draft resolution to Maintain Current Closing Hours for Class B license establishments in accordance with Village Code of Ordinances.

C. Police Report

14. **COMMITTEES & COMMISSIONS:**

A. **Plan Commission:** Report of meetings held 05/02/24 & 5/20/24: Minutes filed

a. Public Hearing scheduled for 06/12/24

B. **Ad Hoc Plan Commission Policies & Procedures:** Report of meeting held 5/28/24.

C. **Emergency Government Committee:** Report of meeting held 5/14/24

D. **Park, Recreation & Outdoor Committee:** Reports of meetings held

a. Report regarding Capstone project application

E. **Ad Hoc Fire/Rescue & Police Building Committee:** Schedule Meeting

15. ADJOURNMENT

*Requests from people with disabilities who need assistance to participate in this meeting or hearing should be made to the Clerk/ Treasurer's office in advance so appropriate accommodation can be made.*

cc: Village Board, Department Heads, Village Attorney, Village Engineer, Walworth Times, Lake Geneva Regional News

Posted: June 7, 2024 at Village Hall, Walworth Memorial Library, Walworth Post Office, Online at [www.villageofwalworth.govoffice2](http://www.villageofwalworth.govoffice2).