

PARKS, RECREATION AND OUTDOOR COMMITTEE

VILLAGE OF WALWORTH, WALWORTH COUNTY, WI

Thursday, May 9, 2024, 5:00 PM at the Walworth Village Hall, 227 N. Main St., Walworth, WI 53184

MEETING MINUTES

1. **CALL TO ORDER** M Tanner called the meeting to order at 5:01 pm, Thur May 9, 2024.
2. **ROLL CALL** Attending: Matt Tanner, Dana Goheen, Cara Pfeiffer and Arlene Vorpapel. Abset Perry Weborg. In addition, Mat Nickels, Mgr of Public Works and Louise Czaja, Village President were also present. BF Rec Dept rep Dean Connley arrived at 5:14 pm.
3. **APPROVAL of APRIL 11, 2024 PARK COMMITTEE MEETING MINUTES**
4. **CITIZEN COMMENTS WELCOMED** None

DISCUSSION, CONSIDERATION AND RECOMMENDATIONS

5. **VILLAGE BOARD, PUBLIC WORKS NEWS**
 - a) Village Board Meeting April 8, 2024
 - i) TIF district: Develop budget to include upgrade of Village Square (including lights) / Capital Improvememts
TIF funds are in a 21-year plan. The Village is currently 10 yrs into the plan. L Czaja will provide info.
 - ii) Impact fees: Current charges: Discussion re: Park impact fees
The new park signs will be paid by these Impact Fees. A full report is needed as soon as possible.
 - b) Public Works Meeting May 2, 2024
 - i) Little Library Installed Installed and in use.
 - ii) Grazing Goats Update for Oak Knolls and future
Grazing Goats will maintain the Oak Knolls retention pond area this year. More areas will be added for additional areas in the future.
 - iii) Action taken re: signs, installation, landscaping
New park signs have been completed by Sullivan Signs, Janesville. The have been approved for installation; funds to cover all will be paid by Impact Fees.
 - c) BF Rec Dept
Devils Lane Park Thurs, May 23 from 4:00 - 5:00 PM
D Connley reported that water balloons and other games will be played.
6. **PARKS SIGNS (Street-type signage)**

Park hours, pets-dogs/no pet-dogs, no alcohol, no littering, etc. Ordinances will be reviewed. Check with Chief Milligan, too.
7. **DEVILS LANE PARK CLEAN-UP DAY SAT, MAY 11, 2024**
 - a) Plan, priority list (attention to Kinney Memorial) - M Nickels will manage the priority list.
 - b) Posters, Volunteers, Feedback - About 20 posters were distributed and it was posted on Social Media.
 - c) Refreshments - P Weborg's daughter will donate cookies, Sentry is donating water and chips, other baked goods may be dontated as well.
 - d) Rain Date: Sat, May 18, same time, same place
8. **PARK ASSESSMENTS - REVIEW TOP TEN PRIORITIES**

Top Ten List/progress will be updated with M Nickels.
9. **ROUND 2 ASSESSMENTS – PLAYGROUNDS**
 - a) Assessment Forms - Use forms from Public Playground Safety Handbook as provided by the Village insurance provider.
 - c) Park Playground Assessment Teams and Schedule
Badger Park - M Tanner, C Pfeiffer, Toynton Park - D Connley, A Vorpapel, Devils Lane Park - P Weborg, D Goheen
Goal to complete assessments by the next Park Committee meeting.
10. **PUBLIC WORKS SCHEDULE**

DISCUSSION, CONSIDERATION AND RECOMMENDATIONS

PW Dept routine park schedule reviewed by M Nickels.

11. PARK FUNDING

- a) Village Finance Committee has voted down a possible 501c3 fund for the Park Committee.
- b) Outside Funding/Civic Donations No new leads at this time.
- c) Village Rep - Join Rotary Club D Connley may be intersted.
- d) Outreach Plan - Assign lead & timetable Tabled for now.

12. PARK PLANNING AND PLANNERS

- a) Consultants: J Gerdes No addt'l info.
- b) Local Vendors: A Vorpagel will contact Jurg's, M Tanner - Pesche's, D Connley - Perfectly Potted , BF FFA
- c) Ask for community volunteers.
- c) Consider community input meeting: Outreach plan, assign lead & timetable
- f) UW-Madison CAPSTONE PROJECT REPORT May be a good opportunity for Walworth Parks. Hoping to receive an application to the program.

13. OPTIMIZING PARK AMENITIES - SHORT-TERM, AFFORDABLE OPTIONS

Disk Golf, Horse Shoes - M Tanner, Volleyball - C Pfeiffer RE: sand and will contact the Rindfleisch from Windmill Prairie, additional benches & tables - Heyer Park - M Nickels
Corn Hole - D Connley Darien Park has concrete cornholes as well as Fontana's Duck Pond Park.)
L Czaja reported that Impact fees are available for some projects.

14. PARK COMMITTEE MISSION STATEMENT

Tabled until current projects are completed. (i.e., Park Clean Up Day, sign installation, Capstone Project)

15. PARK RESERVATIONS

Forms, reservations and fees: we will look at other communities.

16. PARK COMMITTEE MEETINGS

Meeting schedule change to the last Wednesday of each month from now through Sept 2024.
next meeting 5:30 pm, Wed, May 29, 2024.

17. ADJOURNMENT

Ⓜ M Tanner to adjourn, C Pfeiffer Ⓜ, meeting adjourned at 6:44 pm