

**VILLAGE OF WALWORTH**  
**PUBLIC WORKS REGULAR COMMITTEE MINUTES**

**Tuesday, May 28, 2024, 4:00 pm**

Village Hall, 227 N. Main St., Walworth WI 5318

1. Call to Order: Chairman Tanner brought the meeting to order at 4:08 PM.
2. Roll Call: PRESENT: Trustees Bob Ball & Merik Fell  
ALSO PRESENT: President, Louise Czaja & PW Manager, Mat Nickels
3. Approval of Minutes: Special Meeting 05/16/24: A Tanner/Ball motion approved the minutes as presented.
4. Review of Village & Utility Budgets 04/30/24: Not available.
5. Comments from Citizens Present: Any item presented to the Public Works Committee by a citizen will be heard and may be placed on the next regular meeting's agenda. None.

**DISCUSSION, CONSIDERATION AND RECOMMENDATIONS ON THE FOLLOWING:**

1. Review 2024 Water & Sewer Utility Budget: Not available.
2. Operation Manager & Weed Commissioner's Report: Mat Nickels.
  - a. Status of Equipment: The "66" rear tire is patched. Kubota 1511 is still at the Kubota garage. It will not generate. The mechanic advises replacing the console at a cost of \$600 to \$800. The tractor is 30 years old. The locator is not working. The company offers 10% back on a trade-in. Mr. Nickels will provide a quote at the next meeting.
  - b. Trash on curb: Chief Milligan is providing a list to PW to call in for a pick-up.
  - c. Referendum: Mr. Nickels provided pay raises consistent with surrounding areas to Clerk/Treas. Lisa Rogers. Mr. Nickels will submit copies of the information to the Committee.
3. Streets & Sidewalks
  - a. Wisconsin Street Reconstruction Project 2023/2026: total exclusive of grant, \$133,100. Manager Nickels continues to receive emails from Jackie Augusta Chanson who wants a formal response on Village letterhead indicating the position of the Village regarding sewer extension to EW1600019A in the Town of Walworth. Since the area is in the FWWPCC sewer service boundary, the County would like to obtain the position from the Village on whether sewer or septic will be required. This will affect the rezoning of the lots.

Mrs. Czaja reported that she had found nothing in the Village code limiting service outside official Village boundaries, and as was directed at the last meeting, in difference to no response, referred the matter to the Village Planner, Shaun Mularky. Shaun refused the assignment. A Tanner/Ball motion referred the matter to the Village Attorney. Motion carried.

- b. Randolph St Project 2024: Budget estimate exclusive of grants, \$1,387,050.
  - i. Construction timeline. Summer 2024.
  - ii. Private side Lead Service Line Replacements. Only 2 to 3 lines on Randolph will be replaced.
  - ii. Special assessment process for sidewalk/Public Hearing date 06/10/24.
  - iii. Notification to property owners: Special assessments Letters are in the mail.

c. Standing water 425 Randolph St./drainage concerns. Mrs. Czaja showed pictures of the standing water in the road. Mrs. Czaja reported that the Plan Commission will be considering a Comp plan amendment and zoning change submitted for property near to this area. Remediation of stormwater in the area could affect the parcel under consideration, 422 S. Main. The Committee recommends the attendance of the Village Engineer at the Plan Commission public hearing, June 12, 2024 to consider storm water issues in the area.

d. Highway #14 reconstruction Project 2028: County Rd. K to State Line: proposed improvements. Communication with DOT re: ADA parking & sidewalk around the square. Manager Nickels recommends consideration be given to an upgrade of the underground power supply for the square. Currently, there is power on all four corners of the square, but it needs replacement.

Mrs. Czaja read an email from Steve Hoff, Project Manager for DOT regarding the sidewalk area around Heyer Park. Since the area is considered commercial, a 6 ft. width is standard. Currently, the sidewalk is 4 ft.in width to the curb. A Tanner/Ball motion recommends that the sidewalk width remain 4 ft. in the DOT plans for the reconstruction. Motion carried.

e. email 05/21 re: Bigfoot Ridge East, road width. The Village Engineer, David Hemmerich, has addressed concerns with Cardinal Engineering, Lake Geneva, Wi., regarding the width of the connecting streets and an issue with a curb installation. The email chain was submitted to Chairman Tanner.

#### 5. Water Utility:

a. Private side Lead & Galvanized Service Line Replacements, (see Map).

ii. ACTION: Recommendation: Letter by Engineer Mark Kolczaski, Baxter & Woodman to award contract to low bid by Five Star Energy Services, Waukesha Wi., \$233,320.00. A Tanner/Ball motion recommends that the Village Board approve the low bid on the recommendation of the Village Engineer in the amount of \$233,320.00.

iii. Special Assessment procedure. The Engineers will calculate the private side and will proceed with proposed letters to property owners.

iv. Construction schedule: 2024, approximately 25 private/public lines..

v. Report on phone conference re: grant requirements. A conference is scheduled for 2:00 PM, Wed., May 31 with the Village Engineers, Mat Nickels, Matt Tanner and President Czaja.

vi. ACTION: Proposed amendment to Village Ordinance 2022-3 to include 30 galvanized or lead service lines. A Tanner/Fell motion recommends amending Village Ordinance 2022-3 to include galvanized service lines and providing a 30 day notice to replace the line.

b. Terms of Agreement with EPA Regarding Violations and Schedules

i. Progress Report re: Lead Service Lines Inventory, 06/30/24: Jacobs Engineering, funded by the DNR, will finish the report regarding the undetermined lines on the initial list, and will forward the report to the DNR

- c. Well #4 testing results. Nothing further.
  - d. Desktop Study on Lead Service Line Replacements-Applications for Funding.
  - e. Environmental Health & Engineering re: submittal of tests. Current report was filed with the agency and acknowledged.
6. Sewer Utility
- a. Sewer Lift Stations:
  - b. FWWPCC-Report of Meeting 05/14/24: Plant Manager, Doug York is to retire December 31, 2024. Staffing duties are under consideration with the Personnel Committee.
  - c. Grease trap inspections. Building Inspector, Jerry Anderson, is committed to accomplishing the work.
7. Storm Water:
- a. Storm Drains & Intersections, Spring cleaning of drains. Plafield Court storm water issue, (see Randolph St. discussion).
  - b. Retention Ponds: Oak Knolls: Dredge Pond & Raise Berm: Grazing Goats e-mail. The Village is on a summer schedule.
8. Parks: Next PROS Committee meeting, Wednesday, May 29, 5:30 PM.
- a. Devil's Lane: (2) New sign installation, Landscaping for park signs
  - b. Toynton: New sign installation, landscaping. The volleyball area was discussed.
  - c. Heyer: Weeding and edging of existing beds and trimming bushes. Completed prior to Memorial Day.
  - c. Rotary: Maintenance. New sign location.
  - d. Badger: New sign location, Landscaping for park sign.
9. Buildings.
- a. ACTION: Village Hall: Weeding and edging of existing beds and removal of small bushes & pots. Pot purchase. Mrs. Czaja reported a phone call to Ben's Landscaping on Thursday, May 23. Village personnel were working on the beds at the Village Hall. Friday, Ben's Landscaping had weeded and mulched Heyer Park and the Village Hall.
  - b. Fire Rescue Building-Building Fund report. Trustee Ball reported that \$2,200 is on deposit to support the project.
  - c. Library: Request to meet regarding capital improvements. Trustee Ball noted that Mr. Stricker has completed the parking lot project.
10. Compost Site and Grounds
- a. Compliance Issues and Disposal of Excess
11. Five-Year Capital Improvement
- a. Wisconsin Street 2025
  - b. Fire Rescue Building: Ad Hoc Building Committee.
  - c. Kenosha St. 2028-2029
  - d. Hwy.#14 2027-2028
  - e. Randolph St. 2024
12. Schedule Next Meeting: Monday, June 24, 2024, 4:00 PM.
13. Adjourn: A Tanner/Fell motion adjourned the meeting at approximately 5:20 PM. Motion carried.

Respectfully submitted, May 31, 2024:

Louise Czaja, Village President

Cc: Village Board,

Posting when approved: ring binder and online at, [www.villageofwalworth.govoffice2.com](http://www.villageofwalworth.govoffice2.com) Public Works