

VILLAGE OF WALWORTH
PUBLIC WORKS REGULAR COMMITTEE
MINUTES

THURSDAY, May 2, 2024, 4:00 pm

The public may attend this meeting at Village Hall, 227 N. Main St., Walworth WI 5318

1. Call to Order: Chairman Tanner brought the meeting to order at 4:01 pm.
2. Roll Call: PRESENT: Trustees Ball
ABSENT: Trustee Fell
ALSO PRESENT: Mat Nickels, PW Manager; Arlene Vorpapel, CORP member (arrived at 4:15).
3. Approval of Minutes: SM 03/26/24. A Tanner/Ball motion approved the minutes as presented. Motion, carried.
4. Review of Village & Utility Budgets 03/30/24. Not available.
5. Comments from Citizens Present: Any item presented to the Public Works Committee by a citizen will be heard and may be placed on the next regular meeting's agenda. No comments.

DISCUSSION, CONSIDERATION AND RECOMMENDATIONS ON THE FOLLOWING:

1. Review 2024 Water & Sewer Utility Budget: Not available.
2. Operation Manager & Weed Commissioner's Report: Mat Nickels
 - a. Devil's Lane Park Volunteer Clean-up Day:
 - i. Saturday, May 11, 2024, 8:00 am to 12:00 Noon, Rain Day, May 18th.
 - ii. Bring tools, light refreshments served.
 - iii. Manager Nickels reported that he had attended the CORP Plan preliminary meeting on 4/30 with questions regarding expectations. The PW crew will be pressure washing benches prior to 05/11. The memorial area clean-up will be considered. Mrs. Czaja will contact the Kinney family for further input. Phil Klamm will notify the Rotarians of the date, and hopefully, they will participate. PW crew members, Shannon Hammond and Juan Rosales, will attend.
 - b. Status of Equipment: The leaf vac is out of service pending hose preplacement. One of the mowers is in shop and is out of warranty. Parts are not available as the model has been eliminated.
 - c. Trash on curbs: Once a month pickup is available, though property across from the Village Fire/Rescue Station has weekly deposited junk on the curb.
 - c. Referendum question: Chief Milligan has opted out of the referendum.
 - d. The Little Book Library has been installed at the pavilion at Badger Park and is ready for book donations.
 - f. Review of technical conference: Manager Nickels provided a brief review of his attendance. He met the operators from Waterford, Milton, and Delavan's wastewater plant.
3. Request to consider a community garden submitted by Kellie Thelen: A garden in Delavan was noted, and any potential success is limited noting past practices in other communities.
4. Streets & Sidewalks:

- a. Wisconsin Street Reconstruction Project 2023/2026: total exclusive of grant, \$133,100: President Czaja advised that plans should be complete by November with bidding scheduled for early spring 2025.
- b. Randolph St. construction Project 2024: Budget estimate exclusive of grant, \$1,387,050. Manager Nickels reported that the Village will not receive LRIP funding this year. One billion one hundred and forty-eight thousand is available in this program and there are 26 million applicants. It is highly competitive.
 - i. Construction timeline: Bids were opened at the PW Special Meeting, Thursday, April 25th. President Czaja read the email from David Hemmerich dated 04/29/24 recommending that the Board “hold off” on the award pending the Village’s listing on the DNR’s Safe Water Drinking Water Loan Program Priority list.
 - ii. Private side Lead Service Line Replacements: Manager Nickels reported that most of the service lines on Randolph St. have been replaced; however, all utility side lines will be replaced with this project.
 - iii. Special assessment process for sidewalk: The e-mail from Hemmerich details the steps required with the cost range for sidewalk improvements at \$386 to \$3,148. A preliminary resolution is required. Baxter & Woodman are working on the details.
 - iv. Notification to property owners: Special assessments: A public hearing will be held.
- c. 405 Randolph St: Trustee Tanner advised that he has driven to the area three times. A complaint has been filed with PW including pictures of water pooling in the road. The homeowner on a corner lot has raised his yard area thus eliminating the natural stormwater seepage area and diverting it to the road. (The road is rural with no curb, gutter, or storm drain.) Manager Nickels suggests the installation of a “French drain” to alleviate the problem. Further consideration will be necessary.

5. Water Utility:

- a. Private side Lead Service Line Replacements, (see map): In response to Mrs. Czaja’s question, Manager Nickels advised that the lead service lines will be replaced all the way to the main in accordance with the mapped locations. Street openings and patches will be required. Twenty-five lines are to be replaced in 2024 as per the State requirement. Special assessments are to be applied to the private side replacements.
 - i. Bidding documents posted 04/18/24. Noted.
 - ii. Bid opening 05/16/24: A special PW meeting will be held.
- b. Terms of Agreement with EPA Regarding Violations and Scheduled:
 - i. Progress Report re: Lead Service Lines Inventory 06/30/24: Mr. Nickels advised that Chris Holtz has developed a program to inventory the existing lead lines.
 - ii. Report: Engineer regarding lead service line replacements. Pending funding as filed.
- c. Well #4 testing results: Mr. Nickels advised that EPA has just provided their required level, below 5. Municipalities will have five years to comply if in violation. Nickels questions how labs will be able to test below the 5.
- d. Desktop Study on Lead Service Line Replacements-applications for Funding. Engineer Scott Hartong is following this.
- e. Environmental Health & Engineering re: submittal of tests. Current report: Mrs. Czaja read the recent email asking for separate tests for Well #3 and #4. From the environmental agency.

Manager Nickels advised he had sent testing reports via a portal. Mrs. Czaja will contact the individual. With questions.

f. ACTION: Recommendation regarding PW employee, Shannon Hammond's attendance at cross-connection school, 10/07/24 to 10/11/24, 40 hrs., \$950.00. A Tanner/Ball motion recommends approval of the PW Manager's request. Motion carried.

6. Sewer Utility:

- a. Sewer Lift Stations: Pump Repairs: Mr. Nickels explained the repair process for the lift station on Highway #14.
- b. FWWPCC-Report of meeting 04/16/24: The meeting was cancelled due to a lack of quorum.
- c. Grease trap inspections: The new Building/Zoning Inspector, Jim Anderson, will perform grease trap inspections. These inspections may prove to reduce effluent charges to the Village from the sewer facility.

7. Storm Water:

- a. Storm Drains & Intersections: Spring cleaning of drains: Work underway.
- b. Retention Ponds: Oak Knolls: Dredge Pond & Raise Berm: Grazing Goats e-mail: Mrs. Czaja will verify that the Village is on their late spring schedule.

8. Parks: Next PROS Committee meeting 05/09/24: Minutes filed.

- a. Landscaping Proposal submitted by Ben's Landscaping Services, 126 W. State Rd., Sharon, Wi.: Ben's is in Walworth on Howard St., noted Mr. Nickels. In reply to a question about other bids, Mr. Nickels advised that last year he solicited 3 bids. Bigelow Exception was very high, and the other bidder proposed did not respond. Ben's work at Heyer Park was well received.
- b. ACTION: Devil's Lane (2) sign installations. Landscaping for park signs, \$1,400. A Tanner/Ball motion recommends accepting the proposal from Ben's Landscaping.
- c. Toynton: New sign installation: A picture of the sign is online. It was placed a bit high, explained Mr. Nickels, in order to allow a view of a memorial rock.
- d. ACTION: Heyer Park: Weeding and edging of existing bends and trimming bushes: \$2,000. A Tanner/Ball motion recommends accepting the proposal from Ben's Landscaping.
- e. Rotary: Maintenance: Options for placement of signs: Manager Nickels reviewed the details of the placement of the dumpster and fence on the cement pad with Mrs. Vorpagel. They will collaborate regarding the aesthetics of the area.
- f. ACTION: Badger: New sign location. Landscaping for park sign: \$500.00. A Tanner/Ball motion recommends approval of Ben's Landscaping proposal. Motion carried.

9. Buildings:

- a. ACTION: Village Hall: Weeding and edging of existing beds and removal of small bushes & pots, \$1,000: The original landscape plan was discussed with note to the poor condition of the potted barrels. A Tanner/Ball motion recommends approval of Ben's Landscaping proposal. Motion carried.
- b. Fire Rescue Building -building fund report: In order to meet, the Ad Hoc Committee are required to post an agenda and minutes.
- c. Library: Request to meet regarding capital improvements: The position on the condo board is to be reviewed.

10. Compost Site and Grounds:

- a. Compliance Issues and Disposal of excess: Mr. Nickels mentioned the difficulty with trucking the excess.

11. Five-year Capital Improvements:
 - a. Wisconsin St. 2025.
 - b. Fire Rescue Building – Ad Hoc Building Committee
 - c. Kenosha Sst. 2028-2029.
 - d. Hwy.#14 2027-2028.
 - e. Randolph St. 2024.
12. Schedule next meeting: Tuesday, June 8, 2024, 4:00 PM.
13. Adjourn: A Tanner/Ball motion adjourned the meeting.

Respectfully submitted: Louise Czaja, Village President 05/03/24.

cc. Village Board, PW Manager Mat Nickels, Clerk/Treas. Lisa Rogers, Deputy, Kellie Thelen posted when approved on the Village web site www.villageofwalworth.govoffice2.com

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