

**PARKS, RECREATION AND OUTDOOR COMMITTEE
 NOTICE TO VILLAGE CLERK OF PROPOSED COMMITTEE MEETING
 VILLAGE OF WALWORTH, WALWORTH COUNTY, WI**

PLEASE TAKE NOTICE THAT THE **PARKS, RECREATION AND OUTDOOR (PROS) COMMITTEE will meet Thursday, April 11, 2024 at 5:00 PM.** A MAJORITY OF THE VILLAGE BOARD MAY BE PRESENT AT THE MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION-MAKING RESPONSIBILITY.

This constitutes a meeting of the Village Board pursuant to “State ex rel. Badke v. Greendale Village Board,”173 Wis.3d 553,494 N.W. 2d 408(1993), and must be noticed as such, although the board will NOT take any formal action at this meeting. Therefore, proper notice must be given to the press and public. One week is preferred; 24 hours should be the minimum, to post the proper notices. Please submit the following Notice to the Village Clerk for all committee meetings.

Prepared by: Arlene Vorpagel


Date: April 8, 2024

**VILLAGE OF WALWORTH
 MEETING OF THE PARKS, RECREATION AND OUTDOOR COMMITTEE
 Thursday, April 11, 2024, 5:00 PM
 at the Walworth Village Hall, 227 N. Main St., Walworth, WI 53184.
 The public may attend this meeting.**

MEETING AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL of MARCH 14, 2024 PARK COMMITTEE MEETING MINUTES**
4. **CITIZEN COMMENTS WELCOMED**

| DISCUSSION, CONSIDERATION AND RECOMMENDATIONS | PLAN OF ACTION Who•What•When |
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| <p>5. VILLAGE NEWS</p> <p>a) <u>From Public Works Dept and PW Committee Mtg, Mar 25</u></p> <p>i) Hwy 14 – 2028 Project Update Impact on Village Square/Heyer Park: Footprint, Parking, Sidewalks, Utilities and Replace Village Square Street Lights</p> <p>ii) Little Library Donated – Recommend Park Location</p> <p>b) <u>From Village Board Mtg, Apr 8</u></p> <p>i) TIF district: Develop budget to include upgrade of Village Square area</p> <p>ii) Impact fees: Current charges: Discussion re: Park impact fees</p> <p>c) <u>From BF Rec Dept</u></p> <p>Devils Lane Park in Walworth: May 23 from 4:00 - 5:00 PM “Devils Lane Park is a great place to gather friends and family. Join us for a water balloon relay and field games.”</p> | |

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| <p>6. NEW PARK SIGNS</p> <ul style="list-style-type: none"> a) Park Signs Completed <ul style="list-style-type: none"> i) Delivery/Pick Up ii) Placement, Visibility, Curb Appeal iii) Sign Installation, Top Soil, Completion Schedule iv) Plantings <ul style="list-style-type: none"> (1) Impact fees (2) Shrubbery and Flowers <ul style="list-style-type: none"> (a) Donations (b) Manpower (ability to water plants?) | |
| <p>7. REVIEW ASSESSMENT NEEDS - ESTABLISH PRIORITIES</p> <ul style="list-style-type: none"> a) Top 3 Priorities b) Top Ten - All Parks c) Compilation of all assessments completed to date | |
| <p>8. ROUND 2 ASSESSMENTS – PLAYGROUNDS</p> <ul style="list-style-type: none"> a) Public Playground Safety Handbook (Insurance Provider) b) Assessment Forms – page 43 c) Park Playground Assessment Teams and Schedule <ul style="list-style-type: none"> i) Badger Park ii) Devil’s Lane Park iii) Toynton Park | |
| <p>9. PUBLIC WORKS DEPT</p> <ul style="list-style-type: none"> a) Seasonal Maintenance b) Hiring Update c) Work Schedule M Tanner | |
| <p>10. SPRING CLEANING/BEAUTIFICATION</p> <ul style="list-style-type: none"> a) Community-Wide Volunteer Work Day Ideas b) Create a Fun Competition <ul style="list-style-type: none"> i) Designate team to ea park each with Park Comm Member and PW rep ii) Invite Village Board, committee members, schools, churches and volunteers iii) Clean up trash, trim shrubs, raise flags, clean around signs and memorials and plant flowers iv) Request local garden club (Font) members to assist/provide guidance in planting v) BF Rec Photo Contest |  |

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| <ul style="list-style-type: none"> vi) Seek local vendor support vii) Create a gathering for all participants after clean up with refreshments donated by local food vendors | |
| <p>11. PARK FUNDING</p> <ul style="list-style-type: none"> a) PW - Maintenance and Improvement Budget b) Outside Funding – Open communications with Rotary and Lions Club for future donations c) Others | |
| <p>12. PARK PLANNING AND PLANNERS</p> <ul style="list-style-type: none"> a) Consultants: J Gerdes b) Local Vendors: Jurg’s, Busy B’s Garden Center, others c) UW-Extension – A Vorpapel Walworth County Horticulture Outreach Specialist, Julie Hill d) University/Tech Schools - Possible Internship – P Weborg e) Local Gardeners, Garden Clubs, Interested Individuals f) Volunteers (and donations) - Request was added to Apr Water Bill g) Consider community input meeting to prepare for park planning, fall referendum/budgeting, residents support | |
| <p>13. MISSION STATEMENT</p> <ul style="list-style-type: none"> • A mission statement - a clear and concise summary of purpose, priorities and things that are needed each day to reach the goals. It is a critical part of building a community with purpose, accountability, and fulfillment. It is a compass to keep this Village on the road to success. • It is written in support of the Comp Plan Vision Statement, Goals, Policies and Objectives (See Parks Comp Plan pages 12-16). • Works in conjunction with the Public Works Dept and PW Committee as well as the Village Board and all residents. • Sample statements; Wal Co, MCCD | |
| <p>14. PARK RESERVATIONS</p> <ul style="list-style-type: none"> a) Form b) Fees c) Park Schedule From Apr 8 Village Board Mtg: Geneva Lake West Rotary Corn & Brat Fest, Aug 1-4, 2024 d) Girls Softball League Practice at Toynton Park Southern Lakes Fastpitch practice and possible scrimmage only at Toynton Park – Start Date, park prep | |

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| <p>15. NEXT MEETING OF PARK COMMITTEE will be 5:00 pm, Thursday, May 9, 2024 at the Village Hall * Additions to the agenda must be received before noon, Friday, May 3, 2024.</p> | |
| <p>16. ADJOURNMENT</p> | |

cc: Village Board, Walworth Times, Lake Geneva Regional News
Posting April 8, 2024 Village Hall, Library, Post Office, and online at: www.villageofwalworth.govoffice2.com