

VILLAGE OF WALWORTH
PUBLIC WORKS REGULAR COMMITTEE
MINUTES

Monday, March 25, 2024, 4:00 pm

The public may attend this meeting at Village Hall, 227 N. Main St., Walworth WI 5318

1. Call to Order: Chairman Tanner (by phone) brought the meeting to order at 4:01 pm.
2. Roll Call: PRESENT: Trustees Ball and Fell.
ALSO PRESENT: Mark Kolczaski PE; Mat Nickels, PW Manager; Michelle Wyss Ellwanger, Onvoy Company, 610 Beloit St., Arlene Vorpagel, CORP member.
3. Approval of Minutes: RM 02/26/24. A Tanner/Ball motion approved the minutes as presented. Motion carried.
4. Review of Village & Utility Budgets 01/30/24. Not available.
5. Comments from Citizens Present: Any item presented to the Public Works Committee by a citizen will be heard and may be placed on the next regular meeting's agenda. The Onvoy, 610 Beloit Rd. & 429 Madison St. representative, Ms. Michelle Wyss Ellwanger, was present to voice a concern regarding truck traffic traveling through the Madison St. access route from Beloit St. in violation of the weight limits. Ms. Wyss Ellwanger commented that the trucks coming through come very close to their buildings.

DISCUSSION, CONSIDERATION AND RECOMMENDATIONS ON THE FOLLOWING:

1. Review 2024 Water & Sewer Utility Budget: Not available.
2. Operation Manager & Weed Commissioner's Report: Mat Nickels
 - a. Status of Equipment.
 1. ACTION: Hose for leaf vac:
 - a. Clear Urethane, "in stock" ...\$780.00
 - b. Black Heavy rubber..... \$2,400.00

A FELL/BALL MOTION RECOMMENDS THE PURCHASE OF THE CLEAR UTREHANE "IN STOCK" FOR \$780.00. Motion carried.
 - b. Trash on curbs.: The PW Dept. has followed through with notice to property owners flagged by the Police Dept.
 - d. Referendum question: Manager Nickels is asking the Committee to consider a referendum in November to provide funding for another full-time PW employee and retain the summer part-time position through the winter months. Notification through the Clerk's office is required by June 10th for a November referendum ballot.
 - e. Location for Little Book Library: Presently the stands are placed at Fifth St. and Devil's Lane intersection. Faith Lutheran has two. ***A TANNER/FELL MOTION RECOMMENDS THAT PW PLACE THE LITTLE BOOK LIBRARY IN ROTARY OR BADGER PARK. Motion carried.***
3. Request to consider a community garden submitted by Kellie Thelen: Discussion: *Ms. Thelen is not present to address the proposal. A Tanner/Ball motion pushed the item to the next agenda.* Motion carried.
3. Streets & Sidewalks
 - a. Wisconsin Street Reconstruction Project 2023/2026: 2023/2024, \$19,200 design & 2025/2026 \$113,900 construction

i. A STATEMENT BY THE DOT REQUIRING THE LIFTING AND PLACEMENT OF SANITARY SEWER AND WATER MANHOLE COVERS AT A COST OF \$10,000 TO THE VILLAGE IS TO BE SUBMITTED TO THE VILLAGE BOARD WITH THE RECOMMENDATION OF PW THAT THE WORK BE DONE. Motion carried.

b. Randolph St.

i. REPORT: From engineers. Budget Estimates: Total Estimates: Total project exclusive of grant, \$1,387,050.

ii. ACTION: Plans for construction submitted by Baxter & Woodman: Engineer Kolczaski, submitted the plans for review.

iii. REPORT: Grant/loan Safe Drinking Water Application: The applications have been submitted with grant and loan notification expected late fall, 2024.

iv. REPORT: Bidding process: Next week (4/1) advertisements for bidders will go out for road work, water main, and storm sewer construction, (Estimate \$875,000). Applications for a grant and a low interest loan have been submitted. Bids are to be submitted by April 25th. Bid approval will be extended for 60 days to provide time for notice of grant/loan award.

v. REPORT: Notification to property owners: Special assessments. Twenty-five private service line replacements, (estimate, \$275,000), will be bid for replacements over the next two years. Grant funding awards are expected to be held late in the fall of 2024.

vi. Engineer Kolczaski questioned the Committee regarding sidewalk replacements. Village Ordinances require the homeowner to maintain sidewalks, noted Mrs. Czaja. Special assessments would be levied with notifications to the affected property owner and public hearings.

c. Highway #14 construction, County Rd. K to State Line: Engineer Kolczaski presented a preliminary proposal of watermain and sanitary sewer replacement plans for areas under reconstruction. Some lead lines in this area are known. He advised that the DOT is not far enough along to be able to see the proposed storm sewer which will be enlarged from a 24" line to a 42", and how the water and sewer lines interface with the storm drain. Some of the water valves are not presently operable.

The proposal describes Utility Adjustments & Water Valve Replacements: Presently There are 25 water valve boxes and 40 sanitary sewer manholes along #14 which may have to be adjusted during construction. Improvements: Replace 3 water valves, one fire hydrant relocation, adjust 25 water valve box covers and 40 sanitary sewer manholes and up to 20 each water and sewer service lines: engineering designs approximately \$30,000. Preliminary Cost Estimate: \$500,000.

Two options propose:

Alternate 1- Village Square Water Main Replacement: Preliminary Cost Estimate, \$400,000.

Alternate 2- Madison Street, Weber to Elm Water Main Replacement: Preliminary Cost Estimate: \$400,000.

Lead Water Service Line Replacement: engineering & designs approximately, \$25,000.

Number of lines not known at this time. Preliminary Cost Estimate: Public \$7,500 ea./private \$7,500 ea.

Decorative Street Lights: Replace 4 existing decorative streetlights on the inside of square.

Preliminary Cost Estimate: \$50,000; \$10,000 each additional

SUMMARY:

Utility adjustments & water valve replacements.....\$500,000

Alternate 1-Village Square Water Main Replacement400,000

Utility adjustments plus alternate 1-Village 900,000

5. Water Utility:

a. Terms of Agreement with EPA Regarding Violations and Schedules

i. Progress Report re: Lead Service Lines Inventory 6/30/2024. 25 lead lines throughout the Village have been designated for replacement within the next two years. Mrs. Czaja questioned if they are included in the grant application. Also, would special assessments be levied to the property owner. Mr. Kolczaski indicated that the applications for funding have been filed, and the special assessment process is according to however the Board wants to proceed.

ii. Manager Nickels reported that 20 water samples are due next month.

b. Well #4 testing results. Manager Nickels advised that the well is testing “right at the line.”

c. Desktop Study on Lead Service Line Replacements-Applications for Funding. Engineer Hartog is assisting with indexing the reports.

d. Environmental Health & Engineering re: submittal of tests. Report from Attorney re: Dupont claim: Mrs. Czaja reported that more testimony has been heard and is under consideration; however, an August settlement date is expected.

6. Sewer Utility:

a. Sewer Lift Stations: The new pump continues to function.

b. FWWPCC-Report of Meeting 03/12/2024: Mrs. Czaja was unable to attend, though Mr. Connelly was expected to be present. Mrs. Czaja advised that the newly hired Building Inspector, Jerry Anderson, will be performing grease trap inspections this spring/summer. Remediation of BOD and suspended solids may result in a cost savings to the Village.

7. Storm Water:

a. Storm Drains & Intersections: The PW crew has been cleaning drains.

b. Retention Ponds: Oak Knolls: Dredge Pond & Raise Berm: Grazing Goats. Grazing Goats has contacted the Village and will propose available dates for a late spring/early summer event.

8. Parks: Report from PROS Committee meeting held 03/14/24: Park Assessments: Each member chose a park to review exclusive of the playground area. Ms. Vorpapel has submitted a pdf of pictures for proposed locations for the new signs.

a. Devil’s Lane: (2) new signs locations.

b. Toynton: New sign locations.

c. Heyer: Lighting & (2) new signs: Tanner advised that the old sign could come down.

d. Rotary: Ms. Vorpapel suggested solutions to sign placement pending relocation of the

dumpsters and fencing presently near the center walkway.

e. Badger: New sign location: Discussion: Dumpster location.

f. Delivery and installation of park signs: ACTION: Estimate for installation:

g. Manager Nickels advised that the PW crew can pick up the signs and can handle the installation. *A Ball/Fell motion approves the project by PW with posts and hardware to be furnished by the sign company. Black dirt (top soil) for planting around the sign base can be purchased as part of the project. Motion carried.*

9. Buildings.

a. Village Hall: Removal of drinking fountain: Discussion: Shannon can disconnect the water supply and place a plate over the opening in the wall board. There is no known standard requiring a water fountain in a public building. Opening the hallway will facilitate the voting process during elections. ***A Ball/Fell motion recommends removal. Motion carried.***

b. Fire Rescue Building-Building Fund

c. Public Works Building

d. Library: Request to meet regarding capital improvements: Mrs. Czaja will seek the Village Attorney's opinion regarding the Village's representation on the condominium board.

10. Compost Site and Grounds.

a. Compliance Issues and Disposal of Excess: Manager Nickels is seeking proposals.

11. Five-Year Capital Improvement

a. Wisconsin Street 2025

b. Fire Rescue Building: ACTION: Ad Hoc Building Committee: Discussion: Mrs. Czaja advised that she is considering appointing an ad hoc committee at the next Board meeting to review the project and move it along. The candidate for Village Trustee, Mr. Ellerth, has indicated he would like to serve with Chief Milligan and Chief Austin. Ms. Czaja reviewed Mr. Ellerth's background. ***A Tanner/Ball motion supports the formation of an ad hoc committee charged with a review of plans and implementation of the project. Motion carried.***

c. Kenosha St. 2028-2029.

d. Hwy.#14 2027-2028

e. Randolph St. 2024

12. Schedule Next Meeting, Monday, April 29, 2024, 4:00 PM.

13. CLOSED SESSION: To consider employment, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Review applications and interview for the position of par-time summer PW help: *A Tanner/Ball motion directs the Committee to go into closed session.* The following roll call vote was recorded:

Trustee Ball/aye

Trustee Fell/aye.

Trustee Tanner/aye.

Total vote 3/3 aye. Motion carried.

The closed session resumed.

14. Return to open session pursuant to Wi. Stats. 1985(2) to act on closed session report: A motion by *Fell with a second from Ball directed Manager Nickels to offer the position to Joseph R. Nickels pending the completion of a drug test and background check. Motion carried.*

15. Adjournment: A Tanner/Ball motion adjourned the meeting at approximately 6:50 PM.

Cc: Village Board, Mat Nickels, PW Manager: Posting: on line at www.villageofwalworth.govoffice2.com

