

VILLAGE OF WALWORTH
MEETING OF THE PARKS, RECREATION AND OUTDOOR COMMITTEE
VILLAGE OF WALWORTH, WALWORTH COUNTY, WI

Thursday, March 14, 2024, 5:00 PM
at the Walworth Village Hall, 227 N. Main St., Walworth, WI 53184

AGENDA	MARCH 14, 2024 PARK MEETING MINUTES
1. CALL TO ORDER	The meeting of the Park Committee was called to order by Parks Committee Chairman Tanner at 5:01 pm on Thursday, March 14, 2024 at the Walworth Village Hall.
2. ROLL CALL	Present Cara Pfeiffer, Dana Goheen, Perry Weborg, Arlene Vorpapel, BF Rec Dept Rep Dean Connley, Village President Louise Czaja, Public Works Manager Mat Nickels, and Parks Chairman Matt Tanner was present via phone.
3. APPROVE MTG MIN	① by C Pfeiffer, ② by D Goheen to approve the minutes of the Feb 22, 2024 Park Committee meeting. Min unanimously approved.
4. CITIZEN COMMENTS	L Czaja introduced the Public Works Dept manager, Mat Nickels.
DISCUSSION, CONSIDERATION AND RECOMMENDATIONS	
5. PARK COMMITTEE	Chairman M Tanner reviewed the role and communications of committee members per open meetings law and Roberts Rules of Order.
6. WALWORTH PARKS	<p>a. Assessments reviewed by committee members with accompanying photo slides:</p> <ul style="list-style-type: none"> i. Badger Park – P Weborg ii. Devils Lane Park – D Goheen iii. Heyer Park – A Vorpapel iv. Rotary Park – D Connley v. Toynton Park – C Pfeiffer <p>The top 3 priorities for each park will be summarized and added to the meeting minutes along with the full assessment reports. Assessment forms should be turned into A Vorpapel to be included with the minutes of this meeting.</p> <p>b. Second round of general assessments – These will be tabled until spring clean-up is completed in all parks. Then committee members will rotate parks and perform assessments again Playground equipment safety inspections will be done next.</p> <p>c. Park Signs – New signs are similar to the current Rotary Park sign. M Nickels announced that the new park signs are ready. There will be one new sign for each - Badger, Rotary, and Toynton parks. Devils Lane and Heyer parks will have 2 signs each.</p> <ul style="list-style-type: none"> i. Delivery - The Public Works Committee will make the decision on this. ii. Vendor installation will cost \$3,300. <ul style="list-style-type: none"> • The park committee members are asked to review the parks and prepare to make suggestions on the locations of each. • P Weborg suggests a street sign with arrow be added for Badger Park since it is located away from any main roadway. Others may be considered for the same. <p>d. Resources</p> <ul style="list-style-type: none"> i. Maintenance and Improvement Budget – M Nickels reports the PW budget for parks is \$15,000 for 2024. This includes maintenance of all parks as well as the equipment. ii. Impact Fees <ul style="list-style-type: none"> 1. Park Signs will be paid by available TIFF monies.

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	<p>2. Available Funds – there are Impact fees and some TIFF funds available. We will review what is eligible for each.</p> <p>iii. Outside Funding – Discussion on creating a 501c3 to accept donations to the Walworth Parks. L Czaja said the Village has a tax-exempt account. Concerns were expressed. Further discussion on this may take place with the Finance Committee.</p> <p>iv. Manpower</p> <ol style="list-style-type: none"> 1. Public Works Dept – M Nickels cannot help. 2. Volunteers <ul style="list-style-type: none"> • D Connley and P Weborg suggest creating a Friends of the Parks Committee. D Goheen agrees but the Park Committee needs to drive the necessary projects. • Local Rotary organization good candidate for Friends. • D Goheen and A Vorpapel will work with Village Clerk to ask for interested persons/volunteers. • P Weborg – important to maintain quality control over any volunteer work performed. 3. Local Organizations <ul style="list-style-type: none"> • Faith Lutheran Church previously painted picnic tables. • Jurg’s Greenhouse donated flowers planted in front of Village Hall. <p>v. Planning and Planners</p> <ol style="list-style-type: none"> 1. Consultants 2. Local Vendors: M Nickels – Gerdes Nursery previously developed a plan for ornamental plantings in Devils Lane Park. 3. UW-Extension <ol style="list-style-type: none"> a. Walworth County Horticulture Outreach Specialist, Julie Hill – A Vorpapel will contact Horticulturalist. b. UW Extension Master Gardener Program 4. University/Tech Schools - Possible Internship – P Weborg will inquire. 5. Local Gardeners, Garden Clubs, Interested Individuals, etc. <p>* Important to develop a plan before involving volunteers and organizations. * Public hearing suggested by L Czaja to learn what residents want in the parks. Neighborhood input is very important.</p>
7. NEXT MEETING	The PARK COMMITTEE will meet at 5:00 pm, Thurs, April 11, 2024 at the Village Hall
8. ADJOURNMENT	Ⓜ by M Tanner, Ⓜ by D Goheen Meeting adjourned at 6:45 pm.

Submitted by Arlene Vorpapel
April 18, 2024