

**VILLAGE TRUSTEE NOTICE TO VILLAGE CLERK  
OF PROPOSED REGULAR VILLAGE BOARD OF TRUSTEES MEETING VILLAGE OF  
WALWORTH, WALWORTH COUNTY, WI**

PLEASE TAKE NOTICE THAT THE **BOARD OF TRUSTEES** IS MEETING ON **Monday, February 10, 2025, 6:00 pm**, Pursuant to **Village Ordinance 2-2-14 Regular Meeting**

Prepared by: Louise Czaja, Village President

Date: February 3, 2025

**VILLAGE OF WALWORTH  
VILLAGE BOARD MEETING  
AGENDA**

**Monday, February 10, 2025, 6:00 pm**

**The public may attend this meeting at Walworth Village Hall, 227 N. Main St. Walworth, WI 53184**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: 04/16/24, 05/13/24, 06/04/24, 12/02/24, 12/09/24, 01/13/25, 1/15/25
5. Comments or suggestions from citizens present. Any item presented to the Village Board by a citizen will be heard and may be placed on the next regular meeting agenda.

**DISCUSSION, CONSIDERATION & ACTION ON THE FOLLOWING:**

**STANDING COMMITTEES:**

1. **FINANCE:** Report on meeting held 02/04/25:
  - A. FINANCIALS:
    - a. ACTION: Recommendation to Approve General Fund & Utility Payables Plus Additions
    - b. Village 2025 Budget: proposed deficit, \$348,878.54
    - c. Village & Water/Sewer Budget v Actual 01/30/25
    - d. Library financial report
    - e. Impact Fees: Committee-of-Whole Meeting proposed
    - f. State Funding, Wi. DNR Safe Drinking Water Loan, grant & low interest loan for Water main and Lead Service Line Replacements. (Randolph St. & 75 line replacements in 2025)
    - g. Report on State Trust Fund loan to finance Village portion of Wisconsin St. reconstruction
  - B. Clerk/Treas. Report Volunteer help & 2021, 2022 audit progress:
    - a. Volunteer help to draft personnel mission statement
    - b. Interviews for Part-time Administrative Assistant
  - C. Deputy Clerk/Treas. Report: Volunteer help: Permit & License fees, recodification:
    - a. Operator Licenses: Jake DeMarco, Main Street Country Store; Karen Hernandez Hernandez, Kelley's Market
  - D. ACTION: Recommendation regarding Verizon Wireless Contract
  - E. ACTION: Recommendation regarding Ordinance 2025-1, An Ordinance Establishing the 2025 employee Wages and Salaries
2. **PUBLIC WORKS:** Report on Committee meetings held 01/27/25 & 02/07/25. Minutes filed:
  - A. ACTION: Recommendation to hire PW personnel pending background check
  - B. ACTION: Recommendation to increase summer part-time employee pay to \$20.00/hr.
  - C. Report on Equipment:
    - a. ACTION: Recommendation to list front end loader on State Surplus site
    - b. ACTION: Recommendation to sell Christmas pole decorations to interested vendor
  - D. Streets & Sidewalks:
    - a. Wisconsin Street Reconstruction, Project 2025, Street Light repair

- b. Randolph St. Reconstruction: ACTION: Recommendation regarding payment #3 to Rock Road Companies, \$23,114.33
  - c. Highway #14 Reconstruction Project: DOT Impending storm sewer enlargement/sanitary sewer location required
  - d. Highway #67 Reconstruction: Report: Team Meeting with DOT held 01/28/25 re: State/Municipal Maintenance Agreement
- E. Water:
- a. ACTION: Recommendation regarding Work Order for design and bidding up to 50 lead & galvanized water service replacements along local streets for 2026 construction, w/Baxter Woodman, Inc, \$37,500
  - b. ACTION: Recommendation regarding Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Wi. Stats. 66.0703 Wi Stats. for Private Water Service Replacement Project
3. **GENERAL SERVICES COMMITTEE:** Report on meeting held 01/06/25:
- A. ACTION: Recommendation for a Class “A”/“Class A” Alcohol License – Kelley Williamson Company d/b/a Walworth Cellars – 690 Kenosha St., Walworth, WI
  - B. ACTION: Recommendation re: Ingalls Koeppen American Legion Post 102 application submitted by Peter Kahl for a Memorial Day Parade, 05/26/25, 9:30 am to 11:30 pm
  - C. Review proposed ordinance to Create Section 7 Chapter 14 of Code Relating to Special Events & Permits
  - D. Fire/Rescue monthly report.: Thank you to Town of Delavan
  - E. Emergency Government report
  - F. Police Dept. monthly report:
    - a. Bow Hunting Ordinance
    - b. Kick-off to summer and Food Drive
    - c. Department 2024 Evaluations
    - d. Truck Enforcement Proposal
4. **COMMITTEESA & COMMISSIONS:**
- A. **Plan Commission:** Report of meetings held 01/20/25: Minutes filed:
    - a. Public Hearing Scheduled 2/17/25, at Walworth Memorial Library for a conditional use permit for Stella’s Entertainment Group d/b/a Stella’s Lounge, 121 Kenosha St.
    - b. Building/Zoning Inspector’s report
  - B. **Ad Hoc Plan Commission Policies & Procedures**
  - C. **Emergency Government Committee:** Next meeting date
  - D. **Library:** Report of meeting held 01/14/25
  - E. **Park, Recreation & Outdoor Committee:** Report of meeting held 01/28/25
  - F. **Ad Hoc Fire/Rescue & Police Building Committee**
5. **ADJOURNMENT**

*Requests from people with disabilities who need assistance to participate in this meeting or hearing should be made to the Clerk/ Treasurer’s office in advance so appropriate accommodation can be provided.*

cc: Village Board, Department Heads, Village Attorney, Village Engineer, Walworth Times, Lake Geneva Regional News Posted: February 6, 2025, at Village Hall, Walworth Memorial Library, Walworth Post Office, online at [www.villageofwalworth.govoffice2.com](http://www.villageofwalworth.govoffice2.com)