

VILLAGE OF WALWORTH  
PUBLIC WORKS SPECIAL COMMITTEE MEETING  
MINUTES

TUESDAY, DECEMBER 17, 2024, 3:15 pm

Village Hall, 227 N. Main St., Walworth WI 5318

1. Call to Order: Chairman Tanner brought the meeting to order at 3:15 pm.
2. Roll Call; PRESENT: Member, Trustee Bob Ball, Member, Trustee Merrik Fell  
ALSO PRESENT: President, Louise Czaja, Mary Ann Kahl
3. Approval of Minutes, Regular meeting 12/11/24: A Tanner/Ball motion approved the minutes of 12/11/24 as presented. Motion carried.
3. Comments from Citizens Present: Any item presented to the Public Works Committee by a citizen will be heard and may be placed on the next regular meeting's agenda. No comments.

DISCUSSION, CONSIDERATION AND RECOMMENDATIONS ON THE FOLLOWING:

1. Closed Session: to consider a motion on whether or not to conduct a closed session pursuant to Wi. Stats. 19.85(1) considering employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Interview applicants for PW position: Chairman Tanner read the agenda item and made a motion to go into closed session. Trustee Ball seconded the motion, and the following roll call vote was recorded:  
Aye: Trustee Ball  
Aye: Trustee Fell  
Aye: Trustee Tanner  
Total vote 3, 3 Aye Motion carried. The closed session resumed.
2. Return to open session pursuant to Wi. Stats. 19.85(2) to take action on closed session report. Mrs. Kahl has submitted job descriptions designating Manager positions and Administration requirements. Letters drafted by the PW Chairman will be directed to two of the applicants, current employees, with proposed salary and responsibilities pending acceptance.
3. Adjournment.

Cc: Village Board,

Posting: online at [iwww.villageofwalworth.govoffice2.com](http://iwww.villageofwalworth.govoffice2.com), upon approval by PW Committee.