

**VILLAGE OF WALWORTH  
PUBLIC WORKS REGULAR COMMITTEE  
MINUTES**

**Monday, November 25, 2024, 4:00 pm**

The public may attend this meeting at Village Hall, 227 N. Main St., Walworth WI 5318

1. Call to Order: Trustee Chairman, Matt Tanner called the meeting to order at 4:01pm.
2. Roll Call: PRESENT: Trustee Member Bob Ball, Trustee Member Merik Fell  
ALSO PRESENT: President Louise Czaja, PW employees, Chris Holt, Shannon Lannon, Village residents, Mike Long, 411 Fifth Ave., Dan Mizialko, Park St.
3. Approval of Minutes: Regular Meeting 10/28/24: Due to software glitches delaying receipt of attachments, approval of the 10/28/24 minutes was deferred the next meeting.
4. Review of Village & Utility Budgets 10/30/24: The General Fund and Utility report was reviewed by Finance.
5. Comments from Citizens Present: Any item presented to the Public Works Committee by a citizen will be heard and may be placed on the next regular meeting's agenda. Mike Long, 411 Fifth Ave., Walworth, Wi., former employee of the PW department. spoke about a City of Elkhorn employee, Tim Boss, currently under investigation by the City. Mr. Boss, noted Mr. Long, is a former PW Director employed by the Village of Walworth during the time of Mr. Long's employment. Mr. Long had called the Walworth County Sheriff's Office in 2015 regarding Mr. Boss's overtime records, a missing mower, etc. A response was contact from the Rock Cuntly Sheriff's Office. Mr. Long stated that he was told by the Sherrif's office that the Village would be required to act. He said that at the Sentry Food Store, he spoke to Mrs. Czaja about his concern back then, but nothing happened. Long notes that the possibility that the statutes of limitations has run out regarding further action.

**DISCUSSION, CONSIDERATION AND RECOMMENDATIONS ON THE FOLLOWING:**

1. REPORT: Village Engineer, Mark Kolczaski: FEDERAL LEAD & COPPER RULE UPDATE & DNR WATER SYSTEM FUNDING: Baxter & Woodman engineer, Scott Hartay submitted a Memo, 11/25/24, Project 2326111, Subject, Lead Service Line Replacement and Watermain Funding Update, attached and made part of the file/record.
  - A. Lead/Galvanized Service Line Replacements: Scott Hartay
    - a. Principals representing the DNR are Ryan Atkinson – Loan and Funding for both the watermain and LSLR projects, & Brent Binder – Construction Manager for both the watermain and LSLR projects. (A final draft of the funding and principal forgiveness will not be available until January,2025.)
    - b. Private side: The Village will be eligible for \$66,912 for principal forgiveness for the private side allocation and \$66,912 for low interest loans.
    - c. Public side: Walworth was eligible for 35% principal forgiveness; however, funds ran out.
      - i. Therefore, the low interest loans of .35% are not available.
      - ii. However low interest Safe Drinking Water Loan Program at 33% or 55% of market rate are there for those who qualify.
      - iii. The current market rate is 4.00% for tax- exempt and 4.49% for taxable loans.

iv. The Village 2024 application is for \$66,900.12 for private sideline replacements with a low interest loan and grant through standard 33% or 55%, or 4% for a tax-exempt

v. There is no grant currently available for the public side of the water line.

B. Watermain Work:

i. A draft funding report has been released and is attached to the memo.

ii. The Village of Walworth was eligible for 35% principal forgiveness; however, again, funds have run out. Currently, Walworth is eligible for 55% of the market interest for a low interest loan at 4% to 4.5%.

C. Keeping up with Change: Lead Water Service Lines and Regulatory Updates: Scot Hartay:

The Village LSL PERF score is 229. Lead content is especially a concern to young children and the elderly or people in poor health.

i. The sampling protocol has changed.

ii. On 10/16/24, a list of lead and galvanized water lines was sent to the DNR. (The DNR hired a person to assist municipalities in completing the report.)

iii. Sampling sites have been updated,

iv. The Lead Action Level is reduced to 10 ppb and the Trigger Level is eliminated.

v. All lead and galvanized service lines requiring replacement are required to be replaced by 2027.

DISCUSSION: Mrs. Czaja questioned the “Pot-Holling” process by the contractor prior to the replacement line installation to determine if a water line is lead or galvanized. Should this be the first process of all lines named in the inventory? The Village Engineer, Mark Kolczaski, advised that according to the 2025 intent to apply 25-50 service lines, “pot holling” is included in the funding provisions.

Mr. Tanner noted that due to delays, Rock Industries, will be replacing the 23 contracted lines starting March 2025; and, the Village would proceed with the bidding/contracting process to replace 25 to 50 within the 2025 calendar year. Hartay recommends contracting 50 replacements to enhance the bidding process.

2. Review 2024 Water & Sewer Utility Budget: The report is submitted to Finance and will be considered when acting on equipment items.
3. Advertisement for PW position: Report on applications. Three applications and one resume have been submitted.
4. Equipment:
  - a. Sewer Jetter leaking oil. PW employee, Shannon Hammond, reviewed problems with the dated jettor.
  - b. ACTION: Report on Kubota Mower: Shannon Hammond
    - i. Proposal submitted by Johnson Tractor, Kubota Zereturn Mower/24/6,8HP/72” Deck \$19,230.00, Less cash incentive - \$1,343.94, Less trade in -\$8,000.00, total \$9,386.00. PW employee, Hammond, advised that the 15.11 mower has an exhaust motor and a 72” deck which is wider than the trade-in. Following further discussion relative to the poor performance and value added by the dealer for the trade, and review of the 2024 parks capital outlay budget, a motion by Tanner with a second by Fell recommends the purchase of the Kubota Zereturn

Mower with trade-in for a total of \$9,386.00 from Johnson Tractor, Harvard, Ill. Motion carried.

c. ACTION: GaugeTech, Arbiter Mako MK5 Digital 5-Valve Backflow Test Kit, \$925.00. Mr. Hammond advised that he is licensed to test and repair overflow devices. A contract savings could be derived over a period of time. A motion by Tanner with a second by Ball approves the purchase of the Gauge Tech Test Kit, \$925.00. Motion carried.

d. ACTION: Maintenance Agreement, Cathodic Protection Corrosion Control System, \$945.00.  
DISCUSSION: The annual contract is for service to the annoyed device on the tower. A motion by Tanner with a second from Ball approves the renewal of the contract with clarification.

5. 2025 General Fund & Utility Budget: Public Hearing 12/02/24.

6. Streets & Sidewalks:

a. Wisconsin Street Reconstruction Project 2023:

i. Report on bid opening by DOT 11/12/24.

1. Four bids received, Rock Road, apparent low bid of \$478,000.

2. Village share of engineering and construction.

ii. Report: J&R Underground, Blanchardville, Wi. Street light fix.

iii. Quotes for street light fix in Walworth Industrial Park #1.: Discussion: Engineer Kolczaski will forward information regarding solar lights. He noted that the Village of Paddock Lake is considering a street light project with solar.

b. Randolph St Project 2024

i. Construction timeline, final 2024 construction meeting with contractor held 11/18/24

ii. 3 Private Line replacements, special assessments: Preliminary estimate, \$25,000, advised the Village Engineer for sidewalk assessments. Engineer Kolczaski will meet with Chairman Tanner at 9:00 AM on Monday, Dec. 2<sup>nd</sup> to view the sidewalk installations on Randolph St.

iii. Seeding of terrace with spring final.

iv. 425 Randolph St. standing water: Proposal from Engineer to remediate condition, \$40,000 estimate to run a storm drain to an easement swail behind property line on Plafield Ct.

c. Highway #14 reconstruction Project: County K to State Line.

i. Staging Proposals.

ii. Lighting

iii. Storm sewer design: Mr. Kolczaski has received information regarding the DOT plans for replacing the storm sewer system for the Highway #14 reconstruction project. He advised that cooperation with the installation of water mains and service lines is essential regarding the placement of the storm sewer line.

d. Highway #67 reconstruction Project: Kenosha St.

i. Report: State/Municipal Financial Agreement for State Let Highway Project. No report.

ii. Report: re: State/Municipal Maintenance Agreement. No report.

e. Big Foot Ridge East, Engineer's "to do list".

f. ACTION: Hill St. Invoice to Rock Road Companies to fill pothole, \$1,850.00. (Action deferred to Board agenda.)

7. Water:

a. Lead & galvanized private/public service line replacement program:

i. Five Star – March 2025.

8. Sewer: FWWPCC Meeting held 11/08/24. Minutes filed.

- a. Grease trap inspections: Building Inspector will schedule.
  - 9. Storm Water: Storm Drains
    - a. Retention Ponds:
  - 10. Parks: Report of meeting held 11/20/24. .
    - a. Christmas in My Hometown, Devil's Lane Park 11/30/24: Noted.
    - b. Heyer Park, trees: Lighting to take place on 11/02/24.
  - 11. Buildings.: PW Building roof leaks. Gutters at the Village Hall were cleaned.
  - 12. Compost Site & Grounds: Compliance Issues, dispose excess. PW is burning brush & moving excess.
  - 13. Five-Year Capital Improvement:
    - a. Wisconsin Street 2025
    - b. Fire Rescue Building: Ad Hoc Building Committee.
    - c. Kenosha St. 2029-2030ss
    - d. Hwy.#14 2027-2028
    - e. Randolph St. 2024
  - 14. Items for next month's agenda.
  - 15. Adjourn: A Tanner/Ball motion adjourned the meeting at approximately 5:40 PM
- Respectfully submitted:

Louise Czaja, Village President

Cc: Village Board, PW employees

Posting: online at [iwww.villageofwalworth.govoffice2.com](http://iwww.villageofwalworth.govoffice2.com)