

**VILLAGE TRUSTEE NOTICE TO VILLAGE CLERK
OF PROPOSED COMMITTEE MEETING
VILLAGE OF WALWORTH, WALWORTH COUNTY, WI**

PLEASE TAKE NOTICE THAT THE **PUBLIC WORKS COMMITTEE** IS MEETING ON **Monday, November 25, 2019, at 4:00 P.M.** A MAJORITY OF THE VILLAGE BOARD MAY BE PRESENT AT THE MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION-MAKING RESPONSIBILITY.

This constitutes a meeting of the Village Board pursuant to “State ex rel. Badke v. Greendale Village Board,” 173 Wis.3d 553, 494 N.W. 2d 408(1993), and must be noticed as such, although the board will NOT take any formal action at this meeting. Therefore, proper notice must be given to the press and public. One week is preferred; 24 hours should be the minimum, to post the proper notices. Please submit the following Notice to the Village Clerk for all committee meetings.

Prepared by: Louise Czaja

Date: NOVEMBER 21, 2019

**VILLAGE OF WALWORTH
PUBLIC WORKS COMMITTEE
MONDAY, November 25, 2019 4:00 p.m.
Village Hall Meeting Room, 227 N. Main St., Walworth, WI**

AGENDA

1. Call to Order
2. Roll Call
3. Approval of October 28, 2019 Regular Public Works meeting minutes.

Discussion, Consideration and Recommendation on the following:

4. Citizen comments: Report on Candice Wiedenhoeft complaint from 10/28/19 Public Works meeting.
5. BUDGET REPORT: Village Public Works & Water & Sewer Utility, Impact Fee Accounts: Review in detail.
6. PUBLIC WORKS DIRECTOR TIM BOSS REPORT:
 - a. Report from DNR dated 10/11/19: Letter of response dated 11/13/19.
 - b. Status of equipment.
 - c. Leaf vac schedule.
 - d. Review employee review forms.
 - e. Any other information or concerns.
 - f. Review monthly engineering report: Project engineer drive around, Lake Petite.

7. STORM WATER DRAINAGE

- a. Howard and Bonito Street Drainage
- b. Lakeview Subdivision Public Works Storm Water Drainage Phase 1:
 1. Spring 2020: Ditches and culverts on Lakeview Rd.
 2. Attorney’s review regarding special assessments.
- c. Retention Ponds:
 1. Oak Knolls

- a. Letters to property owners requesting account of damages.
- b. Report of meeting held by FEMA 11/21/19 at city of Lake Geneva Municipal Building regarding new mapping of flood prone areas.
- 2. Windmill Prairie pond & sidewalk
 - a. Letter of credit referred to Village Attorney at VB meeting 11/11/19.
- 3. Randolph St. Storm Water Drainage.
- 4. Big Foot High School Sports complex drainage.

8. PARKS:

a. Walworth County Court hearing scheduled 11/28/19 regarding Wickstrom Fund.

b. Devil's Lane Park:

- 1. Proposals for future park use. Park Committee.
- 2. Doors on bathrooms at pump station.

c. Toynton Park:

- 1. Replacements of fixtures and countertops.
- 2. Proposal from Utesch Construction, not to exceed \$9,781.95, approved by VB 08/12/19, for renovation of kitchen and bathrooms walls: schedule: Progress report.

d. Rotary Park:

- 1. Rotary Manager
 - a. Removal of contribution box.

e. Heyer Park:

- 1. Christmas Decorations: Completed.
 - a. Contact with school for tree lighting in 2020.

9. STREETS:

a. Big Foot Ridge Subdivision:

- 1. Report on repaving temporary turnaounds, Autumn & Winter Drive.
 - a. Utility looping Autumn & Winter Drive: Action. Report of Plan Commission meeting held 11/18/19: Update on Hellas' Road Use Permit

10. WATER UTILITY:

- a.** Cross connection program for residential and commercial properties – Progress report.
- b.** Leak Detection Program
- c.** Future water main replacement program: valve replacements in 2020.

11. SEWER UTILITY:

- a. A Joint Resolution 2-19 Clean Water Funds Loan application as recommended FWWPCC and approved by special VB meeting 09/16/19, Walworth Utility Share, \$650,000
 - 1. Sewer rate increase.

12. BUILDINGS:

a. Village Hall:

1. Painting exterior trim. Spring 2020 project.
2. Sweep for rear door & plexiglass for Clerk/Treas. pass through. Completed.

13. Five year capital improvements plan: Project list.

14. 2021 Budget Items & cost proposals:

- a. Holiday Lights (2021 village budget):
- b. Camera at Salt Shed (2021 village budget)
- c. Fencing around Public Works Building (half water/half sewer - 2021 budget)
- d. Howard and Bonito Streets pit and pump (2021 village budget)
- e. Lakeview Subdivision (2021 village budget)

15. CLOSED SESSION:

- a. To consider a motion on whether or not to conduct a closed session pursuant to Wis. Stats., 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, Annual Employee Review.

16. OPEN SESSION:

- a. Return to open session pursuant to Wisconsin Statutes 19.85(2) and take any action on any items discussed in closed session.

ADJOURNMENT

This is a meeting of the Public Works Committee.

No official Board action will be taken; however, a quorum of the Village Board may be present.

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.

cc: Public Works Committee, Village Board, Walworth Times, Lake Geneva Regional News

Posting November 22, 2019 at Village Hall, Library, Post Office, & online at: www.villageofwalworth.govoffice2.com