

**VILLAGE TRUSTEE NOTICE TO VILLAGE CLERK
OF PROPOSED COMMITTEE MEETING
VILLAGE OF WALWORTH, WALWORTH COUNTY, WI**

PLEASE TAKE NOTICE THAT THE **PUBLIC WORKS COMMITTEE** IS MEETING ON **Monday, October 28, 2019, at 4:00 P.M.** A MAJORITY OF THE VILLAGE BOARD MAY BE PRESENT AT THE MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION-MAKING RESPONSIBILITY.

This constitutes a meeting of the Village Board pursuant to “State ex rel. Badke v. Greendale Village Board,” 173 Wis.3d 553, 494 N.W. 2d 408 (1993), and must be noticed as such, although the board will NOT take any formal action at this meeting. Therefore, proper notice must be given to the press and public. One week is preferred; 24 hours should be the minimum, to post the proper notices. Please submit the following Notice to the Village Clerk for all committee meetings.

Prepared by: Louise Czaja

Date: OCTOBER 24, 2019

**VILLAGE OF WALWORTH
PUBLIC WORKS COMMITTEE
MONDAY, October 28, 2019 4:00 p.m.
Village Hall Meeting Room, 227 N. Main St., Walworth, WI**

AGENDA

1. Call to Order
2. Roll Call
3. Approval of September 23, 2019 Regular Public Works & September 30, 2019 Special Public Works meeting minutes.

Discussion, Consideration and Recommendation on the following:

4. Citizen comments:
5. Application submitted by Chris Toledo for consideration of Water & Sewer billing for 110 South Main Street.
6. Application submitted by Peterson Farms for consideration of Water & Sewer billing for N899 Highway 14
7. BUDGET REPORT: Village Public Works & Water & Sewer Utility, Impact Fee Accounts: Review in detail.
8. PUBLIC WORKS DIRECTOR TIM BOSS REPORT:
 - a. Report from DNR dated 10/11/19: Subject, WI. DNR Sanitary Survey Report & Notice of Compliance: Suggested response.
 - b. Report on LIRP County Highway Dept. meeting held 10/16/19.
 - c. Report on Walworth County Highway Dept. meeting held 10/23/19.
 - d. Status of equipment.
 - e. Leaf vac schedule.
 - f. Review employee review forms.
 - g. Any other information or concerns.
 - h. Review monthly engineering report.

9. STORM WATER DRAINAGE

a. Howard and Bonito Street Drainage

b. Lakeview Subdivision Public Works Storm Water Drainage Phase 1:

1. Spring 2020: Ditches and culverts on Lakeville Rd.
2. Attorney's review regarding special assessments.

c. Retention Ponds:

1. Declaration of emergency by Village President Sunday, 09/15/19.
2. Oak Knolls flooding and pumping: Comments by residents of Oak Knoll at Village Board Regular Meeting held 10/14/19.
3. Windmill Prairie pond & sidewalk
 - i. Letter of credit.

d. Randolph St. Storm Water Drainage.

e. Big Foot High School Sports complex drainage.

10. PARKS:

a. Devil's Lane Park:

1. Proposal from Utesch Construction, Inc., \$9,266.91, replacement of roof, approved by VB 08/12/19: Construction schedule.
 - i. Proposals for future park use.

b. Toynton Park:

1. Park closed Memorial Day for renovations.
2. Floor Epoxy: contact with donor, Bill Grunow, Advanced Coatings Plus, Thank you Letter.
 - i. Fixtures lifted in bathrooms: Replacements
3. Proposal from Utesch Construction, not to exceed \$9,781.95, approved by VB 08/12/19, for renovation of kitchen and bathrooms walls: schedule: Winter Project.

c. Rotary Park:

1. Rotary Manager
 - i. Removal of contribution box.

d. Heyer Park:

2. Christmas Decorations: Extension flag pole in center w/lights:
 - i. Contact with Jennifer Gerdes & Trustee Kristie Reierson

11. STREETS:

b. Brennan Subdivision:

1. Cost proposals to improve street ends
 - i. Autumn Drive, \$23,502.00 Wolf Paving
 - ii. Winter Drive, \$9,950.00 Wolf Paving
2. Referred to Plan Commission regarding utility looping: Action. Report of Plan

Commission meeting held 10/14/19:

3. Director Tim Boss report on conversation with Jerry Brennan.re: temporary turn arounds.

c. Update on Hellas Road Use Permit

12. WATER UTILITY:

1. Cross connection program for residential and commercial properties – Progress report.
2. Leak Detection Program
3. Water service to Walworth Post Office.
4. Future water main replacement program: valve replacements in 2020.

13. SEWER UTILITY:

1. A Joint Resolution 2-19 Clean Water Funds Loan application as recommended by FWWPCC and approved by special VB meeting 09/16/19, Walworth Utility Share \$605,000
2. Sewer rate increase.

14. BUILDINGS:

a. Village Hall:

1. Painting exterior trim.
2. Sweep for rear door & plexiglass for Clerk/Treas. pass through.

15. Five year capital improvements plan: Project list.

16. 2020 Budget Items & cost proposals:

- a. Holiday Lights (2020 village budget):
- b. Camera at Salt Shed (2020 village budget)
- c. Fencing around Public Works Building (half water/half sewer - 2020 budget)
- d. Howard and Bonito Streets pit and pump (2020 village budget)
- e. Lakeview Subdivision (2020 village budget)

17. CLOSED SESSION:

- a. To consider a motion on whether or not to conduct a closed session pursuant to Wis. Stats., 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for Employee Benefit Summary forms regarding clothing allowance and comp time request submitted by Director Tim Boss.

18. OPEN SESSION:

- a. Return to open session pursuant to Wisconsin Statutes 19.85(2) and take any action on any items discussed in closed session.

This is a meeting of the Public Works Committee.

No official Board action will be taken; however, a quorum of the Village Board may be present.

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.

cc: Public Works Committee, Village Board, Walworth Times, Lake Geneva Regional News

Posting October 24, 2019 at Village Hall, Library, Post Office, & online at: www.villageofwalworth.govoffice2.com