

VILLAGE OF WALWORTH
Finance Committee Meeting
Thursday, October 4, 2018 – 6:00 P.M.
Village Hall, 227 N. Main St., Walworth, WI

MINUTES

Call to Order: President Connelly called the meeting to order at 6:04pm.

Roll Call: Present: President Connelly, Trustees Czaja, and Nordmeyer. Also Present: DPW Boss, Lt. Milligan, Chief Austin, Deputy Clerk Treasurer Rogers, Clerk Treasurer Waswo

Comments from the Public: None.

Business, Discussion, Consideration and Action on the Following:

Finance Committee Minutes from Aug. 8, Sept. 6, Sept. 13, Sept. 18, and Sept. 27, 2018

Czaja/Nordmeyer motion to approve with amendment to September 18th minutes to Town of Walworth. Unanimously carried.

August and September 2018 Treasurer's Report (August Treasurer's Report was referred back to committee from 9/10/2018 Regular Board)

Nordmeyer/Czaja motion to recommend approval of September Treasurer's report and place on file for audit. Unanimously carried.

September 2018 Village and Water/Sewer Payables

Nordmeyer/Czaja motion to recommend approval of payables for the village and utility. Unanimously carried.

Metro Contract Amendments

Clerk Waswo made the amendments based on finance committee recommendations from a prior meeting. Metro has accepted the changes.

Nordmeyer/Czaja motion to recommend approval as presented. Unanimously carried.

DOT agreement allowing access to old antique mall corner until such time as a future project is completed

The DOT came up with this agreement to allow the village to take care of the green space and asphalt on the corner. It was discussed to request the school take care of the parking lot. DPW Boss stated it would not be an issue for the village to take care of mowing and weeding the green space, if the school could take care of the asphalt. After further review of the DOT conditions of the agreement, it was decided the village was taking on too much liability and responsibility for the items that the DOT was supposed to be covering. President Connelly will go back to the DOT with the concerns.

Ordinance 2018-14, amending Dog License fees to \$14.00 for altered and \$33.00 for unaltered dogs

Walworth County is increasing their rates. The village will receive \$3 per tag, which is the same amount as in the past.

Nordmeyer/Czaja motion to recommend approval of Ordinance 2018-14. Unanimously carried.

Ehlers Impact fee study update

In discussion with Ehlers, impact fee dollars have to be specific to a new project that will be completed. They cannot be used for maintenance or existing items. Plan Commission is currently working on the CORP, which is more of a wish list that may or may not be completed. President Connelly will take this back to Plan Commission to narrow the focus on what improvements they might want to do. He suggested DPW Boss weigh in on some items as well. Library impact fees can be used to pay off debt from the purchase of the condo. The Fire/Rescue impact fees were discussed along with different sites for the plans that have already been drawn up. It was suggested to put together a building committee meeting.

Commercial Cross Connection Inspections

Clean Water Engineering LLC approached us last year about handling cross connection inspections in the village. We would like to obtain 2 more quotes to bring to the board. It was discussed to create revenue and expense lines in the utility budget for cross connection inspections. This will also require an ordinance change as this would be a cost recovery. We can check with our Attorney for sample language.

2019 Utility Budget

Based on the last item a cross connection line item needs to be added as \$10,000 in revenue and expense. Deputy CT Rogers explained the utility budget. Two big expenses next year are the Civic systems software and a new sewer lift station generator. Without having to make the \$220,000 payment, the utility is able to set aside \$90,000 in the sewer equipment replacement fund, and \$50,000 in the water tower painting fund

Czaja/Nordmeyer motion to recommend submitting the draft with the \$10,000 expense and revenue added for commercial cross connection inspections, and to have it published in brief form with hearing to coincide with the village budget. Unanimously carried.

2019 General Fund Budget

Clerk Waswo explained there were a lot of changes made in the last two hours. We received the final number from the DOT for the transportation aid of \$106,324. This is about \$4,000 more than we had been budgeting. She also received an email this afternoon from the Dept. of Revenue explaining we can request a portion of the personal property aid be transferred from the municipality into the TID. The League of Wisconsin Municipalities lobbied for this change as the computation the DOR used was unfair to TIDs. Currently we will receive \$5,926 in aid to the municipality and \$92.66 to the TID. The DOR will allow a transfer up to \$2,753.14 to the TID. The amount of aid we receive will reduce our levy per DOR's calculation. By making the shift our levy will increase by \$2,700.

Dawn from Ehlers analyzed our levy limit worksheets and since 2010 we had \$52,000 in unused levy capacity. However, the DOR will only let us go back 2 years. There was no unused levy in 2016, but in 2017 there was \$13,295 of unused levy. We can go back and correct the 2017 levy limit worksheet to reflect less debt service, which would bring our 2017 levy down to what we actually levied. This change increases our 2018 levy by \$13,295.

Glen Fern Construction's quote came in today of \$20,200 for the Village Hall ADA accessible doors. Clerk Waswo and President Connelly had a meeting with the City of Delavan today discussing a possible intergovernmental agreement for building inspection. Building and Zoning Service fees were discussed along with adding expenses into the budget that a cost recovery would not cover such as holding office hours, code enforcement, zoning questions, and possible iWorQ software.

The committee agreed to pay for the Devil's Lane roof repair and Toynton Park kitchen remodel expenses with existing Park Development fees and remove those items from the borrowing. Based on the changes made there is a surplus of revenue. President Connelly would like to reduce the borrowing. Based on all the changes made today and the last minute information, Clerk Waswo was not comfortable recommending a budget to the board. She requested more time to go over the numbers again versus reducing the

borrowing. The consensus was to continue discussions at a Special Finance meeting on Tuesday, Oct. 9th with a Special Board meeting on Monday, Oct. 15th before Plan Commission.

Add 2017 unused levy of \$13,295 to 2018 levy

This item was already discussed with the budget.

Refer 301 N. Main Street to Plan Commission for possible zoning amendment

President Connelly discussed listing the parcel with Rauland. They have the survey now. They are strongly recommending we rezone the property to R3 which would match the adjacent property.

Nordmeyer/Czaja motion to refer to Plan Commission. Unanimously carried.

Closed Session

To consider a motion on whether or not to conduct a closed session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for Clerk Treasurer Waswo and Deputy Clerk Treasurer Rogers

Open Session

Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

Nordmeyer/Czaja motion to postpone closed session to next Special Finance meeting. Unanimously carried.

Adjournment

Nordmeyer/Czaja motion to adjourn at 7:54pm. Unanimously carried.

/s/ Sabrina Waswo, Clerk Treasurer