

VILLAGE OF WALWORTH
COMPREHENSIVE OUTDOOR RECREATION PLAN
AD HOC COMMITTEE MEETING
MINUTES

Tuesday, January 30, 2024
5:00 p.m.
Walworth Village Hall
227 North Main Street
Walworth, WI 53184

Meeting called to order at 5:01 p.m.

1. Roll call

Kristi Reiersen; Louise Czaja; Arlene Vorpapel; Mary Ann Kahl; Dana Goheen

Absent: Grace Churchill

In attendance arriving 5:50 pm: Walworth Resident, Cara Pfeiffer

2. Approval of Minutes from November 29, 2023

Arlene Vorpapel mentioned that the Comprehensive PROS Plan was not on the Village website prior to the Public Hearing though it was stated in the November 29, 2024 Minutes that it would be. Chairperson, Mary Ann Kahl advised that this omission will be duly noted in the November 29, 2023 Minutes prior to posting the approved Minutes on the Village website.

Motion to approve the November 29, 2023 Minutes made by Kristi Reiersen

Second made by Arlene Vorpapel

Motion Carried

3. Open Comments from Public

None

4. Review of the Plan Commission's public hearing on the Comprehensive Parks, Recreation, and Outdoor Plan 2024-2029 held on Monday, January 29, 2024.

- Members of the Ad Hoc rec'd a copy of the slide show presentation.
- Meeting went very well including the part of the meeting for the State Highway 14 project around the Village of Walworth Square.
- Good to have a large audience though most of the audience were not here for the Public Hearing on the PROS Plan.
- Discussion on how park events are good for business

5. Discussion of the Ad Hoc's Committee's next steps.

- February 12 Board of Trustees will review the Plan Commission's recommendations to accept the newly revised Comprehensive Park, Recreation, and Open Space Plan.
- Procedures: Resolution and Ordinance documents
- Change of the Ordinance

- The Village PROS (Park, Recreation, Open Space) Committee will be assigned by Village President, Louise Czaja, and voted on by the Board of Trustees.
- Members of the Ad Hoc should be at the February 12, 2024 Board of Trustees meeting where action will be taken regarding the Comprehensive PROS Plan and PROS Committee.
- It was suggested that Summary of the Comprehensive PROS Plan (which was used at the Hearing on January 29, 2024) be included in the packet for the Board of Trustees February 12, 2024 meeting.
- After the Comprehensive PROS Plan is accepted by the Board of Trustees, the Plan one of the first actions for the PROS Committee will be to submit the Plan to the DNR and to Walworth County. Arlene Vorpapel will research this and communicate the requirements to President Louise Czaja before submitting the updated Comprehensive PROS Plan.
- Chairperson Mary Ann Kahl will provide the final version of the Comprehensive PROS Plan to the Village Clerk's office and request copies for each member of the Ad Hoc Committee.
- President Czaja requested that the Comprehensive PROS Plan document use photographs for the cover. Arlene Vorpapel volunteered to create a pictorial cover for the final copy.
- President Czaja shared news of the new signage for the Village's parks. Once the new signage has been placed at each location, photos will be taken and added to the Village website and on the Village Facebook Page.
- Following the February 12, 2024 Board of Trustees meeting and adoption of the newly revised Comprehensive PROS Plan, the Ad Hoc Committee's responsibilities will be completed.
- Kristi Reierson will ask the office to purchase ten green 3-ring binders for final copies of the Comprehensive PROS Plan to be kept in the Village Clerk's office.
- Arlene Vorpapel and Dana Goheen request being appointed to the PROS Committee
- The Committee members shared names of additional residents who have expressed an interest in the Village parks and the newly appointed PROS committee. It will be important to maintain a list of citizens available for sub-committees and park activities.
- Discussion about scheduling the first PROS Committee meeting following the February 12, 2024 Board of Trustees meeting and President Czaja's appointment of the new committee.
- Mary Ann Kahl expresses the importance of appointing a Secretary for the PROS Committee.
- Kristi Reierson will work with the Village Clerk's Office to add a separate stand-alone option on the Village website for the Village parks and pertinent park information. with preparing the Village website with a separate section for the PROS Committee
- Arlene Vorpapel shared information about a girls' softball team that requested summer use of the baseball diamond at Toynton Park. It is understood that they will primarily use this park for practice. Arlene Vorpapel mentioned that the use of Toynton Park by this group may be a means for fundraising. The PROS Committee should keep this in mind.
- Arlene Vorpapel will talk with Chuck Theison, Director of the Big Foot Area Recreation Department to provide him with an update on the PROS Committee as well as providing him with a copy of the revised Comprehensive PROS Plan.

- Village resident, Cara Pfeiffer, expressed her interest in being appointed to the PROS Committee. She expressed special interest in Devils Lane Park and Toynton Park. Cara also mentioned to the Committee that she has a secondary education degree and experience in ecology and preservation of natural environments, leading her to express an additional interest in promoting our parks and open space areas' ecology and preservation of nature.

6. Determination of the next meeting Ad Hoc (date, time, place, agenda items)

- Kristi Reiersen motions to hold a transition meeting with the Ad Hoc Committee members and the newly formed PROS Committee assuming that the PROS Committee is approved by the Village Trustees. If not approved, the Ad Hoc Committee will meet separately at a time and a place to be determined with a tentative plan to meet at 6:00 p.m. Thursday, February 22, 2024 at the Village Hall.

Motion Seconded by Arlene Vorpapel

All in favor

Motion carried

- Arlene Vorpapel will create the agenda for the transition meeting and chair the meeting. Mary Ann Kahl volunteers to be the secretary for this meeting.
- Anticipated appointments to the PROS Committee were discussed as follows:
 - (2) Members for 2 years term: Arlene Vorpapel and Dana Goheen
 - (1 -3) Members for 1 year term: Cara Pfeiffer
 - (1) Village Trustee who is also a member of the Public Works Committee.
 - (1) Big Foot Area Recreation Department representative will be an advisory, non-voting member of the Committee as well.

7. Motion to adjourn the meeting made by Dana Goheen

Seconded by Kristi Reiersen

All in favor

Adjournment at 6:18 pm