

**VILLAGE OF WALWORTH
PUBLIC WORKS REGULAR COMMITTEE
MINUTES**

Monday, January 29, 2024, 4:00 pm

Village Hall, 227 N. Main St., Walworth WI 5318

1. Call to Order: Chairman Matt Tanner brought the meeting to order (via phone) at 4:00 PM.
2. Roll Call: PRESENT: Trustees Merik Fell & Bob Ball.
ALSO PRESENT: Baxter & Woodman Engineers Brian Viet, Scott Hartay, & David Hemmerich, Trustee Kristi Reiersen, Deputy Clerk/Treas., Kellie Thelen, Carol McCoy, 825 Red Hawk Lane, Walworth.
3. Approval of Minutes: RM 11/27/23: A Fell/Ball motion approved the 11/27/23 minutes. Motion carried.
4. Review of Village & Utility Budgets: Not available.
5. Comments from Citizens Present: Any item presented to the Public Works Committee by a citizen will be heard and may be placed on the next regular meeting's agenda: None presented.

DISCUSSION, CONSIDERATION AND RECOMMENDATIONS ON THE FOLLOWING:

1. Review 2024 Water & Sewer Utility Budget: Not available.
2. Concern directed to PW from Village Board 01/08/24 / 825 Red Hawk Drive resident: Ms. McCoy addressed the Committee:
 - a. The driveway was installed in 2021. After a short period of time, the street slipped under the curb and water pooled. The Village Engineer, Mark Kolczaski, personally visited the site and noted that the street was dipping at the end of their blacktop driveway. Mr. Kolczaski recommended that the McCoy's obtain a permit from the Village to cut out the curb and install a drain.
 - b. Ms. McCoy expressed concern regarding the icy condition due to the water pool. An Amazon delivery person had slipped. A possible lawsuit could involve the property owner and the Village.
 - c. Mat Nickels advised that the street is about ¼ "off the driveway and the pooling is 4 to 5' wide.
 - d. Ms. McCoy stated that the cost to cut the curb (containing rebar) and installing the drain was over \$10,000. She was hoping that the Village could reimburse them for some of the costs.
 - e. The Tracy Group designed the streets. Who is now responsible?
 - f. Chairman Tanner has visited the site, and he noted other areas in the Village with similar issues.

There is no Board policy regarding reimbursement for design flaws, however he would not be opposed to the reimbursement to the property owner of the permit fee. **A TANNER/BALL MOTION RECOMMENDS THE REIMBURSEMENT OF THE PERMIT FEE TO THE PROPERTY OWNERS, MCCOYS, AT 825 REDHAWK LANE. Motion carried.**

3. Operation Manager & Weed Commissioner's Report: Mat Nickels
 - a. Status of Equipment: replace heater core on L60-60 tractor: \$800.
 - b. Trash on Curb: Tickets were placed on residents' doors.
 - c. Well #3 motor replace/repair: Nickels recommends a replacement with a new motor at a cost of \$7,988.00 rather than a repair of the present 20 plus year old motor for \$4,650. A

TANNER/BALL MOTION RECOMMENDS THAT THE BOARD APPROVE THE PURCHASE OF A NEW MOTOR AT WELL #3. Motion carried.

d. Well #5 & #6 chlorine scales. Cost to replace the current scales is \$5,400. New radar operated scales are \$1,900. A TANNER/BALL MOTION RECOMMENDS THAT THE BOARD APPROVE THE PURCHASE OF TWO RADAR OPERATED SCALES AT \$1,900 EA. Motion carried.

e. Lift Station #2 requires maintenance.

f. Kenosha St. Water Main Break on 01/22/24. Mr. Nickels reported that the following day, a water main break occurred on Plafield Ct. Approximate cost of Kenosha, \$3,400 excluding patch.

g. Snow removal on sidewalks & crosswalks around the square: Mrs. Czaja shared the commendation of the Police and Fire Chief to PW Manager Nickels for his prompt and thorough action in clearing the streets from the recent heavy snowfall. She advised, though, that crosswalk curbs around the square need attention prior to school hours to provide safe passage for crossing guards and students. Also, some of the busine. around the square (one, the former bank building, south side) failed to shovel. She questioned if the subcontracted person is still available during the winter months Manager Nickels will look into the concern.

h. ACTION: Advertise for summer part-time help: A TANNER/BALL MOTION RECOMMENDS THAT THE BOARD APPROVE THE ADVERTISING FOR SUMMER PART-TIME HELP. Motion carried.to shovel neglected areas. Manager Nickels will respond.

4. Streets & Sidewalks:

a. Wisconsin Street Reconstruction Project 2023/2026: 2023/2024, \$19,200 design

1. Brian Viet, Design Engineer for the DOT & Village Joint Project reported that 60% of the plans will be completed by the end of this year. The stake holders, Village and DOT, will be rehabbing the roadway, installing concrete at the intersection, and replacing culverts on Wisconsin St. from the corporate limit to the N. Main St. intersection in the Walworth Industrial Park.

i. Invoices for a total of the estimated \$19,200 (20% of cost of design) will be due and payable by the Village during 2024.

ii. The construction phase will begin in 2025 with letting of bids. Invoices for the estimated 20% of construction costs, (\$113,900) will be payable in 2025/26.

iii. To date, though a public hearing has been held with no attendance, the affected industries have shown no interest in the project.

b. Randolph St.

i. Report from engineers: Scott Hartag presented a memo dated 01/25/24, Project # 2326111.02, Subject Safe Drinking Water Loan Program Information.

The timeline for the installation of a 6" water main replacement, hydrants and pavement indicates that plans are to be developed during April and May 2024 and are due by June 30, 2024. It is recommended that bids be let March/April 2024 and the award be held for up to 60 days so the engineers can react quickly once the priority list is issued by the WDNR. Presently, low interest loans and principal forgiveness are available at a current rate of .25% with award values not to be known until late fall of 2024 with payments in 2025. Low interest loans for water improvements are at 3.9% for a 20-year loan, or 4.1% for up to 30 years.

Walworth will need interim financing assuming the work is going to be performed in 2024.

ii. Budget Estimates for Water Utility:

- a. Public Water Services – 25 @\$7,500 ea.: \$187,500
- b. Private Lead Water Service-25@\$7,500 ea.:187,500

Mrs. Czaja asked about special assessments to recover the cost of the private water service replacement. The PW Manager is to provide names and addresses of property owners on Randolph St. Generally, property owners would be allowed two years to pay the assessment at low interest.

- c. 6” watermain, valves, hydrants, pavement patching, engineering & contingencies.....\$ 425,000
- d. Total Engineering..... 84,900
- e. Core Testing..... 2,150

iii. Budget Estimates for Village Funding:

Road reconstruction for 868’ roadway and installation of a storm drain (see preliminary estimate 09/20/23) \$ 500.000

iv. A MOTION BY TANNER/FELL MOTION RECOMMENDS THAT THE BOARD PROCEED WITH INTERIUM FINANCING FOR THE RANDOLPH ST. PROJECT. Discussion: Ball recommends including funding for a pilot testing well #3 as recommended. TANNER/FELL AMENDED THE MOTION TO INCLUDE INTERIUM FINANCING FOR THE RANDOLPH ST. PROJECT TO INCLUDE PILOT TESTING FOR WELL #3. Motion carried.

c. Highway #14 reconstruction, County #K to State Line: Report of Plan Commission 01/29/24: Options presented by the DOT are under review and consideration. Mrs. Czaja noted that at the meeting with the DOT, she had addressed the issue of service line replacements on Madison, around the Village Square and on S. Main St. The DOT is requesting contact from the Village by February for planning purposes with construction scheduled in 2027/28.

d. 204 & 206 S. Main St. Sidewalk Notification to Repair, No further information from notice.

5. Water Utility:

a. Terms of agreement with EPA Regarding Violations and Schedules: Some requirements have been lifted.

i. Progress Report re: Lead Service Line Inventory due 06/30/24: Noted.

b. Well #4 testing results: Twenty tests have been made and currently the well is under PFEAS requirements.

c. Desktop Study on Lead Service Line Replacements – Application for funding.

d. Letter from Environmental Health & Engineering re: documentation and testing requirements: Manager Nickels responded to a request for zoom meeting, however, there has been no feedback to date from the agency

6. Sewer Utility

a. Sewer Lift Stations

b. FWWPCC-Report of Meeting 11/14/2023-Budget Increase 12/23-Meeting cancelled.

7. Storm Water:

a. Storm Drains & Intersections

- b. Retention Ponds: Oak Knolls: Dredge Pond & Raise Berm: Grazing Goats. Mrs. Czaja will contact the company to reserve a spring clean-up.
8. Parks:
- a. Devil's Lane
 - b. Toynton: spring baseball.
 - c. Heyer
 - d. Rotary: The heater went out at the shelter. North Walworth Heating was contacted to repair the shelter heater and the heater at the Fire Station.
 - e. Badger
 - f. Ad Hoc Plan Review Committee: Update of Plan: Final proposal scheduled for a public hearing at the Plan Commission at 6:00 PM this evening, 01/29.
 - g. Delivery and installation of park signs: Mr. Tanner reported that three of the signs are complete. He had asked that all the signs be delivered in the spring for installation.
9. Buildings.
- a. Village Hall
 - b. Fire Rescue Building-Building Fund
 - c. Public Works Building
 - d. Library: Invoice regarding Parking Lot Repairs: Meeting proposed by Library Board.
10. Compost Site and Grounds
- a. Compliance Issues and Disposal of Excess: Mr. Nickels has contacted someone who could grind and haul compost yearly to meet compliance. Service may be required only every two years.
11. Five-Year Capital Improvement
- a. Wisconsin Street 2025
 - b. Fire Rescue Building
 - c. Kenosha St. 2026-2028
 - d. Randolph St. 2024
12. Schedule Next Meeting: Monday, February 26, 2024, 4:00 PM.
13. Adjourn: A Ball/Fell motion adjourned the meeting at approximately 5:15 PM

Respectfully submitted on January 30, 2024.

Louise Czaja, Village President

Cc: Public Works Committee, Village Board, PW Manager, Mat Nickels