

**VILLAGE OF WALWORTH  
FINANCE COMMITTEE  
MINUTES**

**MONDAY, September 20, 2021, 4:00 pm**

**The public may attend this meeting at Village Hall, 227 N. Main St.**

1. Call to Order: President Czaja presiding.
2. Roll Call: PRESENT: Trustee Reierson, Trustee McMahan  
ALSO PRESENT: Trustee Ball; Police Chief, Milligan
3. Approval of Minutes: Regular Meeting 09/07/21: A Reierson/McMahon motion approved the minutes as presented. Motion carried.
4. Citizen comments: None

A. 2022 Proposed Village Budget:

1. The preliminary work sheet for the police dept was reviewed in detail:
  1. Salaries & benefits are subject to contract: 2% increase in 2022.
  2. Maintenance expense: \$14,000: Chief Milligan explained maintenance program for all five vehicles.
  3. Gasoline: \$14,000: Note to increase in price.
  4. Chief Milligan reviewed contract for tasers, (6 new & 3 not under contract). Total for 5-year contract, \$19,665.00 or 1/5<sup>th</sup>, \$3,933 in 2022.
  5. Training: \$6,000, 4 officers including truck enforcement, 1/2 reimbursed.
  6. Jain Detention: \$2,500
  7. Crossing Guard Expenses: \$700

B. 2022 Water & Sewer Proposed Budget:

2. The preliminary work sheet for the water & sewer dept. was reviewed in detail:
  1. Two quarters of billings are reported in the utility year to date column.
  2. Water treatment chemicals is increased to \$4,000/yr. due to increase cost of chlorine.
  3. Water plant operating supplies remains at \$12,000, not spent in prior years.
  4. Water plant repairs proposed, \$75,000, main breaks?
  5. Water office supplies & expenses, \$18,000: remains the same as 2021.
  6. Water outside service: \$30,000, includes audit.
  7. Water rental expense: \$11,100, paid to Village for portion of building.
  8. Water transportation expense: Increase from \$3,500 to \$4,500.
  9. SW power for pumping: \$2,700.
  10. SW chemicals: \$7,000.
  11. SW operating supplies: Remains at \$2,000.
  12. FWWPCC: Remains at \$235,000.
  13. SW Transportation expense: Increase to \$6,000 to reflect higher cost of gas.
  14. SW collection expense: Increase to \$15,000 to reflect upgrade electrical.
  15. SW collection sys pump: \$20,000: reflects upgrade.
  16. SW office supplies, \$12,000.
  17. SW outside service employed: \$12,000.
  18. SW Rental Expense: \$11,100.
  19. Meters – Water: \$15,000 for purchase of new meters

C. Library:

1. The 2022 Library Budget workpaper 09/02/21 was reviewed in detail and is attached for reference. The Library Board has approved the budget and is projecting a \$192,430.00 subsidy from the Village General fund.

D. Municipal Court: workpaper submitted: \$47,463.00 total.

E. Restructure Existing Debt/Bond Issue:

1. Schedule: Contact with Ehlers with a proposed October meeting.
2. Capital Items to be considered: 20-year old snow plow, \$200,000.
3. Capital Improvement Budget/ 5 yr. building improvement plan.
4. Debt Limit: based on percentage of equalized value.

F. TIF District:

1. Accountant's compilation report: See Project Plan for the Creation of TIF, 09/27/11.
2. Account balance: 2019, approximately \$57,000.
3. Use of funds: Report from Public Works re: cost proposal to be reviewed by Village Attorney.

G. Impact Fees:

1. Current charges.
2. Review report: Use of funds. Consideration of time restrictions/deferred to next meeting.

H. Federal Programs

1. Application and receipt of funding/ American Rescue Plan: Funds received.
2. American Rescue Plan (ARP) Potential Use of Funds: Discussion: Approval of project by Village Board to upgrade utility lift station & W&S electrical component.
  - i. Report of Walworth County Meeting with Municipalities.
    - a. Letter of proposal regarding creating County lab for testing municipal and residential wells. (Copy attached.) Noted. No response to date.

I. State Funding & Reports:

1. Annual finance report. Filed 06/07/21.
2. Levy Limit
3. Report on utility: Letter to State Representative regarding non-compliance. E-mail response from State Representative with referral to DNR.
  - a. Response from DNR with approved testing sites.
4. Public Service Commission report. Filing date: E-mail from PSC to be referred to Baker-Tilly: E-mail to Baker-Tilly sent.

3. CLERK/TREAS. REPORT:

- A. 2020 Audit Progress: Ms. Rogers will respond to Baker-Tilly's e-mail question regarding purpose for 2020 borrowing. Audit report is to be available in October.
- B. Minutes: Village Board: Not yet available.
- C. Report on temporary hire: Nothing further.

4. DEPUTY CLERK/TREAS.

- A. Schedule/plan to hire candidate: A copy of the e-mail from Robert Half Agency outlining their program was submitted to the Committee members. An advertisement for the position has been posted.

5. CONTRACTS:

- A. Fire/Rescue contract with Town of Walworth. Proposal submitted by Town,
  1. Committee-of-Whole 07/20/21 & 07/28/21 (closed sessions)
  2. Letter to Town on file. Fire Chief Austin as not yet contacted Baker-Tilly to schedule a meeting for the purpose of preparing a quote for the future operations of the Fire Department.
- B. Progress on Recodification: E-mail from contractor asking for Committee review of land division proposal.
- C. Darien-Sharon-Walworth Year 2 Intergovernmental Agreement: Approved by VB 09/13/21.

D. FWWPCC proposed amendment to intergovernmental agreement.

6. FEES:

A. Building & Inspection fee: Recommendation for increases/Building Inspector. Mr. Ellis will be present at the budget meeting on 09/21/21.

7. SCHEDULE NEXT MEETING: Tuesday, October 4, 2021, 4:00 PM, regular meeting.

A. Special Budget meeting Wednesday, September 21, 2021, 4:00 PM.

8. Adjourn: A McMahon/Reierson motion adjourned the meeting at approximately 5:20 PM. Motion carried.

Respectfully submitted 09/21/21

Louise Czaja, Village President

cc: Finance Committee, Village Board,  
Lisa Rogers, Clerk/Treas. Tamy Cobb, Adm. Assnt.