

**VILLAGE OF WALWORTH  
PUBLIC WORKS COMMITTEE  
MONDAY SEPTEMBER 23, 2019 – 4:00 p.m.  
Village Hall Meeting Room, 227 N. Main St., Walworth, WI  
MINUTES**

1. **Call to Order:** Chairman Czaja presiding.
2. **Roll Call:** PRESENT: Pat McMahon, Member; Dan Mizialko, Member, Tom Connelly, President  
ALSO PRESENT: Tim Boss, Public Works Director  
CITIZENS PRESENT: Dianna Bower Oak Knoll  
Brian Jongetjes, President, John’s Disposal, PO Box 219  
Whitewater Wi. 53190 262-473-4700

3. **Approval of July 29, 2019 Regular Public Works minutes:** A motion by Mizialko with a second by McMahon approved the minutes as presented. Motion Carried.

**Discussion, Consideration and Recommendation on the following:**

A motion by McMahon with a second from Mizialko directed the Committee to move to Item 5, a. Letter from John’s disposal dated 09/19/19 re: contract & increase request. Motion carried.

Mr. Jongetjes reviewed the contract changes regarding bulk pickup, (see contract amendment approved, 1/14/2019). Jongetjes is aware that the once- a -month call in program shift has created some confusion. Rental properties when moving create most of the curb clutter after a move. Customers are provided a once-a-month pick-up with a 72 hr. response to the customer’s call to the company.

PW Director Boss has alerted the Building Inspector who contacts the disposal service with a list of time sensitive bulk curb deposits. Clerk-Treas. Waswo reported that informational notices were printed on the water/sewer bills. Jongetjes indicated the garbage collection crew also will take note of bulk curb deposits with Tuesdays becoming a target date. John’s will also leave flyers with customers.

Note: (See Finance Committee meeting 09/05/19 and VB meeting 09/09/19): John’s Disposal proposal. dated 08/28/19 indicating a 9.93% increase in recycling service effective 2020:

SERVICE	2019	2020 PROPOSED	\$INCREASE	%INCREASE
GARBAGE	\$8.60	\$8.60	\$0.00	
RECYCLE	\$3.68	\$4.90	\$1.22	9.9%
TOTAL	12.28	13,50	\$1.22	9.9%

With 862 houses in the Village, the total increase in the 2020 budget:

2019	2020	\$INCREASE	%INCREASE
\$127,024.32	\$139,644.00	\$12,619.68	9.93%

Jongetjes explained the loss of China as a customer for recycled materials is due to an increase in tariffs. He reviewed the rates charged for recycling since 1995 noting no increase until 2014 to \$3.30, then to \$3.34. Also, Jongetjes noted the transitions and capital improvements their business has invested in to meet the needs of the service; and, he advised, that without the rate increase John’s Disposal Service, Inc. is proposing to all customers, they would have to terminate the company. He reviewed the market for the types of recycle materials collected and the changes in the current market. Jongetjes pointed out the State of Wisconsin requires, by law, the recycling of waste materials with the purpose of keeping in check the expansion of landfills. All carriers in the area are proposing increases; and, bidding a contract at this time would stimulate higher rates, noted Jongetjes.

Czaja noted the Village receives a grant of \$8,000/yr. for recycling. Levy limits of 2.2% without additional increase in property values are prohibitive, noted Connelly. A possible fee charged to the customer either on the water/sewer bill or tax bill incurs more administrative costs, noted Czaja. She also pointed out that collection service is listed as a duty of the General Service Committee.

A MOTION BY CONNELLY WITH A SECOND BY MCMAHON RECOMMENDS THAT THE BOARD APPROVE THE INCREASE FOR RECYCLING FROM THE PRESENT FEE OF \$3.68 TO \$4.90 PER HOUSEHOLD IN 2020 AS PROPOSED BY JOHN'S DISPOSAL SERVICE, INC.

## 7. STORM WATER DRAINAGE:

### C. Retention Ponds:

1. Declaration of emergency by Village President, Sunday, 09/15/19: Connelly noted record rainfalls of a total of 12 to 15 inches within the previous week.

2. Oak Knolls flooding and pumping: Comments by residents of Oak Knoll at Village Board Special Meeting held 09/16/19: 15 houses with water in rear yards and basements. 1 family vacated their home.

i. Present condition of burn: Water flowed around the burn, (burn constructed in 2008). Effluent from Lake Petite and the surrounding farm fields flows over Big Foot Farms private road east of the Oak Knolls Pond with flowage directly filling the subdivision's pond. With this additional volume, Boss noted, it was a "tsunami".

ii. Maintenance questions: Mrs. Brower with a view to Lake Petite questions if two outlets to the lake could be created to carry the water in either direction, north to Lake Geneva or south. Residents around the pond have been filling sandbags to place around their properties. A farm pump was placed on the south side of the pond where water had engulfed Shodeen's private road. Hoses from this pump ran up the hill on the gravel private road: and then, the hose was stretched down Ridge Road to the corner manhole. Ridge Road was closed at this time. Connelly advised several of the Ridge Road residents and a Town Board member, complained about the road closing.

iii. Pumping report: A village rental pump is pumping at the manhole on Ridge Road. The water flows from the pump through the street to a retention pond in Brennan's Subdivision. The flow to the manhole on Ridge Road comes from the outlet pipe in the pond.

Mrs. Brower questions if placing a pump directly at the pond using the Village's access easement could function more efficiently. In response, Boss noted the slope and instability of the soil in that area makes such an attempt near to impossible; and, where would the water go, he questioned. Mrs. Brower suggested pumping water into any street in Oak Knolls. She doubts any resident of Oak Knolls would complain. Reducing the level of the pond is the pressing matter, noted Mrs. Brower, since more rain is expected. Her concern is being proactive at this time while water recedes. Boss advised that it takes 7 hours of pumping to reduce the level of the pond 2 inches while water continues to flow from the Shodeen property. It was noted it is doubtful that additional retention ponds on the Shodeen property would remediate the flooding in Oak Knolls given the recent volume of rain.

Connelly reported the expanded ditching and culvert work required by the Village Engineer at the Big Foot High new sports complex has been handling the water flow.

iv. Application for assistance: Homeowners will be asked to log their damages. Expenses incurred by the Village and homeowners will be submitted to the Walworth County Emergency Director for possible grant reimbursement.

v. Review engineer's recommendation, refer to Village Engineer, Mark Kolczaski: Connelly has been forwarding rain data and any prior information available to the Village Engineer. He would like a study of the Village's entire storm water needs. A MOTION BY CONNELLY WITH A SECOND FROM CZAJA RECOMMENDS THAT THE BOARD REFER PRIOR ENGINEERING PROPOSALS TO THE VILLAGE ENGINEER, MARK KOLCZASKI, BAXTER WOODMAN. CARRIED.

The Committee returned to the agenda.

4. Citizen comments: Dan Long: Ridge Road concerns regarding sidewalk: Trustee Czaja reported Dan Long's conversation regarding the condition of two squares of sidewalk in front of his property on Ridge Rd. The Committee has addressed the concern; and, sent Mr. Long a letter with a copy of the ordinance attached. Also, Mr. Long noted that Ridge Road has been closed (pumping water at Oak Knolls), which has been an inconvenience prohibiting full access to his driveway.
5. Budget report: Village Public Works & Water & Sewer Utility, Impact Fee Accounts: Snow removal expenses have exceeded the 2019 budget. Unanticipated storm water expenses will exceed budget projections.
6. Public Works Director Tim Boss report:
  - a. Status of equipment: The snow plow truck replacement is noted. Boss recommends rather than replacing the \_\_\_\_\_ with an end loader. One of the mowers should also be replaced.
  - b. Report on sanitary sewer line on Prairie Drive: The camera shows no obstruction.
  - c. Any other information or concerns: One of the mowers should be replaced.
  - d. Review monthly engineering report. No charges.
7. STORM WATER DRAINAGE:
  - a. Howard and Bonito Street Drainage: Passable.
  - b. Lakeview Subdivision Public Works Storm Water Drainage Phase I
    - i. Spring 2020: Ditches and culverts on Lakeview Rd.
    - ii Attorney review regarding special assessments: No report to date
  - c. Windmill Prairie pond & sidewalk: The Plan Commission and C & C Tech. is to be advised of the deficiency.
    - i. Letter of credit: An increase in the \$10,000 letter of credit would be required.
  - d. Randolph St. Storm Water Drainage: The area remained passable after pumping.
  - e. Big Foot High School Sports complex drainage: See earlier report. Connelly advised Big Foot's Administrator had informed Connelly that Hellas proposed to build a bridge over the drainage ditch; and, they provided Connelly with the plans. President Connelly submitted the plan to the Village Engineer. Kolczaski, A week later Kolczaski submitted a letter with required changes; however, the bridge was built on 09/19 in anticipation of the first football game and dedication. Construction is in noncompliance of the engineer's recommendation. Connelly will direct the Village's concerns to the Village Attorney.
8. PARKS:
  - a. Parking issues in Village Parks: Connelly reported on cars parking on the lawn in violation of Village Ordinance. The Officer on duty warned the violators and all moved with the exception of one resident.
  - b. Devil's Lane Park:

1. Proposal for Utesch Construction, Inc. \$9,266.91, replacement of roof, approved by VB 08/12/19: Construction schedule: Work will start when ground dries.

i. Proposals for future use.

c. Toynton Park:

1. Park closed Memorial Day for renovations.

2. Floor Epoxy: contact with donor, Bill Grunow, Advanced Coatings, Plus, LLC: Floor epoxy in kitchen and bathrooms was completed on 09/23/19.

i. Fixtures lifted in bathrooms: Replacements: Cost proposals will be sought.

ii. Recommendation on cement floor under picnic area: Advanced Seal Coating will provide a proposal for future consideration. Currently, the floor appears to be in sound shape.

3. Proposal from Utesch Construction, not to exceed \$9,781.95, approved by VB 08/12/19 for renovation of kitchen and bathroom walls: schedule.

d. Rotary Park:

1. Rotary Manager

i. Removal of contribution box: No report.

e. Heyer Park:

1. Christmas Decorations: Extension flag pole in center w/lights: The general consensus of those present proposes that large white LD lights extend from the central pole to form a large Christmas like tree in the nearest to center location in the park. Smaller trees with colored lights are to be placed around the center piece. Also, due to the poor condition of pole decorations the pole ornaments will not be used.

**9. STREETS:**

a. Wolf Paving proposal approved by Village Board Special Meeting:, 09/16/19;

I. Plafield Ct. \$12,970.00

ii. Fairview \$24,965.00

iii. Peck's Ct. \$10,000.00

Total \$47,935.00

b. Brennan Subdivision:

1. Cost proposals to improve street ends.

i. Autumn Drive, \$23,502.00 Wolf Paving

ii. Winter Drive \$ 9,850.00 Wolf Paving

iii. Record of easement filed at Walworth County Register of Deeds

iv. Referred to Plan Commission regarding utility looping: Action: A special meeting of the Village Board scheduled before to the regular Plan meeting ran overtime resulting a rescheduling of the Plan meeting. Mr. Brennan will be invited to return.

b. Update on Hellas Road Use Permit: No further report.

**10. WATER UTILITY:**

a. Cross connection program for residential and commercial properties – Work in progress.

- b. Leak Detection Program: No report.
- c. Water service to Walworth Post Office: No report.
- d. Future water main replacement program: Czaja reported the City of Janesville has authorized a water rate increase for the purpose of starting a water main replacement schedule. Due to the age of some of the Village's water mains, a replacement program in the near future should be a consideration

**11. SEWER UTILITY:**

- a. Joint Resolution 2-19 Clean Water Funds Loan application as recommended by FWWPCC and approved by special VB meeting 09/16/19, Walworth Utility share: Improvements at the joint sanitary sewer treatment facility will provide additional phosphorus removal elements in conformance with DNR requirements.
- b. Sewer rate increase: Near future consideration in response to additional loan payments.

**12. BUILDINGS:**

- a. Village Hall:
  - 1. Painting exterior trim: To be scheduled.
  - 2. Sweep for rear door & plexiglass for Clerk/Treas. Pass through: Will be ordered.

**13. Five year capital improvements plan:** Project list.

**14. Staffing Proposals:**

- a. University intern, school of public engineers: Bob Ball's E-mail to Trustee Czaja reports a contact with MSOE. A Mr. Doug Nelson 414-277-2354 would respond if asked. MSOE does not have a formal intern program; however, 85% of their graduates have interned and have obtained these positions through MSOE's posting program.

**15. 2020 Budget Items & cost proposals:**

- a. Holiday Lights (2020 village budget): Trustee Reierson will be invited to give input. Mrs. Jason Gerdes will also be contacted.
- b. Camera at Salt Shed and Public Works Building (2020 village budget)
- c. Fencing around Public Works Building (half water/half sewer - 2020 budget)
- d. Howard and Bonito Streets pit and pump (2020 village budget)
- e. Lakeview Subdivision (2020 village budget)

**16. ADJOURNMENT:** A motion by McMahon with a second from Mizialko adjourned the meeting at approximately 7:45 PM.

Next meeting: Monday, October 22, 4:00 PM, Village Hall.

*Respectfully submitted, 08/30/19: Louise Czaja, PW Chairman*

cc: Public Works Committee, Village Board,  
at: [www.villageofwalworth.govoffice2.com](http://www.villageofwalworth.govoffice2.com)