

**VILLAGE TRUSTEE NOTICE TO VILLAGE CLERK
OF PROPOSED COMMITTEE MEETING
VILLAGE OF WALWORTH, WALWORTH COUNTY, WI**

PLEASE TAKE NOTICE THAT THE **PUBLIC WORKS COMMITTEE** IS MEETING ON **Monday, August 26, 2019, at 4:00 P.M.** A MAJORITY OF THE VILLAGE BOARD MAY BE PRESENT AT THE MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION-MAKING RESPONSIBILITY.

This constitutes a meeting of the Village Board pursuant to “State ex rel. Badke v. Greendale Village Board,” 173 Wis.3d 553, 494 N.W. 2d 408 (1993), and must be noticed as such, although the board will NOT take any formal action at this meeting. Therefore, proper notice must be given to the press and public. One week is preferred; 24 hours should be the minimum, to post the proper notices. Please submit the following Notice to the Village Clerk for all committee meetings.

Prepared by: Louise Czaja

Date: August 21, 2019

**VILLAGE OF WALWORTH
PUBLIC WORKS COMMITTEE
MONDAY, August 26, 2019 4:00 p.m.
Village Hall Meeting Room, 227 N. Main St., Walworth, WI**

AGENDA

1. Call to Order
2. Roll Call
3. Approval of July 29, 2019 Regular Public Works minutes
Discussion, Consideration and Recommendation on the following:
4. Citizen comments:
5. Budget report: Village Public Works & Water & Sewer Utility, Impact Fee Accounts
 - a. Resolution repurposing 2018 borrowing
6. Letter from Susie Fairchild requesting refund of Toynton Park rental fee, \$50 for 08/10/19; and, retaining Lighthouse Full Gospel Church \$100 security deposit for 08/11/19.
7. **Public Works Director Tim Boss report.**
 - a. Status of equipment
 - b. Report on sanitary sewer line on Prairie Drive.
 - c. Any other information or concerns.
 - d. Review monthly engineering report.
 - e. Memorandum of Understanding with Walworth County Hwy Dept. re: Winter Road De-icing Operation for salt and sand purchases.
8. **STORM WATER DRAINAGE**
 - a. Howard and Bonito Street Drainage
 1. Easements: Seepage bed agreement dated 11/15/77, Cleanout 05/11/09.
 2. DOT further response to committee letter dated 03/27/19. Letter from Kevin Kohnke, Permit Coordinator, SE Region WI Dept of Transportation dated 06/03/19, rec'd 07/29/19.
 3. Possible alternatives to plan: Schedule date to walk area. Walworth Co. maintenance of culverts on Highway. 67.

4. Plan of action.
5. Dunlap cistern: PC discussion. Ordinance regarding maintenance.
- b. Lakeview Subdivision Public Works Storm Water Drainage Phase 1
 1. Timetable: work to be performed by Public Works personnel.
 2. Spring 2020: Ditches and culverts on Lakeville Rd.
- c. Retention Ponds
 1. Oak Knolls flooding and pumping: Comments by residents of Oak Knolls to Walworth Plan Commission meeting Monday, August 19, 2019
 - i. Present condition of burm.
 - ii. Maintenance questions.
 2. Windmill Prairie pond & sidewalk
 - i. Letter of credit.
- d. Randolph St. Storm Water Drainage.

9. PARKS:

- a. Devil's Lane Park: Proposal from Utesch Construction, Inc., \$9,266.91, approved by VB 08/12/19: Construction schedule.
 1. Proposals for future use.
- b. Toynton Park:
 1. Floor Epoxy: contact with donor, Bill Grunow, Advanced Coatings Plus, LLC,.
 2. Review of applications for summer 2019 use: Close Park after Memorial Day for rehab of kitchen and bathrooms.
 3. Proposals for wall material: Obtain bids for fall installation for kitchen and bathrooms: Proposal submitted by Utesch Construction dated 08/04: Report – Trustee McMahon.
 4. Use of Eleanor Wickstrom funds, batting cage & cement under bleachers: Finance Committee discussion 08/08/19
- c. Rotary Park:
 1. Rotary Manager
 - i. Removal of contribution box.
- d. Heyer Park:
 - i. Christmas Decorations.

10. STREETS:

- a. Howard St. repavement completed by Wolf Contracting, \$48,838
- b. Brennan Subdivision:
 1. Cost proposals to improve street ends on Summer & Winter Drives.
 2. Record of easements filed at Walworth County Register of Deeds.
 - i. Referred to Plan Commission regarding utility looping: Action.
 - ii. Autumn Drive: \$23,502.00, & Winter Drive, \$9,950.00 Wolf Paving Proposed

letter to J. Brennan regarding using letter of credit for turnabouts.

- c. Update on Hellas Road Use Permit
- d. Asphalt overlay of residential streets with balance of 2018 fund.

11. WATER UTILITY:

- a. Cross connection program for residential and commercial properties – Progress report.
- b. Leak Detection Program
- c. Water service to Walworth Post Office.
- d. Review Resolution 2010-4 CMAR dated 01/14/2010 and subsequent resolution.

12. SEWER UTILITY:

- a. Policy proposals regarding refunds re: water & sewer charges: Approved by VB 08/12/19
- b. Application for Request for Water and Sewer Usage Credit from Corrisa and James Spangerberger, 306 Kenosha St.
- c. Application for refunds submitted by Kathy Springhorn, 126 Howard; Susan Carlson & Mark Noble, 406 Beloit Rd. Approved by VB 08/12/19.

13. BUILDINGS:

- a. Village Hall:
 - 1. Painting exterior trim.
 - 2. Sweep for rear door & plexiglass for Clerk/Treas. pass through.

14. Five year capital improvements plan: Project list.

15. Staffing proposals:

- 1. University intern, school of public engineers.

16. 2020 Budget Items & cost proposals:

- a. Holiday Lights (2020 village budget)
- b. Camera at Salt Shed (2020 village budget)
- c. Fencing around Public Works Building (half water/half sewer - 2020 budget)
- d. Howard and Bonito Streets pit and pump (2020 village budget)
- e. Lakeview Subdivision (2020 village budget)

17. Adjournment

This is a meeting of the Public Works Committee.

No official Board action will be taken; however, a quorum of the Village Board may be present.

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.

cc: Public Works Committee, Village Board, Walworth Times, Lake Geneva Regional News

Posting August 22, 2019 at Village Hall, Library, Post Office, & online at: www.villageofwalworth.govoffice2.com