

**VILLAGE TRUSTEE NOTICE TO VILLAGE CLERK  
OF PROPOSED COMMITTEE MEETING  
VILLAGE OF WALWORTH, WALWORTH COUNTY, WI**

PLEASE TAKE NOTICE THAT THE **PUBLIC WORKS COMMITTEE** IS MEETING ON **Monday, July 29, 2019, at 4:00 P.M.** A MAJORITY OF THE VILLAGE BOARD MAY BE PRESENT AT THE MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION-MAKING RESPONSIBILITY.

This constitutes a meeting of the Village Board pursuant to “State ex rel. Badke v. Greendale Village Board,” 173 Wis.3d 553, 494 N.W. 2d 408 (1993), and must be noticed as such, although the board will NOT take any formal action at this meeting. Therefore, proper notice must be given to the press and public. One week is preferred; 24 hours should be the minimum, to post the proper notices. Please submit the following Notice to the Village Clerk for all committee meetings.

Prepared by: Louise Czaja

Date: July 24, 2019

**VILLAGE OF WALWORTH  
PUBLIC WORKS COMMITTEE  
MONDAY, JULY 29, 2019 4:00 p.m.  
Village Hall Meeting Room, 227 N. Main St., Walworth, WI**

**AMENDED AGENDA**

Added Items 11.c. & 11.c.i.

1. Call to Order
2. Roll Call
3. Approval of June 24, 2019 Regular Public Works minutes  
**Discussion, Consideration and Recommendation on the following:**
4. Citizen comments:
  - a. Rick Novak’s concerns regarding traffic pattern on Knoll Road
5. Budget report: Village Public Works & Water & Sewer Utility, Impact Fee Accounts
6. Public Works Director Tim Boss report.
  - a. Purchase of pump to relieve storm water issues, Oak Knolls Retention Pond, Howard & Bonito St., & Randolph St. (Approved by VB 07/08/19.)
    - i. Delivery date.
  - b. Status of equipment, (Report on truck issue, see PW meeting 5/30/19.)
  - c. Report on sanitary sewer line on Prairie Drive:
    - i. Sewer jetter repairs.
  - d. Any other information or concerns.
  - e. Review monthly engineering report.
  - f. Installation of drinking fountains in parks.
7. Report of Walworth County Highway Dept. meeting held 06/10/19
  - a. LRIP meeting mid August – Walworth project.
8. **STORM WATER DRAINAGE**
  - a. Howard and Bonito Street Drainage

1. Easements
  2. DOT Further Response to committee letter of 03/21/19
  3. Possible alternatives to plan: Schedule date to walk area. Walworth Co. maintenance.
  4. Plan of action.
- b.** Lakeview Subdivision Public Works Storm Water Drainage Phase 1:
1. Timetable, work to be performed by Public Works personnel.
- c.** Retention Ponds:
1. Oak Knolls flooding and pumping.
  2. Windmill Prairie pond & sidewalk
    - a. Letter of credit.
- d.** Randolph St. Storm Water Drainage.

**8. PARKS:**

- a.** Comprehensive Outdoor Recreation Plan:
1. Recommendation to form Park Committee.
- c.** Badger Park
- d.** Devil's Lane Park: Replacement of Roof: Bid proposals
1. Proposals for future use.
- e.** Toynton Park:
1. Floor Epoxy: contact with donor, Bill Grunow, Advanced Coatings Plus, LLC,.
    - i. Review of applications for summer 2019 use:.
    - ii. Proposals for wall material: Obtain bids for fall installation for kitchen and bathrooms: Approved by Village Board.
    - iii. Use of Eleanor Wickstrom funds, batting cage & cement under bleachers.
- f.** Rotary Park:
- i. President Connelly to speak to Rotary Manager
  - ii. List of necessary repairs
- g.** Heyer Park:
1. Summer maintenance.
  2. Cross Connections in Park.

**9. STREETS:**

- a.** Howard St. repavement timeframe
- b.** Brennan Subdivision:
- i. Cost proposals to improve street ends on Summer & Winter Drives.
    1. Record of easements filed at Walworth County Register of Deeds.

- a. Refer to Plan Commission regarding utility looping.
- 2. Autumn Drive: \$23,502.00, Wolf Paving
- 3. Winter Drive: \$9,950,00, Wolf Paving
- ii. Cost Recovery: Letter of Credit, 02/20/02
  - 1. VB minutes, 12/10/18.-
- c. Update on Hellas Road Use Permit

**10. WATER UTILITY:**

- a. Cross connection program for residential and commercial properties – Progress report.
- b. Leak Detection Program
- c. PSC Report

**11. SEWER UTILITY:**

- a. Policy proposals regarding refunds re: water & sewer charges: Review proposal:
  - i. COMMITTEE RECOMMENDATION TO BOARD.
- b. Letter dated and application for refund submitted by Kathy Springhorn, Howard St.
  - i. COMMITTEE RECOMMENDATION TO BOARD.
- c. Application for refund submitted by Mark Noble, Beloit St.
  - i. COMMITTEE RECOMMENDATION TO BOARD.

**12. BUILDINGS:**

- a. Village Hall:
  - 1. Handicapped accessible doors – Installation complete.
  - 2. Painting hall, moving drop boxes, exterior frame.

13. Five year capital improvements plan: Project list.

14. Staffing proposals:

- 1 University intern, school of public engineers.

**15. 2020 Budget Items & cost proposals:**

- a. Holiday Lights (2020 village budget): Consideration of 2019 holiday season.
- b. Camera at Salt Shed (2020 village budget)
- c. Fencing around Public Works Building (half water/half sewer - 2020 budget)
- d. Howard and Bonito Streets pit and pump (2020 village budget)
- e. Lakeview Subdivision (2020 village budget)

**16. Adjournment**

*This is a meeting of the Public Works Committee.  
No official Board action will be taken; however, a quorum of the Village Board may be present.*

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.*

cc: Public Works Committee, Village Board, Walworth Times, Lake Geneva Regional News

Posting July 24, 2019 at Village Hall, Library, Post Office, & online at: [www.villageofwalworth.govoffice2.com](http://www.villageofwalworth.govoffice2.com)