

**VILLAGE OF WALWORTH
SPECIAL VILLAGE BOARD
Thursday, June 18, 2020, 5:30 p.m.
Village Hall, 227 N. Main St., Walworth, Wisconsin**

MINUTES

Call to Order: President Connelly called the meeting to order at 5:30 p.m.

Roll Call: President Tom Connelly, Trustee Louise Czaja, Dan Mizialko, Kristi Reiersen, Joan Sallee, Pat McMahon, Bob Ball. Also Present: Lt. Joaquin Alonzo, Clerk Treasurer Sabrina Waswo, Deputy Clerk Treasurer Lisa Rogers.

Pledge of Allegiance

Comments from Citizens Present: Any item presented to the Village Board by a citizen will be heard and may be placed on the next regular meeting's agenda. None.

Communication and Miscellaneous Business – Discussion, Consideration, and Action on the following:

Interim Financing for the FWWPCC Phosphorus Reduction Project

The Pilot program loan is not available yet and the construction starts in 2 to 3 weeks. Brad Lake has submitted the applications for the Clean Water Fund Loan. We need to obtain interim financing as bills have already started to come in. Looked at Town Bank, First National Bank and the Board of Commissioners of Public Lands Trust Fund. Town Bank has a 2 week lead time, prime rate is 3.25% with a floor of 3%, 6 month term and possible fees. First National is a 1 year line of credit, 3.36%, \$750 origination fees, funds available by the July board meeting. Both banks are requesting more information. Let want to do a deeper dive into the financials as this is a loan for the utility and we cannot levy for the debt payments. The State Trust Fund is a general obligation loan, 2.5% interest, 2 year term, no fees and no early pay off fee, funds available by July 17th if we can make their July 7th meeting. Trustee Czaja attended a league roundtable where a representative from the State Trust Fund spoke, noting they are anxious to lend money.

Czaja/Mizialko motion to advance our application to the Board of Commissioners of Public Lands for the State Trust Fund Loan. Unanimously carried.

Sallee/Mizialko motion to approve Resolution 2020-5. President Connelly read the resolution into the record. CT Waswo requested the motion be amended to be more descriptive.

Sallee/Mizialko motion to amend to approve Resolution 2020-5 to apply with the Board of Commissioners of Public Lands for a loan of \$350,000 from the Trust Funds of the State of Wisconsin for the purpose of financing the sewer plant project.

Roll Call: Trustee Czaja, Mizialko, Sallee, Reiersen, Connelly, McMahon, Ball. Unanimously carried.

Village Hall Policies for COVID-19

Questions arose regarding the safety procedures for village meetings and village hall. The gumball machine should be removed as it is a safety risk with people touching the machines, touching the candy, and putting it directly into their mouths. The board discussed several different options including wearing masks and occupancy size of the meeting room. Consensus was anything over 25 percent occupancy would mean the meeting would have to relocate to a larger room, preferably the Library. The village should establish a zoom account as an alternative option for people to attend the meetings.

Czaja/Sallee motion to establish and purchase a zoom account for the village. Unanimously carried.

Czaja/Mizialko motion to remove the candy machines from the building. Unanimously carried.

Sallee/Czaja motion to strongly suggest people wear a mask at Board meetings. The village has provided masks and hand sanitizer at all meetings. President Connelly read the May 14, 2020 Press Release regarding Walworth County Public Health guidance to the community following the end of the safer at home order, noting the public health recommendations. Unanimously carried.

Reierson/Mizialko motion to adopt the public health guidance recommendations for Covid-19 from Walworth County. Unanimously carried.

The Fire Department should conduct a walk through to establish occupancy of the board room. Trustee McMahon feels that if we are suggesting others wear a mask, committee and board members should also wear masks during the meetings.

Impact Fee Update

President Connelly, CT Waswo and Deputy CT Rogers had a phone conference with Jon Cameron from Ehlers regarding the Impact Fees. Jon was concerned that we have had impact fees in place for many years. The laws have changed, becoming very specific on what projects are associated with the fees being collected. We used to be able to estimate fees based on projected growth, now we have to establish specific projects and costs.

For the fire impact fees Ehlers provided options to place a moratorium on the fee, stop collection, get rid of them or get serious on what we are going to do with those fees. If we are not going to build a new building, we need to figure out a specific use for those fees. Currently there is \$32,000 in fees with \$1,160 that must be refunded with interest as it is older than 7 years. President Connelly stated we know that 4.5 million for a Fire/Rescue building is too much for our little village. We can continue to collect water and sewer impact fees to pay down the debt for wells 5 and 6. We can also continue collecting fees for the library to pay off the library condo debt.

President Connelly asked Ehlers about using park impact fees to remove the lights at Devils Lane. This would not be an eligible expense. Jon noted if it is something we are going to be doing anyway, it cannot be part of an impact fee. Jon also stated if we use grant money, it must be figured into the impact fee before collecting. Connelly said the committees should establish specific projects for these fees.

Jon is going to look at our debt schedule without a charge. We have 3 balloon payments coming due in 2024 and 2025 for the well loan, fire truck and library. We cannot refinance as per state statute we can only borrow general obligation debt for 20 years from the original loan date. The board should consider Ehlers assist with a capital improvements plan and budgeting.

Adjournment

Czaja/Mizialko motion to adjourn at 6:47 p.m. Unanimously carried.

Sabrina Waswo, Clerk Treasurer