

VILLAGE OF WALWORTH GENERAL SERVICES COMMITTEE

Monday, June 14, 2021, 4:30 p.m.
Village Hall, 227 N. Main St., Walworth WI

MINUTES

Call to order: the meeting was called to order by Chair Reiersen at 4:35 p.m.

Roll call: Present were Trustees Dan Mizialko and Kristi Reiersen. Trustee Joan Sallee arrived at 5 p.m. Also present were Police Chief Ryan Milligan, Trustees Louise Czaja and Bob Ball, Rosa Jimenez and Josh Sallee.

Comments from the public: Rosa Jimenez, a student at Williams Bay High School and a leadership intern was introduced.

Approval of Minutes from the May 3, 2021 regular General Services meeting:
Mizialko/Reiersen motion to approve minutes as presented. Unanimously carried.

Discussion, Consideration and Recommendation on the following:

Liberty Insurance: The representative was not in attendance. Chief Milligan briefly explained the insurance options available for employees.

Fire & Rescue Department Monthly Report: No report was available this month; no representative of the department was in attendance for the meeting.

- a. Fire & Rescue By-laws
- b. MEDIC 324 update
- c. Budget review

Emergency Government Monthly Report: Director Austin was not in attendance. Trustee Sallee who is a member of the committee stated that the group is continuing work on procedures. In addition, a citizen member was added to the committee pending Village Board approval.

Police Department Monthly Report: Chief Milligan provided a report on last month's calls. The Walworth Police Department responded to and/or addressed 761 calls for service during the month of May 2021.

- Staffing

- Part-time officer candidate update: A candidate, Travis Reedy, was interviewed and a conditional offer of employment was offered pending graduation and a final background check.
- AT&T FirstNet service update: Chief Milligan and Trustee Reiersen met with representatives of AT&T and FirstNet to discuss further this priority cell service for police, fire/rescue and public works staff members. This service is under consideration in Walworth County. At this time, the cost appears to be consistent with the current expense for phone service in the Village. Investigation into this service will continue.
- Pedestrian garage door replacement update: The door replacement is a work in progress. Chief Milligan did research options.
- Laptop computers: The Police Department requires a computer that is designated for property evidence. The current computer doesn't work, and a computer from one of the squad cars was used as a replacement. Chief Milligan received a quote of \$2,445 for a new computer. This computer will be placed in a squad car and a current computer from the squad car will be then designated for property evidence usage.. *A Mizialko/Reiersen motion to recommend the purchase of a computer for the police department. Motion carried.*
- Budget review: Chief Milligan has no concerns about the budget at this time. Expenses are as expected at this point in the calendar year.

Court update: Court forfeitures for the month of May 2021 were \$10,019.90.

American Rescue Plan (ARP) Potential Use of Funds: Discussion

- Committee Recommendation: The committee discussed briefly the options available and was in consensus with the fact that the Public Works Department would like to use the funds this year to replace old electrical panels at a lift station.

Approval of liquor license renewals (see separate list):

A Sallee/Mizialko motion to recommend approval to the Village Board. Motion carried.

Approval of operator's license renewals (see separate list): The applicants with the exception of two applicants passed background checks.

A Sallee/Mizialko motion to recommend approval of operator's licenses pending background checks . Motion carried.

A Sallee/Mizialko motion to adjourn at 5:44 p.m. Motion carried.

A Sallee/Mizialko motion to reconvene at 5:55 p.m. Motion carried.

A Mizialko/Sallee motion to recommend approval of temporary operator's licenses. Motion carried.

A Sallee/Mizialko motion to waive the fee for Edwin Heyer. Motion carried.

Village Ordinance review and updates: No discussion occurred due to time constraints. This item will be placed on next month's agenda.

- a. Beer garden
- b. Al fresco dining
- c. Food trucks

Fire/Rescue Department and Police Department Facilities Discussion: No discussion occurred due to time constraints. This item will be placed on next month's agenda.

- a. Building plans
- b. Timeline
- c. Publicity plans
- d. Fundraising ideas

Schedule next meeting: The next meeting is scheduled for Monday, July 5 at 4:00 p.m.

Adjournment: *A Sallee/Mizialko motion to adjourn at 6 p.m. Motion carried.*

Respectfully submitted,

Kristi Reierson
General Services Chair
Village Board Trustee