

**VILLAGE OF WALWORTH  
FINANCE COMMITTEE  
MINUTES**

**Tuesday, JUNE 8, 2021, 4:00 pm**

**Village Hall, 227 N. Main St.**

1. Call to Order: Czaja called the meeting to order at approximately 4:08 PM.
2. Roll Call: PRESENT: Trustees Reierson & McMahan  
ALSO PRESENT: Trustee Ball, Clerk Treasurer Keyes
3. Approval of Minutes: A McMahan/ Reierson motion approved the 05/04/21 Finance Committee minutes.
4. Citizen comments: None.

**Discussion, Consideration and Recommendation on the following:**

1. FINANCIALS:

A. Village Budget v Actual: 04/2021

1. Revenues	TOTAL YTD actual\$	345,009.50
2, Expenses	TOTAL YTD actual	915,284.28
3, Net Balance		- 570,274.78

DISCUSSION: Journal entries to record the property tax levy and taxes from the utility, when recorded, will provide an accurate accounting of the revenues.

- 4, Payables (General fund payables and Utility payables combined).
5. Existing debt (an excel spread sheet was distributed):  
TOTAL YTD 12/31/20 \$1,432,326.44

• B. Water & Sewer Budget v Actual: 04/2021:

1. Revenues	TOTAL YTD actual\$	263,760.94
2. Expenses	TOTAL YTD actual\$	264,757.79
3. Net Balance		- 996.85
4. Payables: (W & S payables and General fund payables combined).		

DISCUSSION: Following a review with questions, a Reierson/McMahan motion recommends the VB authorize payment of payables dated 05/31/21 to 06/04/21 in the amount \$132,344.76. Motion carried.

5. Existing debt (an excel spread sheet was distributed);  
TOTAL YTD 12/31/20 \$1,606,294.86

C. Budget Schedule: 2022: A suggested timeline was distributed. Department heads will be alerted.

D. Restructure Existing Debt/Bond Issue: Ehlers suggested three options dated August 2020, were reviewed: Options 2 & 3 include storm water remediation.

1. Capital Improvement budget: DISCUSSION: Note: Scherrer Construction has completed modifications to eliminate the Police Dept. from the proposed Fire/Rescue building plans.as directed by former VP, Tom Connelly. Trustee Reierson will include an on the General Services agenda to encourage the development of a time-

line for planning...

NOTE: Projects included with a bond issue must be shovel ready within three years of obtaining funds.

E. TIF District:

1. Accountants compilation report: Year ending 2019 was provided. How are tax revenues allocated to this fund?
2. Account balance: approximately \$57,000.

F. Impact Fees:

1. Current charges:	2017	Sewer	\$730.00
		Water	642.00
		Parks	7.95.00
		Library	1,043.00
		Fire/rescue	1,010.00
		Total fee for new construction	\$4,220.00

G. Federal Programs

I. American Rescue Plan (ARP) Potential Use of Funds: Discussion:

i. Committee Recommendations.

a. Public Works Recommendation 06/03/21: DISCUSSION

The PW proposal to use ARP funds to update the original electrical controls of the utility system at an approximate cost, \$130,000 to \$140,000, was reviewed. Approximate ARP revenue, \$149,000 ea. yr., 2021 & 2022 can be utilized for sewer improvements. PW proposed to upgrade sewer lift station #2 at an approximate cost of \$30,000 in 2021 with funds from sewer replacement funds. The upgrade for the electrical would commence in 2022, ARP funds.

ACTION: A MOTION BY MCMAHON WITH A SECOND FROM CZAJA RECOMMENDS THAT THE BOARD AUTHORIZE THE USE OF SEWER REPLACEMENT, APPROXIMATELY \$30,00, AND ARP MONIES, APPROXIMATELY \$130,000 TO UPGRADE THE SEWER COLLECTION SYSTEM. MOTION CARRIED.

H. State Funding & Reports:

1. Annual finance report. Filed 06/07/21: Completed by Baker-Tilly.
2. Levy Limit report: Filed in the fall.
3. Expenditure Restraint Budget Worksheet: Filed in May. Due to a 3.6% budget increase, the Village is ineligible for funding. Copies of the report have been submitted to the Committee.

2. CLERK/TREAS. REPORT:

- A. 2020 Audit Progress. The remote audit crew has required extra phone time for staff.
- B. Training. Continuing: Liquor & Beer license procedure, accounts payable, building permits, utility concerns
- C. Minutes: Village Board and Finance Committee minutes are behind in transcription.

3. CONTRACTS:

1. Fifth Amendment to Metro Paramedics Contract, (approved by VB 05/12/21).
2. Perfectly Potted by Tonya LLC - Landscaping Maintenance at Village Hall: By unanimous consent, maintenance proposal not accepted.

3. Fire/Rescue contract with Town of Walworth. Nothing further.
4. Change Assignment of Paramedic/Firefighter Services Contract from Superior Ambulance to Metro related to Shared Service, (approved by VB 05/12/21). (McMahon left the meeting at 5:13 pm.)

4. ORDINANCES:

1. Progress on Recodification.
  2. Recommendation from Public Works re: design standards in new development.
- ACTION: A REIERSON/MCMAHON MOTION REFFERS THE REVISIONS TO FINANCE WITH A RECOMMENDATION TO INCLUDE THE REVISIONS AMENDING THE CODE TO THE CODIFICATION SERVICE.

5. SCHEDULE NEXT MEETING; July 6, 2021, 4:00 PM..

6. ADJOURNMENT: A Czaja/Reierson adjourned the meeting. Motion carried.

Respectfully submitted:

Louise Czaja, VP

*This is a meeting of the Finance Committee.*

*No official Board action will be taken; however, a quorum of the Village Board may be present.*

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the Clerk Treasurer's office in advance so the appropriate accommodations can be made.*

cc: Finance Committee, Village Board, Walworth Times, Lake Geneva Regional News

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