

**VILLAGE OF WALWORTH
REGULAR VILLAGE BOARD
Monday, June 8, 2020, 6:00 p.m.
Village Hall, 227 N. Main St., Walworth, Wisconsin**

MINUTES

Call to Order: President Connelly called the meeting to order at 6:00 p.m.

Roll Call: President Tom Connelly, Trustee Louise Czaja, Kristi Reiersen, Pat McMahon, Bob Ball. Trustee Mizialko arrived at 6:01 p.m. Trustee Joan Sallee arrived at 6:06 p.m. Also Present: Attorney Brad Lochowicz, Police Chief Ryan Milligan, Clerk Treasurer Sabrina Waswo.

Pledge of Allegiance

Approval of Minutes from Nov. 19, 2019 Special Board, Dec. 20, 2019 Special Board, Jan. 6, 2020 Regular Board, Jan. 13, 2020 Special Board, Feb. 10, 2020 Regular Board
Czaja/Reiersen motion to approve minutes as presented. Unanimously carried.

May 2020 Financial Reports – Village and Water/Sewer Budgets
The financial reports were presented to the board.

May 2020 Village and Water/Sewer Payables including Additions
Czaja/Ball motion to approve payment of invoices reviewed by finance including the additions.
Motion carried 6 to 0.

Comments from Citizens Present: Any item presented to the Village Board by a citizen will be heard and may be placed on the next regular meeting's agenda

Mike Long, 411 Fifth Ave spoke regarding Devil's Lane Ball Field. Teams are playing baseball in Devil's Lane Park that are not village residents. They are showing up a couple at a time. Last Friday one of them hit a ball that broke his windshield. Since it was unintentional they did not have to give their names to the police. On Sunday his granddaughter was playing outside, and a ball landed 3 feet away from her. If people are just showing up to play there is no protection for him as a homeowner and they are not accountable for anything. His vehicle was parked in his driveway and it was damaged by a ball. Now it's his problem. He would like for police to remove people from the field if they are not an organized event with a permit. He's hoping they can do something better than what we have now. Item was referred to General Services and Public Works Committee.

Trustee Joan Sallee arrived.

Communication and Miscellaneous Business – Discussion, Consideration, and Action on the following:

COVID-19 Update and General Update for Village of Walworth

Village Hall Reopening/Amending Office Hours to Monday through Thursday 8:00 a.m. to 4:00 p.m. and Friday 8:00 a.m. to 12:00 (noon)

Czaja/Mizialko motion to reopen village hall with hours as presented by CT Waswo and Deputy CT Rogers effective Monday, June 15th. Unanimously carried.

Discussion and possible action to rescind Resolution 2020-1 granting the Village President authority regarding temporary restrictions due to the COVID-19 pandemic

This will remove temporary power granted to the President.

McMahon/Czaja motion to rescind Resolution 2020-1. Unanimously carried.

Acceptance of Donation from Jurg’s Greenhouse for Village Hall Landscaping

Jurg’s graciously donated flowers to Village Hall. Special thanks to Rhonda Schwartz for planting them. Trustee Czaja stated Public Works did review and sent a thank you letter. Czaja/Reierson motion to accept the donation. Unanimously carried.

Temporary Class “B” Beer Retailer’s License application filed by Big Foot Wolves for the sale of fermented malt beverages at Toynton Park on August 15, 2020 for the Big Foot Wolves Pig Roast

Mizialko/Ball motion to approve the Temporary Class “B” Beer Retailer’s License application filed by Big Foot Wolves on August 15, 2020 at Toynton Park. CT Waswo noted they may do drive thru sales. She contacted the DOR and selling alcohol through the drive thru is allowed. Unanimously carried.

Temporary Operator’s License application filed by Mark Worland for the Big Foot Wolves Pig Roast

Mizialko/Reierson motion to approve Mark Worland Temporary Operator’s License for Big Foot Wolves Pig Roast on August 15. Unanimously carried.

Standing Committee Recommendations & Reports – Discussion and Action on the following:

Finance: Meeting Update

Baxter Woodman Oak Knolls Study

This item will be on the agenda until it is resolved. Baxter Woodman has rated the Oak Knolls retention pond for a 25 year event. Recommendation from engineer is to have homeowners remove walk out basements. Discussed engineer provide a maintenance schedule of the basin. Connelly feels every 10 years we should be saving up to dredge and build up the berm. Phase 1 cost was to berm up to an elevation of 996. Engineer’s other recommendations are not feasible due to the high cost. Trustee Czaja would like to send the dredging and berm building back to Public Works for quotes to dredge out the basin. Water wraps around one part of the berm and this section should be built up. Item will be on the next Public Works agenda and kept on Finance Committee for the financial aspect.

Darien-Sharon-Walworth Fire/EMS Contracted Services Presentation

Fire/Rescue Chiefs David Austin, Bruce Vanderveen from Sharon, Justin Schinke from Darien presented the contracted services proposal. They provided a map with coverage area of the Village and Townships of Walworth, Sharon and Darien. Three years ago we were in a deep shortage of EMTs and the viability of continuing the service was questioned. Cost to provide 24 hour ambulance service from Metro was too expensive. This proposal is for 24 hour, 365 days a year fire and paramedic coverage. This would be an umbrella service over our existing service. We would respond to the call and the area unit may also respond. The local ambulance would assess the patient and determine if they need advanced level care. If they do, this unit would come in and take over the care and transport the patient. If a lower call, our rescue squad would transport. The area unit provides services to the 6 communities. This is umbrella coverage. We would still have our contract with the Town of Walworth. Chief Austin feels these communities are a good match and have worked well together in the past. All of our departments struggle with personnel, not just our departments, but also the state and entire country. It’s difficult to find people who can provide the dedication of time and training to be a member of a volunteer department. This plan ensures we continue to have our service. We already use Metro for our day time coverage. The proposal is to contract with Metro who will provide 6 individuals trained at the fire and paramedic level to staff 365 days a year with 24 hour guaranteed coverage. Metro would provide the employment aspect, insurance, and retirement. Goal is to increase the level of Fire and EMS services. We would provide our own level of service instead of calling an outside service which costs the Village \$200 per call. Sharon noted they have problems as well, losing 3 employees in the last month. Darien is in the same boat.

We are looking at a 3 year contract with a provider and 3 year intergovernmental agreement (Jan. 1, 2021-Dec. 31, 2023) between the 6 municipalities. The cost of the program is \$447,000 for the first year shared between the municipalities. The focus is to guarantee service. With this proposal we could potentially reduce our Metro staffing. We will have to rent an ambulance for \$36,500 yearly. Darien will provide the ambulance. They found a commonly used formula for this type of structure. It has been used by North Shore Fire Department which has 7 communities that merged into 1 full time department. This formula includes equalized value, population, and call volume. Walworth has higher run values than the other two departments. They project this rig can transport 85% of the calls. Actual cost to the Village of Walworth is \$109,678. Metro will collect the first \$150,000 in revenue. After that, all proceeds from billing would be collected and divided out by percentage to each municipality. They are asking for a resolution to support the plan and place the item on the November ballot for public support and increase the levy to pay for this cost. Promoting this to the public will begin in August. Our department will remain a vital part to making this model work. The hope is to take the load off present volunteers, so they are not burned out with the call volume. Noted recruitment is easy, but retention is difficult. Each community will have to come up with their own referendum amount. The increase is 46 cents per thousand to taxpayers of the Village of Walworth.

Czaja/Reiersen motion to refer the item to Finance. Unanimously carried.

Attorney Lochowicz also represents the Village of Darien and Village of Sharon. It is a conflict for him to draft the documents for the 3 communities. The conflict could be waived if all entities agree. This can be placed on a future agenda.

Trustee Czaja congratulated the Chiefs on their community effort. President Connelly felt this was not a big price tag. Chief Austin noted there is value coming out of that money.

Ordinance 2020-5, Amending Section 3-4-2, Lost and Abandoned Property

Sallee/Mizialko motion to approve Ord. 2020-5. Unanimously carried.

State Trust Fund Loan for Interim Financing

We applied for an application. Once received it will be a matter of passing a resolution. It may take 60 days to receive the money from the State Trust fund. Connelly hopes to have more information at tomorrow's FWWPCC meeting on using their funds for the interim financing. On May 26th neither application was ready, and that's why we have this issue. The construction has started and there isn't any money to pay them.

Obtain Work Order from Baxter Woodman for a Fiscal Sustainability Plan required for the Clean Water Fund Loan. To qualify for final disbursement of cash we must have a FSP in place, and we are missing a couple components. Expense of these items can be rolled into the actual loan.

Czaja/Sallee motion to obtain a work order for the Fiscal Sustainability Plan required for the Clean Water Fund Loan. Unanimously carried.

Quarles & Brady Scope of Engagement Proposed Issuance of Taxable Sewerage System Revenue Bonds, Series 2020A and Series 2020B

The cost for Quarles & Brady to do the bond issuance will be rolled into the loan proceeds. Trustee Czaja would like to consider other vendors. Connelly feels Quarles & Brady knows our situation better.

Czaja/Ball motion to contact Foley and Lardner with regards to preparing the bond issuance for the Clean Water Fund Loan for the phosphorus removal process. Unanimously carried.

Resolution 2020-4 accepting the 2020 Compliance Maintenance Annual Report (CMAR) for the Wastewater Collection System. We have a grade A.

Czaja/Reiersen motion to approve Resolution 2020-4 accepting the 2020 Compliance Maintenance Annual Report (CMAR) for the Wastewater Collection System. Unanimously carried.

Changing Finance Committee Meeting Date

Discussed changing the Finance Committee date to the first Monday of the month, after General Services.

General Services: Meeting Update

Federal WISE Grant for purchase of portable radios

Chief Milligan received a grant and purchased portable radios with the funds.

Install Stop Sign at Phillips Avenue and Fremont Street

Sallee/Mizialko motion to install a stop sign at the corner of Phillips Avenue and Fremont Street.

Unanimously carried.

Alcohol Beverage and Operator's Licenses as listed below contingent upon payment of all outstanding liabilities and delinquencies with the Village of Walworth and wholesaler invoices, clearance of any Department of Revenue holds, and approval of background check:

• **Renewal "Class A"/Class "A" Liquor & Fermented Malt Beverage License applications filed by:**

1. Daniel's Sentry of Walworth LLC d/b/a Sentry Foods, 681 Kenosha St, William Melson, Agent
2. Agri Provisions Inc d/b/a Main Street Country Store, 320 S. Main St, Debra Schoenbeck, Agent
3. Walworth Cellars LLC d/b/a Walworth Cellars, 690 E. Kenosha St, Jeffrey Froelich, Agent

McMahon/Reierson motion to approve. Unanimously carried.

• **Renewal Class "A" Fermented Malt Beverage License applications filed by:**

1. Daniel's Sentry of Walworth LLC d/b/a Sentry Express, 679 Kenosha St, William Melson, Agent
2. Akash Enterprises LLC d/b/a BP Gas and Grocery, 112 S. Main St, Mohan Singh, Agent
3. Bhatoya Enterprises LLC d/b/a Village Gas and Grocery, 118 S. Main St, Mohan Singh, Agent
4. Kelley Williamson Company, d/b/a Kelley's Market, 608 E. Kenosha St, Suzanne Dorsey-Sterling, Agent

Reierson/Mizialko motion to approve. Unanimously carried.

• **Renewal "Class B"/Class "B" Liquor & Fermented Malt Beverage License applications filed by:**

1. Triple Nickel LLC d/b/a 10 Pin Pub, 121 Kenosha St, Andrew Kelly, Agent
2. MCM Enterprises LLC d/b/a Pino's Last Call, 545 Kenosha St, Carmelo Alfanso Sr., Agent
3. Siemers Cruise Inn LLC d/b/a Siemers Cruise In, 107 Kenosha St, Heidi Siemers, Agent
4. JA Caye Holdings LLC, d/b/a The 46 Tavern, 103 Kenosha St, Alisha Kalous, Agent

Reierson/Mizialko motion to approve. Unanimously carried.

• **Renewal Class "B"/"Class C" Fermented Malt Beverage & Wine License applications filed by:**

1. Sammy's on the Square Inc d/b/a Sammy's on the Square, 105 Madison St, Veli Asani, Agent
2. Kamolwan Thongklib LLC d/b/a Two Sisters Thai, 207 N. Main St, Sasivimor Thongkilb, Agent
3. Nayeli's Pizza Inc d/b/a Nayeli's Pizza & Restaurant, 108 Fairview Dr, Brittany Jariabka, Agent
4. Big Foot Golf Range Inc d/b/a Big Foot Golf Range, 689 S. State Hwy 67, Sheila Brown, Agent

Reierson/Ball motion to approve. Unanimously carried.

• **Renewal Class "B" Fermented Malt Beverage License application filed by Carniceria y Fruteria La Frontera #2 Inc d/b/a Carniceria y Fruteria La Frontera #2, 101 Park St, Eric Hernandez, Agent**

Sallee/McMahon motion to approve pending completion of the Agent Auxiliary Questionnaire and Beverage Server Course. Unanimously carried.

• **Original 2020-2021 Operator's License applications filed by Kristin Alter, Christopher Hansen, Salena Saenz, Laurana Talo**

Reierson/Mizialko motion to approve. Unanimously carried.

• **Renewal 2020-2021 Operator’s License applications as listed in packet**

Reierson/Mizialko motion to approve. Unanimously carried.

Public Works: Meeting Update

Trustee Czaja stated Kelley Freeman invited all board, staff members, and the interested citizens group to a meet and greet at the square on Sunday June 28th from 4:00 to 5:00 pm.

No wipes down the pipes has been successful. Now there are concerns about grass clippings being in the ditches as they clog up the storm water system. A message will be placed on the sign board and website.

Looking at future use of the Devil’s Lane Park. Public Works is responsible for maintenance but not the use. The committee voted to disable the lights as they are dangerous. Everyone from Finance looked at the new park facility at Toynton. Without Ball and Glove using and maintaining, someone else needs to step up. That is where the commission becomes important.

The end loader arrived 2 days ago.

Commission and Special Committee Reports: Discussion, Consideration, and Action on the following:

Plan Commission: Meeting Update

Public Hearing for fireworks and changing Park Avenue street name.

FWWPCC: Meeting Update

Trustee Czaja did some research on the Clean Water Fund Loan and will update the board when they have a special meeting.

Emergency Government Report. None.

Library Board: Meeting Update. Soft opening on Monday, June 15th. Pick up service is working great.

Plexiglass is done, maintaining 6 foot distancing and everyone must have a mask.

Closed Session

To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Owl Lane Gate/Whitetail Ridge Homeowner’s Association

Czaja/McMahon motion to go into closed session at 7:41 p.m.

Roll Call: Czaja, Mizialko, Reierson, Sallee, Connelly, McMahon, Ball voting “yes.” Unanimously carried.

Open Session

Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

McMahon/Ball motion to go into open session at 7:57 p.m. Unanimously carried.

No action taken. Item continued to next month’s agenda.

Adjournment

McMahon/Ball motion to adjourn at 7:57 p.m. Unanimously carried.

Sabrina Waswo, Clerk Treasurer