

# VILLAGE OF WALWORTH GENERAL SERVICES COMMITTEE

Monday, May 3, 2021, 4:30 p.m.  
Village Hall, 227 N. Main St., Walworth WI

## MINUTES

**Call to order:** The meeting was called to order at 4:30 p.m. by Chair Reierson.

**Roll call:** Present were Trustees Dan Mizialko, Kristi Reierson and Joan Sallee. Also present were Police Chief Ryan Milligan, Fire/Rescue Chief Dave Austin, Trustees Bob Ball and Louise Czaja, Director of Public Works Tim Boss, residents Doug Parker and Tony Greco, and Connor Carynski from the Lake Geneva Regional News.

**Comments from the public:** none

**Approval of Minutes from the April 5, 2021 regular General Services meeting and the special General Services Meeting for Emergency Government planning meeting.** A Mizialko/Sallee motion to accept minutes as printed. Motion carried.

### **Discussion, Consideration and Recommendation on the following:**

#### **Brennan Street and access to the well house and high school athletic complex during events**

This item was referred to the General Services Committee by the Public Works Committee due to concerns by neighbors about parking on the residential streets and access to the high school athletic complex. Tony Greco who coordinates the sporting events on weekends from Memorial Day through Labor Day indicated that teams have been notified and instructed to use on-site parking at the high school and not on residential streets. Chief Milligan indicated that parking is legal on the residential streets in that area, and that additional signage is not necessary at this time. Chief Austin had no concerns about access for emergency vehicles. The Director of Public Works Boss spoke about garbage being left by the well house and trash bags being left on well house doors. Mr. Greco will make sure that adequate containers for garbage are available in that area.

The Committee expressed excitement about the upcoming tournament season and the opportunities for local businesses from visitors to the Village during sporting events.

## **Fire & Rescue Department Monthly Report**

Fire/Rescue Chief Austin reported that the audit for 2% dues was closed, submitted and approved by the deadline. He also indicated that the department is looking into a computer-aided dispatch (CAD) system. There is a need for updating apparatus using mobile data. This is a long-term project. Walworth County will be re-doing communications in 2024 with the intent to provide a coordinated county-wide system. It is still in the planning phase with projects going out to bid.

- Fire & Rescue By-laws update: Fire/Rescue Chief Austin has questions for the Village attorney and will update the committee at the next meeting.
- New Metro employee (Walworth): Aspen Zilmer who is a 4th generation employee in the fire department has been hired as a firefighter/EMT.
- Notice of intention to resign from FF Schultz (Metro): Firefighter Schultz is leaving and advertising for a replacement is now taking place. Fill-in part time employees from Metro will be used until a permanent replacement has been hired.
- Exploring use of our radio system for a regional dispatch/communications channel: Captain Todd Neumann from Walworth County is directing this undertaking. No plans have been finalized at this time.
- Replacement of station furnaces: Chief Austin reported that one of the furnaces in the station had a broken part that could not be replaced. Upon inspection, it was discovered that a second furnace was in worse condition. Both furnaces were over thirty years old. Chief Austin contacted North Walworth Heating and they subsequently replaced the furnaces at a cost of approximately \$5000. It was pointed out that the Director of Public Works should have been contacted and consulted prior to the decision to replace the furnaces. In the future, this protocol needs to be followed since the Director of Public Works is in charge of Village properties. Due to the fact that the Public Works budget did not allow for this expense, the fire/rescue department will need to find funds in their budget to cover this expense.
- MEDIC 324 update: No call data was available at this time. Chief Austin stated that the Village and its partners are seeing the benefits of this joint endeavor with quick and reliable response times. He stated that the program is working as expected. He and the other chiefs will re-evaluate the system in August. In addition, there are interviews for a third paramedic position.
- Budget review: Chair Reiersen suggested that close attention to the budget needs to occur and periodic checks will occur to ensure that the department is staying within budgeted amounts.

## **Emergency Government Monthly Report**

The Committee met to discuss the importance of pre-planning for incidents and events. Lt. Jason Rowland, the Emergency Management Director for Walworth County, attended the meeting to give his perspective and expertise. The Emergency Government Committee (EGC) was reorganized, and a resident/citizen member will be invited to join per Village Ordinance. The next meeting of the EGC will be Wednesday, June 2 at 9 a.m. at Village Hall.

## **Police Department Monthly Report**

Chief Milligan provided a report on last month's calls. The Walworth Police Department responded to and/or addressed 641 calls for service during the month of April 2021.

- Part-time officer candidate update: A candidate, Jake Zimmer, was interviewed and a provisional offer of employment was offered pending a background check.
- AT&T FirstNet service: Representatives of AT&T will offer a presentation on Tuesday, May 4 on a priority communication system for first responders.
- New defibrillators (AED's) update: Four (4) defibrillators that were generously donated to the police department have been equipped in all the squad cars.
- Pedestrian garage door replacement update: Chief Milligan is awaiting further quotes for this replacement project. Tim Boss, the Director of Public Works, has been consulted on this matter.
- Damage to Squad 1 update: The repair date for the squad car is June 7. Restitution/Reimbursement from insurance is pending.
- Budget review: Chief Milligan monitors his budget. Chair Reiersen indicated that the department should make every effort to keep expenditures within budgeted amounts.

### **Court update**

Court forfeitures for the month of April 2021 were \$17,168.99.

### **Village Ordinance review and updates**

Ordinance changes and/or additions on bicycles, beer gardens and al fresco dining are pending. No additional information was available at this time. The Village attorney is expected to provide ordinance wording for review and recommendation.

**Approval of operator's licenses for Suzanne A Dorsey-Sterling-Kelley's Market, Salvador Palos-Kelley's Market, Karen M. Navlyt-Kelley's Market, Christopher E. Hansen-Kelley's Market, Laurana C. Talo-Kelley's Market, Alexander S. Alderman-Kelley's Market, Brandi M. Hughes-Kelley's Market, Donna C. Regnier-Kelley's Market, Wendy L. Bauman-Kelley's Market, Maria M. Perez Montes-Kelley's Market, Ashwinkumar J. Patel-Akash Enterprises LLC, Ghanshyam A. Patel-Bhatoya Enterprises LLC, Gurgeet Kaur-Akash, Mohan Singh-BP Gas and Grocery**

The applicants passed background checks. Mizialko/Sallee motion to recommend approval to the Village Board. Motion carried.

### **Discussion regarding use of Federal American Rescue Plan funds**

Funds will be available for water/sewer and broadband. They can also be used to partner with nonprofit organizations to work on special projects in the Village. Additional details will be forthcoming. Committee members should consider ideas for potential uses of these funds.

### **Safe equipment information**

The Director of Public Works Tim Boss spoke about a program with the insurance company to minimize workman's comp expenses. He indicated that the rebate was less than he had

expected. He stated, however, that the Village was purchasing a “Tommy” lift to assist with lifting heavy items.

**Schedule next meeting:** The next meeting is scheduled for Monday, June 7 at 4:30 p.m.

**Adjournment:** A Sallee/Mizialko motion to adjourn at 5:37 p.m. . Motion carried unanimously.

/s/ Kristi Reiersen, General Services Chair, Village Board Trustee