

**VILLAGE OF WALWORTH
VILLAGE BOARD**

Monday, April 8, 2019, 6:00 p.m.
Village Hall, 227 N. Main St., Walworth, WI

MINUTES

Call to Order: President Connelly called the meeting to order at 6:00 p.m.

Roll Call: Present: President Connelly, Trustees Czaja, Mizialko, McMahon, Absent: Trustee Maynard, Nordmeyer. Also Present: Attorney Brad Lochowicz, Police Chief Milligan, Fire Rescue Chief Austin, Clerk Treasurer Waswo, Deputy Clerk Treasurer Rogers, Ray Eimerman and Maricela Gonzalez from Hellas Construction

Pledge of Allegiance

Approval of Minutes from March 11, 2019 Regular Board meeting

Mizialko/McMahon motion to approve the minutes as presented. Motion carried 4 to 0.

March 2019 Financial Report

Reports are not ready due to the implementation of the new software.

Approval of March 2019 Village and Water/Sewer Payables including Additions

Czaja/McMahon motion to approve the March 2019 Village and Water/Sewer payables including additions. Motion carried 4 to 0.

Comments from Citizens Present: Any item presented to the Village Board by a citizen will be heard and may be placed on the next regular meeting's agenda.

Ron Paulson, 132 Bonito St, commented on the election and the judge race. He asked if the court offers community service. President Connelly directed him to speak with the Judge. He commented as a resident he was embarrassed with how dirty the race got.

Louise Czaja noted she received a phone call from a concerned resident about a port-a-potty at Devil's Lane Park. DPW Boss stated the water was not on, however; they have it turned on now. He will have the port-a-potty removed.

Local Election Results

There were 600 total ballots cast for the April 2, 2019 Election.

VILLAGE PRESIDENT	Vote Total
Tom Connelly, Jr.	334
LeRoy A. Nordmeyer	235
Write-In	3

VILLAGE TRUSTEE	Vote Total
Daniel Mizialko	385
Kristi Reierison-McWayne	388
Pat McMahon	381
Write-In	11

MUNICIPAL JUDGE	Vote Total
John W. Peterson	221
Charles P. Hubertz	287
Write-In	0

Communication and Miscellaneous Business – Discussion, Consideration, and Action on the following:

Hellas Construction heavy equipment street traffic regulations pertaining to construction of the Big Foot High School Athletic Complex.

President Connelly stated the road should be bonded as Hellas will be bringing in oversized equipment that is quite heavy; in some cases exceeding the Class A Highway for the State of Wisconsin. Our Village Attorney has drafted a road use agreement with a bond insurance of \$175,000, which was recommended by the Village Engineer. It would cover any damage in the road from County B to Ridge Road to Devil’s Lane to the entrance of the High School. President Connelly has done HD video of those roads to establish a baseline of the condition. A 14-foot-wide belly scraper will be brought in that weighs 80,000 pounds; with the truck, it’s a total of 125,000 pounds. Both roads will be blocked off when that equipment is brought in. President Connelly spoke with Sentry who stated their fully loaded super value trucks weight about 20,000 pounds.

Ray Eimerman, Hellas Construction, questioned the agreement versus the ordinances. He noted the ordinance as written only states a bond of \$10,000. He said since the board is asking Hellas to pull a bond of \$175,000, it will directly impact the school budget. He feels this is not what the referendum was for. This will impact the project itself as Hellas will have to eliminate items that were part of the referendum to cover the estimated \$20,000 cost to obtain such a large bond. He noted the school will be in contact with the Village tomorrow. This is not part of the original scope as they would have budgeted based on the ordinance. President Connelly replied it is standard practice to bond for heavy equipment and construction. Attorney Lochowicz said all costs associated with any road damage is included in this road use agreement.

Mr. Eimerman asked for clarification on the heavy use based on the map route. He stated Ridge Road is considered a class B which is up to 48,000 pounds based on state statute and the Condition of the road is already in rough shape. He questioned who will make the final decision on what will be fixed, repaired, or replaced. Attorney Lochowicz stated the agreement contemplates a representative from Hellas and the Village Engineer or some other representative to take a look at the road pre-construction to get a baseline. When Hellas is finished, we would reassess the roads. The agreement states the Village will provide what types of repairs would be required. The requirement is to get the road to at least back to the condition it was prior to the construction. Mr. Eimerman stated they budgeted \$50,000 as an allowance for permits. The targeted finish date is November 1st. An early start permit was obtained today from the Building and Zoning Administrator.

McMahon/Czaja motion to approve the village execute the road use agreement between the Village and Hellas as presented by Attorney Lochowicz. Motion carried 4 to 0.

Park Rental Application filed by Melissa Smith for a Big Foot Neighbors Easter Egg Hunt at Toynton Park on April 20th from 10:00am to 1:00pm with request to waive fees

They have historically used Devils Lane in the past and the fee has been waived. Nothing was checked on the permit for alcohol use. The event is not open to the public and is not sponsored by a nonprofit organization. The board consensus was to waive \$25 on the fee as the kitchen is currently being remodel and is not usable.

McMahon/Mizialko motion to approve a \$25 fee, \$100 security deposit and no alcohol. Motion carried 4 to 0.

Emergency Services proposal for flexible staffing at the AEMT level

Chief Austin stated the State has redesigned the program with flexible staffing. If we have an advanced EMT on the rig, we can operate at those protocols. If we don't, we can operate at the level we are staffed at. It's really a good thing. We will have the level of service we have been operating at since last summer plus the option of having advanced skills.

Czaja/McMahon motion to approve the Emergency Services proposal for flexible staffing. Motion carried 4 to 0.

Alliant Energy Easement in Rotary Park

Attorney Lochowicz has no issue with language as long as everyone is comfortable with the area it covers. DPW Boss stated it is connecting a couple peds to create a loop. They will be boring under the road. Czaja/McMahon motion to approve the Alliant Energy Easement in Rotary Park. Motion carried 4 to 0.

Proposed Gaming Casino in Beloit and response to Bureau of Indian Affairs

If this board feels strongly for or against, we have 60 days to respond, specifically regarding environmental impacts and the community. Trustees McMahon and Czaja noted they have no objections. The board consensus is neutral.

Resolution 2019-1, a Resolution Repurposing 2018 Borrowing and Designating Park Impact Fees

The auditor, Baker Tilly, would like an official opinion from the Village Attorney as they believe we cannot use impact fees to pay for the Ehlers Impact Fee studies. Attorney Lochowicz agreed, stating his initial reaction is that they cannot be used for that purpose. When the board agreed to the Ehlers impact fee study updates, Ehlers had stated we could use the impact fees we had on hand to pay for the studies. If the board wants to use the funds for that purpose Attorney Lochowicz would like the opportunity to speak with Ehlers to see where they are getting their information from before rendering an opinion. Trustee Czaja would like to wait for an opinion from the Attorney. Clerk Waswo noted if the board is unable to use impact fees to fund the Ehlers contract, we will need to find another revenue source for the \$26,500 cost. The item will be continued to next month for more information.

Resolution 2019-2, a Resolution to carryforward Capital Project unspent Funds

This resolution is tied to the decision of Resolution 2019-1. The item will be continued to next month's meeting.

Village Hall Office Hours

President Connelly said the board was trying to find time for the Clerk and Deputy to work uninterrupted. Clerk Waswo said closing the office to the public on Friday's did not work as they intended. Friday is not the best day if we were going to close as during water billing, Fridays are the busiest days. The first day they tried closing the office there was a water main break and the phones rang nonstop for over an hour. Clerk Waswo said she is not going to ignore that. She pointed out the office received criticism from residents as they thought we were getting a day off. People that knew we were working just started knocking on the outside door, which defeated the purpose of closing. It was beneficial during periods of training with the new software. She stated the main issue is that we need more help in the Clerk Treasurer's office. No matter what we do, it won't change that we need more help. The other idea was to have one of us occasionally work from home. Every other department has happened added more staff; the village has grown. There have been 2 people in the office for the past 20 years. With the new software, all department checking accounts have been closed and brought over to our office. This is what needs to be done per the auditors; however, it's one more thing that beings added to our already overloaded jobs.

The board had voted to go out for referendum to hire an administrator, which Clerk Waswo feels is needed. Trustee Czaja spoke to the interruptions, stating it takes time away from focusing on your tasks resulting in this office taking work home over the weekends, which is not healthy. She feels Finance Committee has to look in depth in the budget for possible part time help. Clerk Waswo replied she does not have much lower level work. President Connelly is in favor of an administrator, stating there have been calls for an administrator for years. We are one of the last municipalities to not have an administrator. He would like this addressed at Finance.

Czaja/McMahon motion to change the office hours back to Monday through Friday. Motion carried 4 to 0.

Improving Municipal Bond Rating

President Connelly came across this information and feels we need a positive outlook when it comes to our municipality. Our bond rating is a crucial part of the puzzle when talking about a new emergency services building. President Connelly wrote a letter of support to the high school talking about our DOR numbers how. We are projected to grow faster than most of the surrounding municipalities in the county. These are things we need to look at when we go through that process and if we want to continue to grow.

Standing Committee Reports – Discussion, Consideration, and Action on the following:

Finance: Meeting Update

a. General Code Update

We had our first workshop on the code analysis. We will be doing this through Finance Committee with a June deadline.

b. Village logo redesign quote from Neil Aspinall

President Connelly contacted Neil, who is an internationally known artist. We received a quote of \$880 to redo our letterhead funded through the President's expense line item. He feels rebranding will help attract people to live and work in the Village. He will have Neil provide a couple comps and bring it back to the board next month.

General Services: Meeting Update

a. Hiring Additional Full Time Police Officer

The SRO was a trial and error position. The school was paying the village wages for a 40-hour officer to be at the school. We've been covering those full-time hours with part-time officers. Part-time is not sustainable for the Village. The Village has voted by referendum to establish a school resource position as of July 1st. The Police Department now needs to replace this full-time position on the road. The SRO is somewhat mandated to take their benefit hours in the summer along with SRO training in July. This does not give the Village any extra officers during the summer. Chief Milligan stated we can add an additional full-time officer starting July 1st without increasing the budget by using part-time budgeted hours along with the money we are receiving from the school. If this position is added, we may have to change the rotation.

McMahon/Mizialko motion to approve hiring a full-time officer beginning July 1st per the recommendation of Police Chief Milligan. Motion carried 4 to 0.

Public Works: Meeting Update

a. Storm Water Drainage

Trustee Czaja noted we have contacted the State of Wisconsin with an appeal that they partner with us to allow for a less costly avenue to pump and pipe water to Highway 67. They received our email and stated they have been overwhelmed with storm water issues but will be getting back to us. Otherwise it will cost \$187,000 to pump the water under the railroad tracks to create a retention pond.

b. Parks Update

Toynton Park kitchen is torn out. We are set to go with wall covering and epoxy on the floors. The issue of a dog park is with Laurie Lange. She wants to establish a go fund me account. Public Works is in the position that we cannot dedicate land or maintenance service until she collects funds and develops a plan for continued volunteer maintenance.

c. Howard Street Repavement

We have a bid opening at our next meeting on April 22nd.

d. Village Hall Handicap Accessible Doors

We were hoping to get this done before the election; however we are waiting on Ackman Glass for the special order.

Commission and Special Committee Reports: Discussion, Consideration, and Action on the following:

Plan Commission: Meeting Update

- a. Potential zoning amendment to 301 N. Main Street, tax key VWP00053 to change the zoning from R-1 Single Family Residence District to R-3 Multiple-Family Residence District or splitting the 1 lot into 2 single family residential lots (Plan Commission recommends the sale of the lot with current zoning.)**

The frontage would not be big enough to split the lot into 2 single family lots. Plan Commission recommended to sell the property as is. We had quite a few residents petition against the rezone to R3.

Czaja/Mizialko motion to list property with Rauland Agency as is with the current zoning. Motion carried 4 to 0.

FWWPCC: Meeting Update.

Sitzberger and Hau gave a presentation of the draft audit.

Emergency Government: Meeting Update.

President Connelly thanked the Fire Chief for helping out the Oak Knolls residents during the flooding. Trustee Czaja noted Oak Knolls will be back on the Public Works agenda.

Library Board: Meeting Update.

They looking for interested citizens for the board.

Adjournment

McMahon/Czaja motion to adjourn at 7:50pm. Motion carried 4 to 0.

Sabrina Waswo, Clerk Treasurer