

VILLAGE OF WALWORTH
Finance Committee Meeting
Thursday, April 5, 2018 – 6:00 P.M.
Village Hall, 227 N. Main St., Walworth, WI

MINUTES

Call to Order: President Connelly called the meeting to order at 6:00pm.

Roll Call: Present: President Connelly, Trustees Banks, Mizialko. Also Present: Chief Hammett, Director of Public Works Boss, Deputy Clerk Treasurer Rogers, Clerk Treasurer Waswo

Comments from the Public: None.

Business, Discussion, Consideration and Action on the Following:

Finance Committee Minutes from March 8, 2018

Banks/Mizialko motion to approve minutes from March 8, 2018. Unanimously carried.

Village and Water/Sewer Payables

The Committee reviewed the payables. CT Waswo explained the Onvoy refund per the 2016 Developer's Agreement.

Banks/Mizialko motion to recommend approval of the General Fund and Utility Fund Payables from March 13, 2018 through April 5, 2018 to full board. Unanimously carried.

March 2018 Treasurer's Report

Treasurer's Report was not finished but will be provided at the board meeting.

Village Hall Building ADA Accessibility. *Item referred from March 8, 2018 Finance Committee.*

The Committee directed staff to obtain quotes from Halverson Door and Harvard Glass. We already received a quote from Ackman Glass of \$4,800. CT Waswo has met with Glen Fern Construction who will provide a quote as well. The concrete in the front will have to be torn out and rebuilt based on the current design and level of the sidewalk. DPW Boss has several concrete contacts.

Baxter Woodman Engineering Services Contract to construct a Water System Computer Model. *Item referred from March 12, 2018 Regular Board meeting.*

We already have enough information and approved plans for the Pines. Mark from Baxter Woodman stated we could wait on completing the model. It would be beneficial if we have another large development. DPW Boss suggests doing this in another 3 to 5 years and if something does pop up, then we have the model. The consensus was to wait. No action taken.

Ehlers Water Impact Fee Study Proposal. *Item referred from March 12, 2018 Regular Board meeting.*

The water impact fee study was not budgeted for but was suggested by the PSC out of the rate case as our fees came up short. Ehlers produced these fees before the housing crash and determined we were going to use impact fees to reduce the debt from building the wells. When we filed the last extended rate case in 2006 the engineers were overly optimistic. When building stopped, we quit collecting. We went 2 years of not collecting any impact fees and since then, it's just been 2 or 3 homes per year. The other thing that came out of the rate case is the water rate loss audit. We are not sure how much that will cost us. The sewer, water and park impact fees were established in 1995. Those three have not been reviewed since then.

The fire, rescue and library impact fees were established in 2004. Those could probably be reviewed as well.

Banks/Mizialko motion to table the Ehlers Water Impact Fee Study until budgeting time. Unanimously carried.

Review of 2018 Utility Fund Budget and General Fund Budget for potential budget amendments based on outcome of water rate case

President Connelly is concerned on how we are going to make up the lost revenue. Roads will be taking a hit, but we may still need to absorb more. The fire protection fee is \$180,000 and the amount lost is \$220,000; \$40,000 short. The other problem is we may only be getting 3 quarters of the fire protection fee this year, which is \$45,000. This means we will be \$85,000 short in the budget. We will be in an even bigger hole if the 1-acre property on North Main Street does not sell. We budgeted for a potential sale. President Connelly is working on giving it to a realtor to list it for what we want.

President Connelly recommended all departments look at reducing their budgets by 5%. Where else do we come up with this money? If we wait till October, Finance will make cuts where it sees fit. Now we are giving the departments an opportunity to tell us where they would prefer cuts. Trustee Banks noted according to prior Police Chief Long, cuts would have to be made to personnel.

If fuel prices go up Public Works and Emergency Services will be sunk. Chief Hammett is already at 35% of his fuel budget in early April. Maybe we don't have 2 cars on the road, which means court revenue will drop as well. Trustee Banks stated we should look at it again in General Services line by line and see if we can wait on any purchases for a year or 2. DPW Boss noted, there is not a whole lot of extras in his budget. He has been operating at the same budget numbers for the last 6 years. Bills are higher, but his budget is not. He will have to cut services.

President Connelly said this is not an easy task. If we start now, we can take it slow and look at each line item. The 5% will look different for each department as Emergency Services is 60% of the budget, Public Works is 20%, Clerk Treasurer and Library are both 10%. Emergency services will have the biggest cut, but they also have been the biggest benefactor. They were getting more of the 2.8 million dollars than anybody else. 5% across the board is the most equitable way to spread it out. We have to brainstorm on how to handle it. It must be dealt with no matter what.

Trustee Banks suggested we wait until we get the audit back and then have each department look to see if there are any items they can cut. Come July or August we should have a Committee of the Whole meeting with all department heads and review the budget. The budgeting process will start in August this year.

Adjournment

Banks/Mizialko motion to adjourn at 6:44pm. Unanimously carried.

/s/ Sabrina Waswo, Clerk Treasurer