

**VILLAGE OF WALWORTH
REGULAR VILLAGE BOARD MEETING**

Monday, March 9, 2020, 6:00 p.m.
Village Hall, 227 N. Main St., Walworth, Wisconsin

MINUTES

Call to Order: President Connelly called the meeting to order at 6:00 p.m.

Roll Call: President Connelly, Trustee Czaja, Mizialko, Reiersen, McMahon. Trustee Maynard arrived at 6:01 p.m. Also Present: Attorney Colby Venema, Clerk Treasurer Sabrina Waswo, Bob Ball, Joan Sallee.

Pledge of Allegiance

President Connelly thanked Trustee Czaja and Reiersen for putting in extra work on updating the municipal code. He appreciates Bob Ball and Joan Sallee attending meetings to see how things work before they officially start their term. He also thanked CT Waswo for putting in extra hours with Deputy CT Rogers being out of the office.

February 2020 Financial Reports – Village and Water/Sewer Budgets

President Connelly suggested the board review the financial reports.

Trustee Maynard arrived at 6:01 p.m.

February 2020 Village and Water/Sewer Payables including Additions

Czaja/Reiersen motion to approve the 2020 payables including the additions. Unanimously carried.

Comments from Citizens Present: Any item presented to the Village Board by a citizen will be heard and may be placed on the next regular meeting's agenda

Kelly Freeman hoped the Board could attend the citizen forum on March 19 at the Library.

Paul Lauterbach, 914 Bennett Court, is looking for a timeline of when decisions will be made about the drainage study before he finishes his back yard. He still has not heard back on his records request from 6 months ago.

Communication and Miscellaneous Business – Discussion, Consideration, and Action on the following:

November Operational Referendum

We will have difficulty paying for items in 2021. This year we only budgeted for one-half of a full time police officer. Workman's comp will create a higher multiplier, and we will also have additional loan payments. President Connelly purchased a book regarding referendums. There are very strict deadlines if we want to move forward with a November referendum. There either needs to be more income or less expense. We can discuss this in committee.

Baxter & Woodman Drainage Study Work Order to include Pines of Big Foot Stormwater

Management Plan. Discussed through citizen comments to consider Pines of Big Foot as it relates to the Baxter Woodman Study. We do have a stormwater plan that is supposed to cover that subdivision up to a 200 year event. Baxter Woodman presented a work order to study the net effect of the water flowing into Oak Knolls when Shodeen builds their retention areas and stormwater management system. President Connelly feels they should wait to vote on this, and Finance Committee should look at it first. Trustee Czaja asked if this would be cost recovery to Shodeen. Connelly noted it would not.

Czaja/Reierson motion to refer item to Regular Finance, General Services, Public Works and Plan Commission with the follow up to Committee of the Whole. Unanimously carried.

Brennan Letter of Credit Notice

Right after the last meeting Jerry Brennan obtained another Letter of Credit in the like amount of \$80,000. He is planning on approaching Plan Commission with new plans to finish looping the utilities, the roadway, and adding 15 to 17 lots.

Standing Committee Recommendations & Reports – Discussion and Action on the following:

Finance: Meeting Update

Establish Town Bank Account for Police Department Evidence Collection

The Police would like an account to deposit seized cash rather than place in their evidence room. McMahan/Maynard motion to approve. Unanimously carried.

Filing Extension for Oak Knolls Flooding Grant Application

Connelly is reviewing how this played out. There was not a lot of personnel, including County personnel, in the area when this flooding happened. Within 72 hours the County needs to file something and then there is a 90 day window after that. Connelly found an extension online that he's looking for approval on.

Czaja/Mizialko motion to file an extension for the Oak Knolls flooding grant application submitted by the Village President. Unanimously carried.

Zoning Code Amendments to Tobacco, Smokeless Tobacco Products and Vapor Products Businesses

This establishes a conditional use for the B-1, B-2, B-3. It should be treated similar to packaged beverage stores. It defines what this type of business is in the code as it was not defined; and adds conditions in the B-1, B-2, B-3 districts and disallows it in the B-4 district.

McMahan/Maynard motion to approve Ordinance 2020-4, amending the Zoning Code for Tobacco, Smokeless Tobacco Products and Vapor Products Businesses. This was recommended by Plan Commission and General Services. Unanimously carried.

Amend Ordinance 10-6-1 – Weight Limits and Heavy Traffic Routes and, 10-1-11 – Street Traffic Regulations. This was passed last month. Continued to next month for an update from Chief Milligan.

Amend Ordinance 8-1-7(a) Septic and Wells

In reviewing the legal analysis from General Code, it talks about the board approving new wells and septic systems to be built in the village. We're unsure why this would be possible because if you build something new in the village, you connect to village water and village sewer. Trustee Czaja had a conversation with DPW Boss about the ordinance, and he noted it needs to be updated. She would like to further discuss at Public Works. There are some existing wells in the village used for outside watering. She feels we should speak to that in this code and a couple of other issues.

Czaja/McMahan motion to refer the revision of that part of the code to Public Works. Unanimously carried.

Hiring Village Hall/Police Department Cleaning Service Contingent upon Background Check

The first company we selected did not pass the background check. We received a proposal from Hansen Cleaning, who lowered his price to match what we are currently paying, \$85.00 per week.

Maynard/Czaja motion to hire Hansen Cleaning contingent upon the background check. Unanimously carried.

Sidewalks relating to Future Development and the Comprehensive Plan

Motion from Public Works and Finance was to table. Both committees concluded there is no money in the budget to subsidize and revive the old 1992 plan to install additional sidewalks in the Village.

McMahon/Mizialko motion to table the Sidewalks relating to Future Development and the Comprehensive Plan. Unanimously carried.

Unbudgeted Items Discussion

President Connelly stated several things have happened where all departments have asked for something that was not in the budget. Finance received a proposal for new doors. Public Works asked for a salt spreader. We are only a couple months after budgeting season which is really where these things need to be discussed. We seriously need a capital improvements plan and need our Department Heads to think about these items during budgeting. Connelly feels the prudent thing to do is disallow any extra spending when it is not budgeted. This board needs to establish and maintain a budget. McMahon agrees with additional spending only if it is contingent upon Public Safety. Connelly said if it is not in the budget we have to take it out of reserved cash. In 2018 we had a \$30,000 surplus but the year before that we had a \$40,000 deficit.

Czaja pointed out it certainly does behoove the employees to bring up some of these items if they are in disrepair, but it's up to us to look at the budget and make the decision from there. If they are not telling us about these items and they do come up as a surprise, it is up to the board to make a discernment. CT Waswo stated there is \$9,000 budgeted for contingency. If an emergency arises, funds would not automatically be taken from reserved cash.

General Services: Meeting Update

Tim will get more quotes on replacing some Village Hall doors. If the board does not want to purchase those this year, we will at least have more quotes for the budgeting season.

Public Works: Meeting Update

Billing out for Sidewalk Snow Removal

This should be a routine function. We had 13 one-time snow removal issues, with 1 property being twice. Public Works shoveled the sidewalks on 3 different dates. The question arose about the dates as we had an ordinance amendment increasing the charge to \$200 and then it was lowered to \$100. Trustee Czaja suggested charging what we have as our current code of \$100.

Czaja/Connelly motion to charge \$100 across the board under the present code. Unanimously carried.

Walworth Cemetery Access Road

Czaja/McMahon motion made to recommend the Village not be involved in the private financing or the reconstruction of the cemetery access road. This was recommended by Public Works. Unanimously carried.

Walworth Joint School District #1 Parking Lot

Czaja/Mizialko motion to recommend the Village not provide maintenance of the driveway owned by the Department of Transportation. The DOT purchased the property with plans to change that corner and they still own it. In 2024 they will reassess what is going on with that. We don't feel like they will further change the roadway. Connelly's idea was to get a right-of-entry to help patch the parking area and split the cost with the grade school, but really it is the DOT's property. It would be nice if they would give it back to the grade school to use for additional parking. He will call Julie Jenks for an update, but as far as this, we will not help resurface that lot because the DOT owns it. Unanimously carried.

Commission and Special Committee Reports: Discussion, Consideration, and Action on the following:

Plan Commission: Meeting Update

Lots of discussion last month. Told Plan Commission to go through the Oak Knolls plan again and be prepared to make a recommendation to the board. Czaja noted Public Works recommended the matter be brought before the Committee of the Whole. We did send the drainage study to all committees. Plan should be prepared to make a recommendation on its own, as it is a separate commission.

FWWPCC: Meeting Update

Phosphorus Reduction Project Update and FWWPCC Pilot Program Interim Loan

The meeting has been moved from tomorrow to next week because of time sensitive items regarding the phosphorus plan. We received correspondence from Brad Lake to Dave Calhoun at the DNR stating the communities may need to arrange for interim financing depending on how much the Contractor gets done in April-June as they most likely would not be able to self-finance those costs out of their own funds. He said to keep him in the loop on the schedule as we will want to fill out the Pilot Program applications for both Villages as soon as they are available to keep things moving along. This is concerning to President Connelly as we may have to finance some of the project as the loans may not be ready.

The state passed a bill creating a clearing house for the entire State of Wisconsin with regards to phosphorus credits. Doug York feels it should have a positive effect. The credits are a point system for phosphorus removal. We can't remove all of it to meet the standard, so we go after these credits. We would use the credits instead of actually taking the phosphorus out.

Emergency Government: Meeting Update

We are trying to get a meeting together with the County, looking at filing extension and have the paid on premise employees assist with the application.

Library Board: Meeting Update

Mizialko said there are two libraries out of the whole system that received grant money for tagging books for tracking. Walworth Library received \$6,500, which is pretty good deal as there are about 20 other libraries. They put \$50,000 in a CD at First National Bank that was in their building fund.

Closed Session

To consider a motion on whether or not to conduct a closed session pursuant to Wis. Stat. 19.85(1)(eg) Deliberating by the council on worker's compensation in a meeting at which all employer members of the council or all employee members of the council are excluded.

Mizialko/Maynard motion to go into closes session at 6:41 p.m.

Roll Call: Czaja, Mizialko, Reiersen, Maynard, Connelly, McMahon voting "yes." Unanimously carried.

Open Session

Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session.

Czaja/Reiersen motion to go into open session. Unanimously carried. No action taken.

Adjournment

Czaja/McMahon motion to adjourn at 7:08 p.m. Unanimously carried.

Sabrina Waswo, Clerk Treasurer