

**VILLAGE OF WALWORTH
GENERAL SERVICES
COMMITTEE**

Village Hall, 227 N. Main St., Walworth, WI
Monday, March 5, 2018 – 8:30 AM

MINUTES

Call to Order: Meeting called to order by Chairman Snyder at 8:30am.

Present: Trustee Snyder, Maynard, Banks, Connelly. Also Present: Chief Long, Lt. Hammett and Clerk Treasurer Waswo.

Comments from the Public – None.

Approve Minutes of February 6, 2018 – Banks/Maynard motion to approve. Unanimously carried.

Discussion/Recommendation on the following:

Fire & Rescue Department

- **Monthly Report** – In February the Fire Department had 2 Village calls and 2 Township calls. Rescue had 17 Village calls and 12 Township calls.
- **Truck Update** – The new grass truck arrived and will be in service later this week. The Fire Department will write a check to the Village, who will pay the dealership.

Police Department

- **Monthly Report and Court Update** – Chief Long stated the court collected \$7,944.29 in forfeitures for February, with a total of \$20,673.46 for the year. The Police Department responded to 469 calls of service for the month of February.
- **School Resource Officer** – Big Foot High School has requested a full-time school resource officer. Chief Long has drafted a letter to Doug Parker for General Services to approve. The Police Department is proposing providing an officer from April to the end of the school year in June. Because of this, the Village will need to hire another part-time officer. In return, the school will reimburse the Village for the part-time officer's wage of \$23.86 per hour. The end result is to have a full-time school resource officer with shared costs between the school and Village. The cost of a full-time officer in the school with benefits is \$84,000. The school resource officer will be dealing with day to day issues, truancy issues and will develop a rapport with students. The Village of Williams Bay and us are the only 2 schools in the county that do not have school resource officers.

Maynard/Banks motion to approve sending the letter. Unanimously carried.

- **Alcohol Beverage and Operator's Licenses** – The Village received an original operator's license application from Rose Panzer, who will be working at Pino's Last Call. Banks/Maynard motion to recommend approval to the board. Unanimously carried.

Emergency Services Director's Report – Chief Long is providing a letter to the board recognizing officers for their lifesaving events.

2018 Project List – The Committee discussed the items on the list. No action will be taken on these items.

- A sex offender proximity ordinance and cat licensing will be placed on the next agenda with additional information from the Chief.
- The Fireworks Ordinance will be placed on the next agenda. Clerk to pull motions.
- The Whitetail Ridge lift gate will be removed from the list as the Village does not have money for it.
- Highway 14 Planning – President Connelly would like a recommendation from General Services on the north side of the square regarding the safety of the concrete steps, the angle parking, and a general sense of downtown issues from a public safety standpoint.
- An internal policy needs to be developed on beginning budget work in August. President Connelly noted personnel reviews should be done in September.
- Ad-Hoc Recodification Committee will be removed as each committee will discuss their own ordinances.
- Contract approvals at committee level are recommendations only.
- The committee will keep in mind potential parking issues related to the BFHS Athletic Project. Trustee Snyder pointed out a need for an additional field emergency entrance when this was discussed at the board meeting.

Pines of Big Foot Phase 1 Request to change Water Main Size

This is a fire flow issue. The Village Engineer and Attorney both feel we should leave things the way they are. They also own 11,000 acres; and if developed, there may be a need for the larger size pipes. Going to the smaller size may be a detriment to public safety. Mr. Patzelt stated this is a money saving issue for them. However, they have a cost recovery mechanism built in. Trustee Snyder stated our recommendation is based on public safety and fire flow.

Banks/Maynard motion to recommend leaving the water main at 12 inch as previously approved for public safety issues. Unanimously carried.

Closed Session

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for Lt. Hammett

Banks/Maynard motion to go into closed session at 9:02am.

Roll Call: Banks, Snyder, Maynard. Unanimously carried.

Open Session

Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

Banks/Maynard motion to return to open session at 9:30pm. Unanimously carried.

Banks/Maynard motion to recommend to the board appointing Lt. Dan Hammett as the Chief of Police for Walworth, effective March 29th at 4:01pm. Unanimously carried.

Adjournment

Banks/Maynard motion to adjourn at 9:30am. Unanimously carried.

/s/Sabrina Waswo, Clerk Treasurer