

VILLAGE OF WALWORTH GENERAL SERVICES COMMITTEE

Monday, March 1, 2021, 4:00 p.m.
Village Hall, 227 N. Main St., Walworth WI

MINUTES

Call to order: The meeting was called to order by Chair Reiersen at 4:05 p.m.

Roll call: Present were Trustees Dan Mizialko and Kristi Reiersen. Trustee Joan Sallee arrived at 5:05 p.m. Also present were Police Chief Ryan Milligan, Lt. Joaquin Alonso, Fire/Rescue Chief Dave Austin, Trustees Louise Czaja and Bob Ball, Scoop Makovec, Jim McAvoy and John Tucker.

Comments from the public: none

Approval of Minutes from the February 1, 2021 regular General Services meeting.
Mizialko/Reiersen motion to approve the minutes as presented. Unanimously carried.

Discussion, Consideration and Recommendation on the following:

Lions Club Presentation: As part of their program “Hometown Heroes”, Lions Club members Scoop Makovec, Jim McAvoy and XXX presented a plaque and a check for \$200 to Fire/Rescue Chief Austin in recognition of the contribution of the members of the Fire/Rescue Department to the community during the pandemic.

Fire & Rescue Department Monthly Report

Chief Austin provided a written report on last month’s calls. There were thirty-five (35) rescue calls for the month of February, 2021: twenty-four in the Village of Walworth, nine in the Township of Walworth and two mutual aid calls. There were six (6) fire calls for the month of February, 2021: one in the Village of Walworth, three in the township of Walworth and two mutual aid calls.

- a. Update on the WL Construction Supply (saw): Following attempts to return the equipment that was obtained on a trial basis, Chief Austin will purchase the item and use what they can and potentially sell unused items.

- b. Billing rates for EMS: Chief Austin indicated that the rates are currently low and have not changed for many years. He is in the process of updating the rates aiming for parity with those of Medic 324. He will provide figures at the next meeting.
- c. Metro contract (for daytime personnel): Chief Austin is aligning the contract to reflect a 2% increase.
- d. Medic 324 update: The program is up and running. The crew is stationed in Darien. The Fire Chiefs meet periodically to coordinate the program.
- e. 2% dues completion: Chief Austin is working on this.
- f. Disputes EMS Patient Billing: There is a dispute concerning charges for a transport. Chief Austin discussed three options to settle the matter and recommended the option to write off the charges.
Mizialko/Reierson motion to refer the item to the Finance Committee and then to the Village Board with Chief Austin's recommendation. Unanimously carried.
- g. Report of department activities: The by-laws revision is nearly complete. Chief Austin will provide an update at the April meeting.

Emergency Government Monthly Report

- a. Schedule next committee meeting: the next meeting will be held Monday, April 5 at 8 a.m.

Police Department Monthly Report

Chief Milligan provided a report on last month's calls. The Walworth Police Department responded to and/or addressed 653 calls for service during the month of February 2021. Chief Milligan and Lt. Alonso attended a Chiefs conference in Wisconsin Dells. This conference provided opportunities for training and networking with chiefs from other jurisdictions.

- a. Sponsoring an officer for police academy: the Chief and the Lieutenant discussed this option as a way to find officers in the future. State funding for training a new officer is available with this sponsorship. More information will be provided in the future.

Court update: Court forfeitures for the Month of February 2021 were \$21,108.14.

Ordinance review*: The committee as well as the Chiefs and Lieutenant in attendance reviewed ordinance materials. No official recommendation was made at this time. All members will review the material again to make certain all ordinances are accurately written.

- a. Bicycle licensing [10-2]: this section is out-dated and not currently enforced. Consensus was to strike this section.
- b. Firearms and carrying concealed weapons [11-2-1, 2]: no change required
- c. Fire Protection [5-2-1]: no change required although the section should be checked for accurate use of Fire/Rescue terminology.

- d. Firefighting and Fire Prevention Regulations [5-2-2 through 5-2-8 and 5-2-10]: no change required
- e. Burning permit procedures [5-2-9C (1)(2)]: no change required
- f. Re-codification process: there was discussion about the need to pay attention to the transfer of information and the systems/programs required so that there is coordination between Village ordinances and Police Department citations. The Police Department expressed a concern about citations and court decisions based on old ordinances and its numbering system. Continued emphasis will be placed on these issues. The time frame and expense of the transition was also discussed.
 - i. Transfer of information
 - 1. Change-over of systems
 - 2. Coordination of data systems
 - 3. Alignment of citations with ordinances
 - ii. Plan of transition

*referred to General Services from the Finance Committee

Hiring cleaner for Village Hall: The Police Department has been doing some housekeeping chores, but expressed a desire to discontinue this practice. At issue is finding qualified individuals and/or companies that will pass background checks.

Approval of operator licenses for Melinda S. Sturm and Tasha M. Loma-Siemers Cruise Inn.

The applicants passed background checks. Mizialko/Sallee motion to recommend approval to the Village Board. Motion carried.

Approval of original “Class A”/Class “A” Liquor and Fermented Malt Beverage License Application filed for Mission Equity Partner LLC dba The Grape Nook.

The applicants passed background checks. Trustee Czaja mentioned that this item was being reviewed by the Plan Commission with a public hearing scheduled for March 18.

Sallee/Mizialko motion to recommend conditional approval pending approval of the CUP (Conditional Use Permit). Motion carried.

Schedule next meeting: The next General Services meeting is scheduled for Monday, April 5 at 4:30 p.m. A Special General Services meeting for Emergency Government planning is scheduled for Monday, April 5 at 8 a.m.

Adjournment: Mizialko/Sallee motion to adjourn at 5:25 p.m. Motion carried unanimously.

/s/ Kristi Reiersen, General Services Chair, Village of Walworth Trustee