

**VILLAGE OF WALWORTH  
SPECIAL VILLAGE BOARD**

Thursday, January 17, 2019, 6:00 p.m.  
Village Hall, 227 N. Main St., Walworth, WI

**MINUTES**

**Call to Order:** President Connelly called the meeting to order at 6:00 p.m.

**Roll Call:** Present: President Connelly, Trustees Czaja, Mizialko, McMahon, Nordmeyer. Absent: Maynard. Also Present: Lt. Milligan, Clerk Treasurer Waswo, Deputy Clerk Treasurer Rogers, Joaquin Alonzo.

**Public Comments – *Any item presented to the Village Board will be heard and may be placed on the next regular meeting’s agenda.*** None.

**Discussion/Action on Alcohol Beverage and Operator’s License Application received from Ashwinkumar Patel.** Nordmeyer/Mizialko motion to approve operator’s license for Ashwinkumar Patel. Motion carried 5 to 0.

**Discussion/Action on possible change to Village Hall Open Office Hours**

CT Waswo stated her office has fallen behind and have been putting in quite a few extra hours. Since we lack the funds to hire additional staff, Waswo is looking at different ways to get the work done without burn out of herself and the Deputy. She proposed closing the office to the public on Fridays on a trial basis. She talked with other municipalities that do this or something similar and they have stated the hours without the interruptions are the most productive. Trustee Czaja is aware of the situation and doesn’t feel it’s reasonable to ask their office to work from home on Saturday and Sunday. Trustee Mizialko is aware of what their office is going through and feels closing for the day is a good idea. Everyone is stretched thin and he doesn’t think we should be expecting our employees to work 50 to 55 hours a week. CT Waswo explained there have a been a lot of extra projects that have come all at once; noting the conversion to Civic Systems software, transferring funds to a new bank, setting up the computer and software for a new building inspector and new water operator. President Connelly asked Deputy CT Rogers if the volume of work is different than what has been done historically. She said yes, it does feel like it. She has been behind since the 2017 RVS software conversion and things have just compounded. She thinks closing the office on Friday will help.

Czaja/Mizialko motion to approve closing the office on Fridays on a trial basis per the Clerk Treasurer’s recommendation. Motion carried 5 to 0.

**Closed Session**

To consider a motion on whether or not to conduct a closed session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for Police Lieutenant interview

Nordmeyer/Czaja motion to go into closed session at 6:15pm.

Roll call: Czaja, Mizialko, Connelly, McMahon, Nordmeyer voting yes. Motion carried 5 to 0.

**Open Session**

**Return to open session pursuant to Wis. Stats. 19.85(2) and take action on any items discussed in closed session**

Nordmeyer/Mizialko motion to go into open session at 7:11pm. Motion carried 5 to 0.

Nordmeyer/Mizialko motion to offer the Lieutenant's position to Joaquin Alonzo with a start date of February 4, 2019 and benefits as discussed in closed session. Motion carried 5 to 0.

**Adjournment**

Nordmeyer/Connelly motion to adjourn at 7:11pm. Motion carried 5 to 0.

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Sabrina Waswo, Clerk Treasurer